



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK, Kakinada
Recognized by UGC under Section 2(f) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

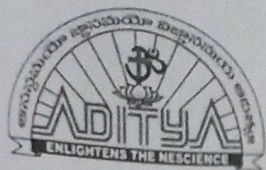
Ref: ACOE/ALUMNI/2021-22/Constitution of Alumni

Date: 28-12-2021

NOTICE

Alumni network is crucial to any institution as they are the ambassadors of the Institute. Alumni are the voice of the college and every college wishes its students to settle in a colorful way in their lives. Interaction of the present students with the alumni play a significant role to know the current trends in Engineering and Technology. Therefore, the undersigned is pleased to constitute Alumni Committee with the following members for AY 2021-22:

S. No.	Name of the person	Designation	Role
1.	Dr. A.Ramesh	Principal	Chairman
2.	Mrs.Ch.Janaki Devi	Assistant Professor-ECE	Convener
3.	Mrs. V.Neelima	Assistant Professor-CSE	Co-Convener
4.	Dr.R.Giri Prasad	Professor-CE	Member
5.	Mr.Y.K.S.Subba Rao	Associate Professor-ME	Member
6.	Mr.G.Veerapandu	Associate Professor-ECE	Member
7.	Mr.M.Somi Reddy	Assistant Professor-EEE	Member
8.	Mr.G.L.Paparao	Assistant Professor- PE	Member
9.	Mr.Bandaru Sai	III year B. Tech. (ECE)	Student Member
10.	Mr.Pekety Manideep	III year B. Tech. (CSE)	Student

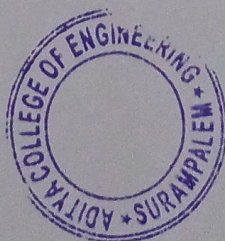


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			Member
11.	Mr.Adabala Ganesh	III year B. Tech. (EEE)	Student Member
12.	Mr.Akula Srinivas	III year B. Tech. (MECH)	Student Member
13.	Mr.Injamuri Rajesh	III year B. Tech. (CE)	Student Member
14.	Mr.Bheemuni Sai Sudheer	III year B. Tech. (PT)	Student Member
15.	Mr.B.Chaitanya Pavan	B. Tech. (ECE:2015-2019)	Alumni
16.	Mr.Ch.Bhanu Siva Kumar Reddy	B. Tech. (CSE:2015-2019)	Alumni
17.	Mr.Y.Tulasi Bhaskar	B. Tech. (EEE:2015-2019)	Alumni
18.	Mr.Ch.Jyothi Supriya	B. Tech. (CSE:2015-2019)	Alumni
19.	Mr.Ch.Bharath Surya	B. Tech. (ECE:2016-2020)	Alumni



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Ref: ACOE/ALUMNI/2021-22/SOP

Date: 29-12-2021

ALUMNI COMMITTEE STANDARD OPERATING PROCEDURE (SOP) AY 2021-2022

Standard Operating Procedure (SOP) of Alumni committee is formulated with reference to the notice dated 28-12-2021.

PRE MEETING PROCEDURE

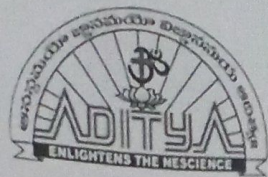
1. Alumni committee will be reconstituted when the members move out of Institute.
2. SOP will be prepared for the alumni committee, when there are changes noted.
3. Circular will be issued to all the members of the Alumni committee regarding the meetings specifying the venue, date and time.
4. Committee members shall meet atleast twice a year.
5. These meetings will be normally in the month of May and November of every Academic year.

MEETING PROCEDURE

1. A quorum of at least 5 members as per Schedule must be present
2. Previous Minutes and matters arising thereby will be discussed.
3. Meeting proceeds as per the agenda which should be pre-circulated to all members.

POST MEETING PROCEDURE

1. Recorded minutes are kept on file
2. All correspondence must be signed by the chairman.



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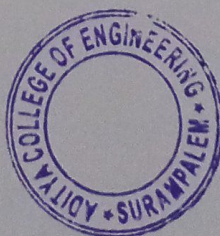
FUNCTIONS OF THE COMMITTEE

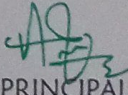
1. To consider the justification for conducting the Alumni meet and the circumstances under which meet is to be conducted and, where the committee considers that the proposed meet is justified and it is satisfied with those circumstances, it shall give its approval to the conducting of the proposal meet.
2. The date of the proposed alumni meet will be declared in the presence of the committee.

