

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to JNTUK, Kaklnada)
Aditya Nagar, ADB Road, Surampalem – 533437

Department of Management Studies

Title of the Workshop : PERSONALITY DEVELOPMENT & LIFE SKILLS

Resource Persons : Mr M JAGANNADHA RAO
Parapsychology trainer warangal

Date(s) of Workshop : 19-09-2016 to 20-09-2016

Aim of Workshop : Fundamentals of Life Skills
Learning Process of Life Skills
Application of Life Skills in The Work Place

Communications process in origination has a vital role through which personnel from all departments directed and motivated in one direction to reach the organization goals. There are two important communication styles that are downward communication and upward communication. Management should establish proper communication system among all the employees and between the employees. So that organization goals and mission will communicated to all the employees and they work for the achievement of those goals. Besides, organization has to organize different training programs for the improvement of soft skills like sharing to each other, working in teams, making decisions, implementing decisions to fulfill the organization goals.

Present days most of the companies unable to get employees with required communication skills and many qualified students failed to create employability for them. As such, it is need of the every company and institute to help the students and working employees to develop live skills to face the future challenges.

Program Schedule:

Date	19-09-2016
10:00-10:20	Intro to Workshop
10:20-11:10	Importance of Soft Skills
11:10-11:30	Tea break
11:30-12:20	Basics of Soft Skills
12:20-1:10	Deferent Communication models
1:10-2:00	Lunch
2:00-4:40	Hands-On and review

Date **20-09-2016**

9:30-10:30	Practical Application of Soft Skills
10:20-11:10	Present Need of The Industry
11:10-11:30	Tea break
11:30-12:20	Video demonstration
12:20-1:00	Interraction with Groups
1:00-2:00	Lunch
2:00-4:40	Hands-On and review

No. of Participants : 55

PROGRAM PHOTOS



Overall Assessment : Good

Event Coordinators :

1. Mrs. P.SRIDEVI

Asst Professor, Dept. of MS

2. Mr. K.PAVAN KUMAR

Asst Professor, Dept. of MS

N. V. D. S.
HOD
MBA DEPT

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