



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist, Ph: 99631 76662.

Ref: ACOE/IQAC/2020-21/Constitution of IQAC

30-03-2020

CIRCULAR

The undersigned is pleased to constitute the Internal Quality Assurance Cell (IQAC) with the following members for the academic year 2020-21:

S. No.	Name of the person	Designation	Role
1	Dr A. Ramesh	Professor of EEE & Principal	Chairman
2	Sri N. Satish Reddy	President, Sarojini Educational Society	Management Member
3	Dr M. Srinivasa Reddy	Educationist	Member
4	Dr Pullela S.V.V.S. R. Kumar	Dean (A & A)	Member
5	Prof. G. Rama Krishna	HoD-ECE	Member
6	Prof. K. Manoj Kumar Reddy	HoD-EEE	Member
7	Prof. G.S.N. Murty	HoD-CSE	Member
8	Prof. Y.K.S. Subba Rao	HoD-ME	Member
9	Prof. G. Naresh	HoD-CE	Member
10	Prof. V. Anil Kumar	HoD-PT	Member
11	Prof. N. Punnapu Chandrudu	HoD-Management Studies (MBA)	Member
12	Prof. M. Srinivasu	HoD-H&BS	Member
13	Dr G. Meenakshi Sundaram	Professor-ECE	Senior staff Member
14	Sri T. Veeraaju	Associate Professor-CSE	Senior staff Member
15	Sri Kunche Raja	Sarpanch/Secretary-Gandepalli Panchayat	Local Community Member
16	Sri Karri Rama Reddy	General Manager, Vinayaka Boards, Peddapuram	Industry Nominee
17	Smt. Pilli Sumalatha	Asst. Manager, Poorna Textiles, Peddapuram	Industry Nominee
18	Sri Krishna Reddy	CEO & MD, Krify Software Technologies Pvt. Ltd.	Industry Member
19	Sri T.N.V.S. Rama Chandran	Administrative Officer	Member
20	Mr B. Chandra Mouli	--	Parent Member
21	Mr P. Aditya Sashank	IV Year B. Tech. (CSE)	Student Member
22	Ms V. Swathi Sri Valli	II year B. Tech. (ECE)	Student Member
23	Mr E. Ramakrishna Chaitanya	Alumni	Alumni Member
24	Dr D.V.S.S.S.V. Prasad	Professor-ME	Coordinator

Functions of the committee:

- 1) Development and application of quality benchmarks /parameters for various academic and administrative activities of the institution.
- 2) Facilitate the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for the participatory teaching and learning process.
- 3) Arrangement for feedback response from students, parents and other stakeholders on quality-related processes of institution.
- 4) Dissemination of information on various quality parameters of higher education.

- 5) Organize inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- 6) Documentation of the various programmes/activities leading to quality improvement.
- 7) Act as a nodal agency of the institution for coordinating quality-related activities including adoption and dissemination of best practices.
- 8) Development and maintenance of institutional database through MIS for the purpose of maintain/enhance the institutional quality.
- 9) Development of quality culture in the institution.
- 10) Preparation of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC and to be submitted to NAAC.



PRINCIPAL

Cc to Members of IQAC



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Ref: ACOE/IQAC/2020-21/1/Circular

30-03-2020

CIRCULAR

All the members of the IQAC are hereby informed that online meeting will be held on 01st April 2020 at 10 AM with the following agenda:

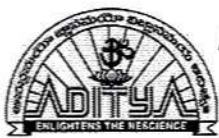
AGENDA

- 1) Welcome address by Chairman
- 2) Review of academics and other related activities during pandemic situation
- 3) Re-accreditation work of NAAC
- 4) Any other point

Therefore, all the members of IQAC are requested to join the meeting using Microsoft Teams and the meeting link will be shared soon.


PRINCIPAL

Cc to: All members of IQAC



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Ref: ACOE/IQAC/2020-21/1/Minutes

02-04-2020

MINUTES OF IQAC AY 2020-21

Date of meeting	01 st April 2020	Duration	10 AM to 11 AM
Venue	Microsoft Teams Online meeting		
Reference	Ref: ACOE/IQAC/2020-21/1/Circular dated 30 th March 2020		

The meeting of IQAC of Aditya College of Engineering held with the following agenda:

AGENDA

- 1) Welcome address by Chairman
- 2) Review of academics and other related activities during pandemic situation
- 3) Re-accreditation work of NAAC Any other point
- 4) Any other point

The online meeting of IQAC Cell was commenced with the welcome note by Coordinator-IQAC to all the members present. The Convener presented the agenda along with recommendations and requested the Chairman to take over the session. The points of the agenda were discussed and the resolutions were made.