ROLES AND RESPONSIBILITIES:

Members of the Alumni committee are expected to

1. Adopt the Alumni Association core values of excellence, lifelong relationships, lifelong learning.
2. Participating faithfully and consistently in Alumni committee meanings and functions and regional Alumni chapter events.
3. Participate actively in strategic and long range program planning to promote alumni awareness, engagement and commitment to the organization.
4. Enthusiastically communicate the mission and purpose of the college and Alumni association to the wider alumni population.
5. Support a strong relationship between Alumni association and current students.
6. Encourage highly qualified and diverse prospective students to attend alumni.
7. Develop strong working relation with other Alumni committee members.
8. With the proposal of meeting, gather the information of alumni students by the respective departments.
9. Contact the alumni students and explain them the importance of the meet.
10. Invitations to the students to attend the Alumni meet, through email, whatsapp etc., to make reminiscence of the glorious past of the Institute.
11. Inform the alumni to visit the college website for further details of the meet and to register.




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Ref: ACOE/ALUMNI/2021-22/1/Circular

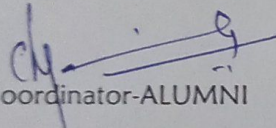
Date: 30-12-2021

CIRCULAR

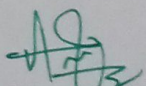
All the members of Alumni Committee are informed to attend the meeting on 3rd Jan .2022 at 3.00 P.M. in the conference hall, Ramanujan Bhavan to discuss the matters regarding Alumni meet with the following agenda:

AGENDA:

1. To confirm the minutes of the last meeting of the Alumni committee.
2. Discussion on Improvement of web site of the Aditya College of Engineering Alumni Welfare Association.
3. Discussion about better support to the placement for their juniors.
4. Discussion on skill development Programs.
5. Discussion on Alumni support in social and charity activities like NSS and Student clubs in coming years.
6. Discussion on Alumni meet for the current academic year.


Coordinator-ALUMNI




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Cc to: 1. All members of alumni committees

2. All HODs



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Ref: ACOE/ALUMNI/2021-22/1/Minutes

Date: 03-01-2022

MINUTES OF ALUMNI COMMITTEE AY 2021-22

Date of meeting	3 rd Jan 2022	Duration	3.00 PM to 3.30 PM
Venue	conference hall, First floor, Ramanujan Bhavan		
Reference	Ref: ACOE/ALUMNI/2021-22/1/Circular dated 30th Dec 2021		

The meeting of Alumni Committee of Aditya College of Engineering is held on 3rd Jan 2022 with the following agenda:

The meeting of Alumni Committee commenced with a welcome by Dr. A.Ramesh, the Chairman of the Alumni Committee. The Convener Mrs.Ch.Janaki Devi, has extended her cordial welcome to all the members and read out the notes on agenda of discussion.

MINUTES AND RESOLUTIONS

The following points as per the agenda are discussed.

1. The minutes of last Alumni committee meeting held were circulated to the members for the comments. As there were no comments it was declared that the minutes were confirmed.
2. The Chairman of alumni committee conveyed the Vision and Mission of the Institution to all the members of the committee.
3. Members of alumni have decided to further improve the web site for Aditya College of Engineering Alumni Welfare Association. For this event existing staff of the Aditya College Of Engineering may be requested for joining their hands to share their suggestions in improving the design of the website.
4. Members of Alumni have decided to visit the campus frequently for conducting awareness programs regarding current trends in technology to enhance skills of juniors up to industry standards.
5. Members of the alumni discussed how to plan & conduct more skill development programs.



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6. Members of alumni highlighted no of events for charity and social activities for better of society with the help of current and ex-students collective coordination.

The meeting is conducted with vote of thanks to the Chair.

Members attended the meeting on 3rd Jan 2022.

S. No.	Name of the person	Designation	Role	Signature
1.	Dr. A.Ramesh	Principal	Chairman	
2.	Mrs.Ch.Janaki Devi	Associate Professor-ECE	Convener	
3.	Mrs. V.Neelima	Assistant Professor-CSE	Co-Convener	
4.	Mr.Dr.R.Giri Prasad	Professor-CE	Member	
5.	Mr.Y.K.S.Subba Rao	Associate Professor-ME	Member	
6.	Mr.G.Veerapandu	Associate Professor-ECE	Member	
7.	Mr.M.Somi Reddy	Assistant Professor-EEE	Member	
8.	Mr.G.L.Paparao	Assistant Professor- PE	Member	
9.	Mr.Bandaru Sai	III year B. Tech. (ECE)	Student Member	
10.	Mr.Pekety Manideep	III year B. Tech. (CSE)	Student Member	
11.	Mr.Adabala Ganesh	III year B. Tech. (EEE)	Student Member	



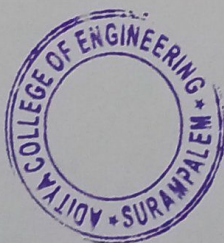
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12.	Mr.Akula Srinivas	III year B. Tech. (MECH)	Student Member	A.Srinivas
13.	Mr.Injamuri Rajesh	III year B. Tech. (CE)	Student Member	RB
14.	Mr.Bheemuni Sai Sudheer	III year B. Tech. (PT)	Student Member	B.S. Sudheer
15.	B.Chaitanya Pavan	B. Tech. (ECE:2015-2019)	Alumni	Chaitanya
16.	Ch.Bhanu Siva Kumar Reddy	B. Tech. (CSE:2015-2019)	Alumni	Bhanu
17.	Y.Tulasi Bhaskar	B. Tech. (EEE:2015-2019)	Alumni	Tulasi
18.	Ch.Jyothi Supriya	B. Tech. (CSE:2015-2019)	Alumni	Jyothi
19.	Ch.Bharath Surya	B. Tech. (ECE:2016-2020)	Alumni	Bharath

Coordinator-ALUMNI



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DATE: 05-01-2022

To

IQAC Coordinator

Aditya College of Engineering.

Subject: Request for approval to conduct Alumni Guest Lectures for the AY: 2021-2022.

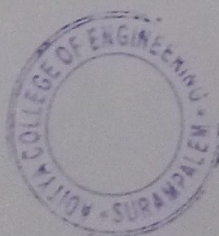
Respected Sir,

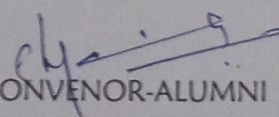
Alumni interaction are talks delivered by featuring speakers, often who are excellent in their own field of emerging technologies, engineering, management and entrepreneurship. The Alumni committee is essential for giving the students an opportunity to gain valuable skills, experience and apply their acquired knowledge in a professional learning.

So we request your good selves to kindly approve the guest lectures planned for the AY 2021-2022 as listed below.

S.NO	DEPARTMENT	NO. OF GUEST LECTURES	TENTATIVE MONTHS
1.	CIVIL	Tentatively 2 to 3 lectures	Dec 2022 to July 2022
2.	EEE	Tentatively 2 to 3 lectures	Dec 2022 to July 2022
3.	MECH	Tentatively 2 to 3 lectures	Dec 2022 to July 2022
4.	ECE	Tentatively 2 to 3 lectures	Dec 2022 to July 2022
5.	CSE	Tentatively 2 to 3 lectures	Dec 2022 to July 2022

Thanking You,




CONVENOR-ALUMNI



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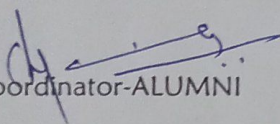
DATE: 5-3-2022

CIRCULAR

All the members of Alumni Committee are informed to attend the meeting on 7th Mar ,2022 at 3.00 P.M. in the conference hall, Ramanujan Bhavan to discuss the matters regarding Alumni meet with the following agenda:

AGENDA:

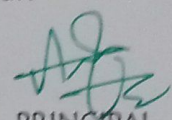
1. To confirm the minutes of the last meeting of the Alumni committee.
2. Discussion on proposed Alumni meet for the current academic year.

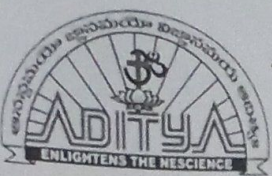

Coordinator-ALUMNI

Cc to:1. All members of Alumni Committee

2. All HODs




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Ref: ACOE/Alumni/2021-22/2/Minutes

DATE: 7-3-2022

MINUTES OF ALUMNI COMMITTEE AY 2021-22

Date of meeting	8 th March 2022	Duration	2.30 PM to 4 PM
Venue	Conference room, First floor, Ramanujan Bhavan		
Reference	Ref: ACOE/ALUMNI/2021-22/2/Circular dated 5 th March 2022		

The meeting of Alumni committee of Aditya College of Engineering held on 7th, March 2022 with the following agenda:

AGENDA:

1. To confirm the minutes of the last meeting of the Alumni committee.
2. Discussion on proposed Alumni meet for the current academic year

The meeting of Alumni Committee commenced with a welcome by Dr. A.Ramesh, the Chairman of the Alumni Committee. The Convener Mrs.Ch.Janaki Devi, has extended her cordial welcome to all the members and read out the notes on agenda of discussion.