The Chairman-IQAC welcomed all the members to first ever online meeting of IQAC. Further, Chairman reviewed the situation and discussed about the points of agenda.

- Government of India imposed the restrictions and complete lockdown amid COVID-19
- Class work is suspended by the university till further instructions
- Syllabus coverage for AY 2019-20 semester 2 is on the verge of completion
- Semester-end examinations of semester 2 of AY 2019-20 are postponed
- Campus is closed and all the students and staff members who are residing in hostels have been asked to vacate and stay safe at their homes as COVID-19 has become more contagious now and most of the people are infected
- WhatsApp groups are created for all the teaching and non-teaching staff members to pass on any information.

MINUTES & RESOLUTIONS


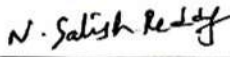
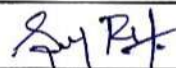
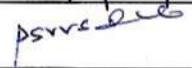
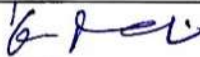
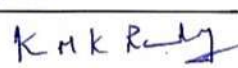
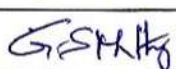
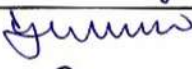
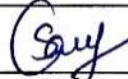
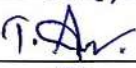
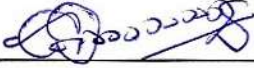

Members discussed and noted the points and seriousness of the situation and the following resolutions are made:




- 1) Members discussed about the class work and resolved that classes should be conducted online using Microsoft Teams application as the physical presence of staff and students is not possible.
- 2) The Chairman enquired about the coverage of syllabus and it is resolved that the left-over syllabus for all classes should be completed online.
- 3) The Chairman discussed and advised all the members to attend all the meetings online only

- 4) Members discussed about the meetings with stakeholders and resolved to organize meetings with stakeholders online. Chairman advised all heads of the departments to monitor and organize the meetings carefully.
- 5) Chairman advised to organize all the seminars, guest lectures and workshops online only and the same is resolved.
- 6) The Chairman proposed about the global certifications and the members discussed about the courses being offered by the organizations and it is resolved to encourage students and staff members to take up online certifications from NPTEL-SWAYAM, CoursEra, Udemy, Alison etc.
- 7) Members unanimously resolved that heads of the departments and staff members should be in touch with each other and review the situation and health condition of staff members and students.
- 8) Apart from global certifications, it was discussed by the members that T-Hub can conduct online training sessions for all the students and The Chairman accepted and issue necessary instructions to the concerned.
- 9) Members discussed about the availability of laptops with all the students and it is resolved that all the students should procure laptops to attend online trainings/classes. Further, the Chairman advised to heads of departments to check the availability of laptops with the students and submit a report soon.
- 10) The Chairman stated that vaccine is not available for COVID-19 and still under development and advised everyone to be safe and take necessary precautions.
- 11) The Chairman advised that all the staff members are to continue NAAC re-accreditation work at their homes and review will be conducted online.

The meeting was concluded with thanks to the Chair.

Members attended the meeting on 01st April 2020

S. No.	Name of the person	Role	Signature
1	Dr A. Ramesh	Chairman	
2	Sri N. Satish Reddy	Management Member	
3	Dr M. Srinivasa Reddy	Member	
4	Dr Pullela S.V.V.S. R. Kumar	Member	
5	Prof. G. Rama Krishna	Member	
6	Prof. K. Manoj Kumar Reddy	Member	
7	Prof. G.S.N. Murty	Member	
8	Prof. Y.K.S. Subba Rao	Member	
9	Prof. Ch . Naresh	Member	
10	Prof. T . Anil Kumar	Member	
11	Prof. N. Punnapu Chandrudu	Member	
12	Prof. M. Srinivasu	Member	

13	Dr G. Meenakshi Sundaram	Senior staff Member	
14	Sri T. Veeraaju	Senior staff Member	
15	Sri Kunche Raja	Local Community Member	K. Raja
16	Sri Karri Rama Reddy	Industry Nominee	K. Rama Reddy
17	Smt. Pilli Sumalatha	Industry Nominee	P. Sumalatha
18	Sri Krishna Reddy	Industry Member	K. Reddy
19	Sri T.N.V.S. Rama Chandran	Member	T.N.V.S. Rama Chandran
20	Mr B. Chandra Mouli	Parent Member	B. Chandra Mouli
21	Mr P. Aditya Sashank	Student Member	P. Aditya Sashank
22	Ms V. Swathi Sri Valli	Student Member	V. S. S. Valli
23	Mr E. Ramakrishna Chaitanya	Alumni Member	E. R. Chaitanya
24	Dr D.V.S.S.S.V. Prasad	Coordinator	



Coordinator-IQAC



PRINCIPAL



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Ref: ACOE/IQAC/2020-21/2/Circular

03-11-2020

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 10th November 2020 at 10.30 AM in the Principal's chamber with the following agenda:

AGENDA

- 1) Review of resolutions made in previous meeting
- 2) Proposal to apply for NAAC reaccreditation
- 3) Permanent affiliation awarded by the University
- 4) Review of Academic and R & D activity
- 5) Apply for Approved Research Centre in our college
- 6) Review of results
- 7) Organize meetings with the stakeholders
- 8) Organize academic audits
- 9) Plan to conduct Workshop/Seminar on IPR, Gender Equality, innovative practices
- 10) Plan to offer more skill-based certificate courses through APSSDC/T-Hub
- 11) Plan to encourage students to take up internships during summer
- 12) Requirement of faculty members and facilities as per R19 regulations
- 13) Plan for training to increase placements as well as in domain areas
- 14) Encourage students and staff members to appear for NPTEL-SWAYAM courses
- 15) Recommendations from IQAC
- 16) Any other point

Therefore, all the members of IQAC are requested to attend the meeting.

PRINCIPAL

Cc to: All members of IQAC



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Ref: ACOE/IQAC/2020-21/2/Minutes

10-11-2020

MINUTES OF IQAC

AY 2020-21

Date of meeting	10 th November 2020	Duration	10.30 AM to 11.30 AM
Venue	Principal's chamber		
Reference	Ref: ACOE/IQAC/2020-21/2/Circular dated 03.11.2020		

The meeting of IQAC of Aditya College of Engineering held with the following agenda:

AGENDA

- 1) Review of resolutions made in previous meeting
- 2) Proposal to apply for NAAC reaccreditation
- 3) Permanent affiliation awarded by the University
- 4) Apply for Approved Research Centre in our college
- 5) Review of Academic and R & D activities
- 6) Review of results
- 7) Organize meetings with the stakeholders
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- 13) Plan for training to increase placements as well as in domain areas
- 14) Encourage students and staff members to appear for NPTEL-SWAYAM courses
- 15) Recommendations from IQAC
- 16) Any other point

The meeting of IQAC was commenced with the welcome note by the Chairman.

MINUTES & RESOLUTIONS

Members discussed the points of agenda elaborately and the following resolutions are made:

- 1) The Chairman reviewed the resolutions made based on the points of agenda in the earlier meeting.
- 2) The Chairman enquired about the NAAC work and reviewed the work progress and advised all the members to be ready for NAAC reaccreditation and it is resolved to apply for NAAC reaccreditation.
- 3) The Chairman notified to all the members that permanent affiliation status was granted by Jawaharlal Nehru Technological University (JNTUK).
- 4) The Coordinator-IQAC proposed to apply for approved research centre and the Chairman and all the members unanimously resolved to apply for the same to the University. Further, Chairman advised the heads of the departments to check for the eligibility and other conditions and submit the relevant information.