MINUTES AND RESOLUTIONS

The following points as per the agenda are discussed.

1. The minutes of last Alumni committee meeting held were circulated to the members for the comments. As there were no comments it was declared that the minutes were confirmed.
2. The Chairman of alumni committee conveyed the Vision and Mission of the Institution to all the members of the committee.



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3. After extensive deliberation, the alumni committee unanimously decided to conduct a meet in the campus.
4. The date of alumni meet for the current academic year is announced in the presence of committee.
5. The members of the committee are advised to take the initiation for conducting the alumni meet and plan accordingly.

The meeting is conducted with vote of thanks to the Chair.

Members attended the meeting on 7th March 2022

S. No.	Name of the person	Designation	Role	Signature
1.	Dr. A.Ramesh	Principal	Chairman	
2.	Mrs. Ch.Janaki Devi	Associate Professor-(ECE)	Convener	
3.	Mrs.V.Neelima	Assistant Professor-(CSE)	Co-Convener	
4.	Dr.R.Giri Prasad	Professor-(CE)	Member	
5.	Mr.Y.K.S.Subba Rao	Associate Professor-(ME)	Member	
6.	Mr.G.Veerapandu	Associate Professor-(ECE)	Member	
7.	Mr.M.Somi Reddy	Assistant Professor-(EEE)	Member	
8.	Mr.G.L.Paparao	Assistant Professor- (PE)	Member	



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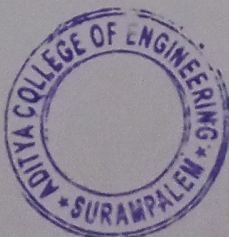
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9.	Mr.Bandaru Sai	III year B. Tech. (ECE)	Student Member	B.Sai
10.	Mr.Pekety Manideep	III year B. Tech. (CSE)	Student Member	Manideep
11.	Mr.Adabala Ganesh	III year B. Tech. (EEE)	Student Member	Ganesh
12.	Mr.Akula Srinivas	III year B. Tech. (MECH)	Student Member	A Srinivas
13.	Mr.Injamuri Rajesh	III year B. Tech. (CE)	Student Member	IR
14.	Mr.Bheemuni Sai Sudheer	III year B. Tech. (PT)	Student Member	B.S.S.Sudheer
15.	B.Chaitanya Pavan	B. Tech. (ECE:2015-2019)	Alumni	B.Chaitanya
16.	Ch.Bhanu Siva Kumar Reddy	B. Tech. (CSE:2015-2019)	Alumni	B.Bhanu
17.	Y.Tulasi Bhaskar	B. Tech. (EEE:2015-2019)	Alumni	Y.Tulasi
18.	Ch.Jyothi Supriya	B. Tech. (CSE:2015-2019)	Alumni	Jyothi
19.	Ch.Bharath Surya	B. Tech. (ECE:2016-2020)	Alumni	Bharath

Coordinator-ALUMNI



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DATE: 2-7-2022

To

The principal,

ACOE

Through

IQAC- Coordinator

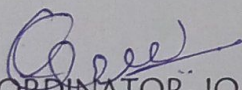
Subject: Request for approval to conduct Annual Alumni meet in regards.

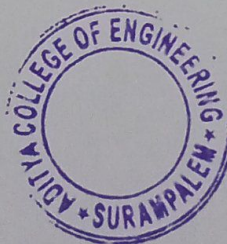
Respected Sir,

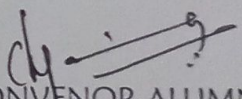
This is to bring to your kind notice that as per the discussion in the Alumni Committee meeting held on 8th March 2022 it was finalized to conduct the Annual Alumni meet on 20th August, 2022 .

In this regard I kindly request you to provide the approval with support for the financial and logistics requirements in order to conduct the meet.

Thanking You,


COORDINATOR- IQAC




CONVENOR-ALUMNI



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Ref: ACOE/ALUMNI/2021-22/3/Circular

Date: 4-7-2022

CIRCULAR

This is to inform all the faculty, staff and students that Annual alumni meet is scheduled on 20/08/2022 for the AY: 2021-2022 at ACOE campus from 10.00 A.M to 5.00 P.M

All the faculty are requested to actively participate in the meet and are also invited to join the Alumni in the lunch.




Principal
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SURAMPALEM - 533 437

Cc To :

1. The Secretary and Correspondent, ACOE
2. IQAC Coordinator
3. Deans
4. All HODs
5. Controller of Examinations
6. All members of Alumni Committee
7. Administrative Officer
8. Accounts Officer
9. Librarian
10. Training and Placement Cell