- 5) The Chairman enquired about the academic and R & D activities during the academic year and the members presented the review of online class work and about the R & D Activities that are happened.
- 6) The Chairman notified the members that the academic year got delayed due to pandemic and IV Year B. Tech. Semester 2 end examinations were conducted during September 2020 and the results were declared during October 2020 and department wise results were reviewed.
The pass percentage of CE-98.21%; EEE-85.06%; ME-93.5%; ECE-74.47%; CSE-78.07% and PT-90% and overall pass percentage at college level is 83.5%.
The Chairman appreciated all the heads of departments and faculty members for their efforts and anticipated the same in future.
- 7) Members proposed to organize meetings with stakeholders and the Chairman accepted and advised to organize the meetings with stakeholders online. The same is resolved unanimously.
- 8) The Chairman alerted all the members about the teaching-learning processes, conduct of examinations and evaluation. Further, it is anticipated by the Chair that all the marks and attendance particulars are to be noted properly and these processes will be subjected to Academic Audit internally first. Teams will be constituted for this purpose to conduct audit smoothly.
- 9) Heads of the departments submitted to the chair the details of Seminars/workshops/certificate courses/internships/industrial visits conducted/organized. The Chairman advised to follow the same trend in organizing various activities. Further, he advised to organize seminars/lectures on IPR/Gender equality/Innovative practices online by inviting experts.
- 10) Members proposed that T-Hub should offer training programmes to UG students and the Coordinator-IQAC suggested few courses to offer which were discussed by the members and all the courses were accepted and approved by the Chairman.
- 11) IQAC Coordinator proposed to encourage and motivate the students to take up online internships during pandemic situation as well as during the summer also. Members discussed about internships and Chairman advised the members to motivate the students to take up the internships and the same has been resolved.
- 12) The Chairman reviewed the current scenario of faculty strength and facilities in the college as per R19 academic regulations and advised the heads of the departments to submit the information soon.
- 13) Members proposed to offer training to increase placements which attract more number of admissions and discussed elaborately. Chairman accepted that training will be provided by T-Hub regularly and advised to offer training in emerging areas of respective domains which helps the students to gain technical knowledge further.
- 14) IQAC Coordinator proposed to increase registrations of NPTEL-SWAYAM courses and the Chairman readily accepted and advised the members to motivate the students and staff members to take up NPTEL-SWAYAM online courses to gain more exposure and knowledge.
- 15) IQAC Coordinator recommended the following:
- All the activities should be conducted either online or offline, if possible
 - To introduce skill-based certificate courses
 - To increase research publications
 - To improve the quality in projects
 - To increase the Professional Bodies memberships along with reimbursement/incentive
- Members discussed all the above recommendations of IQAC elaborately and the Chairman advised to organize the activities, skill-based certificate courses and further advised the members to encourage faculty members to publish their research work and the same is resolved.
Further, The Chairman asked the members to focus on the projects and their quality and advised to plan for working models to be prepared by students to gain hands-on experience.


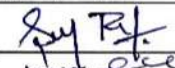
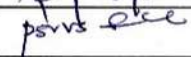

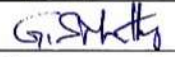

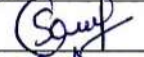
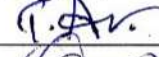
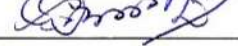

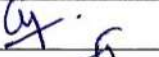

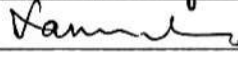

Chairman advised the members to associate with domain-specific professional bodies by taking the memberships to gain the exposure to outside world. Further, he added that the proposal of reimbursement of membership fee will be notified shortly.

- 16) The Chairman enquired and discussed with the parent and students about the teaching and learning process and about the other facilities of the college to improve the system further.

Finally, the Coordinator and the Chairman thanked all the members present and appreciated their effort and commitment exhibited towards accreditation process and anticipated the same in future also.

The meeting was concluded with thanks to the Chair.

Members attended the meeting

S. No.	Name of the person	Role	Signature
1	Dr A. Ramesh	Chairman	
2	Sri N. Satish Reddy	Management Member	N. Satish Reddy.
3	Dr M. Srinivasa Reddy	Member	
4	Dr Pullela S.V.V.S. R. Kumar	Member	
5	Prof. G. Rama Krishna	Member	
6	Prof. K. Manoj Kumar Reddy	Member	K.M.K Reddy
7	Prof. G.S.N. Murty	Member	
8	Prof. Y.K.S. Subba Rao	Member	
9	Prof. ch. Naresh	Member	
10	Prof. T. Anil Kumar	Member	
11	Prof. N. Punnapu Chandrudu	Member	
12	Prof. M. Srinivasu	Member	
13	Dr G. Meenakshi Sundaram	Senior staff Member	
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18	Sri Krishna Reddy	Industry Member	K. Reddy
19	Sri T.N.V.S. Rama Chandran	Member	
20	Mr B. Chandra Mouli	Parent Member	B. Chandra Mouli
21	Mr P. Aditya Sashank	Student Member	P. Aditya Sashank
22	Ms V. Swathi Sri Valli	Student Member	V.S.S. Valli
23	Mr E. Ramakrishna Chaitanya	Alumni Member	E.R. Chaitanya
24	Dr D.V.S.S.S.V. Prasad	Coordinator	


Coordinator-IQAC


PRINCIPAL