



# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK, Kakinada  
Recognized by UGC under Section 2(f) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/CULTURAL/2019-20/Constitution of CCC

Dt. 10-06-2019

## CONSTITUTION OF COLLEGE CULTURAL COMMITTEE (CCC)

The undersigned is highly pleased to constitute College Cultural Committee (CCC) for the academic year 2019-20 with Faculty Student partnership to undertake the below mentioned responsibilities and to ensure successful conduct of various cultural activities.

Cultural Committee is constituted with the following members.

| S. No. | Name of the Faculty/<br>Student | Designation                | Role           |
|--------|---------------------------------|----------------------------|----------------|
| 1      | Dr. A. Ramesh                   | Principal                  | Chairman       |
| 2      | Mr. J Bala Mohan Raju           | Associate Professor-BSE    | Convener       |
| 3      | Mrs. Sugandhi Naidu             | Assistant Professor-ECE    | Co-Convener    |
| 4      | Mr M, Prem Kumar Reddy          | Assistant Professor -MECH  | Member         |
| 5      | Mr. K. Mahesh                   | Assistant Professor-ECE    | Member         |
| 6      | Mr, N Praveen                   | Assistant Professor -CSE   | Member         |
| 7      | Ms. T. Himaja                   | Assistant Professor -EEE   | Member         |
| 8      | Mr. Nizamuddin Khadir           | Assistant Professor -CIVIL | Member         |
| 9      | Ms, M, Mary Jyothi              | Assistant Professor -BSE   | Member         |
| 10     | Mr. K. Mohana Krishna           | IV B.Tech ECE              | Student Member |
| 11     | Kum. K., Aruna                  | IV B.Tech CSE              | Student Member |
| 12     | Mr. K. Muthyam Sathish          | IV B.Tech- Mech            | Student Member |
| 13     | Mr. K. Laxmi Sudhakar           | III B.Tech- Mech           | Student Member |
| 14     | Ms. Yalla Suma                  | II B Tech ECE              | Student Member |
| 15     | Mr. B. Sai Deepak               | II B.Tech- EEE             | Student Member |

**Frequency of Meeting:** The committee members shall meet as and when required with prior notice.

### Functions and Responsibilities:

- To promote and arrange extracurricular activities to bring out the inherent talents of students in performing arts.
- The Cultural Committee shall be responsible for all cultural events in the College.
- To plan and schedule cultural events for the Academic year.
- The Convener of the committee shall conduct a meeting with the committee to discuss & design the plan of action and delegate tasks.

Convener  
College Cultural Committee



PRINCIPAL

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**Aditya College of Engineering**  
**SURAMPALEM - 533 437**



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Ref: ACOE/CULTURAL/AY2019-20/SOP

Dt: 15-06-2019

## STANDARD OPERATING PROCEDURE (w.e.f 2014-15)

### COLLEGE CULTURAL COMMITTEE (AY 2019-20)

The following steps are involved in a Standard Operating Procedure (SOP) for COLLEGE CULTURAL COMMITTEE

1. A meeting of the College Cultural Committee Members will be held in the beginning of the academic year to propose and plan for all the cultural activities during the academic year 2019-20 which will be recorded in the minutes of the meeting.
2. A Strategic Perspective Plan will be prepared for the activities to be conducted as scheduled in the meeting and the same is to be approved by the Principal.
3. Before conducting / organizing scheduled activity / event, a requisition letter will be submitted to the Principal seeking his permission to conduct the activity and request him to approve the SPP with Budget
4. Circulating an internal notice / external invitation to all the staff and students concerned/ Other Invitees to participate in the events
5. Proposing / Planning / Practicing / Performing different activities as and when required:
  - a) A circular is issued to the staff and students regarding the proposed event
  - b) Students give their names to the concerned department coordinator
  - c) Students rehearse/ prepare for the event after being permitted by HOD
  - d) Provision of required amenities to the participants, if needed
  - e) Students perform/participate in the event/competition after rehearsal.



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- f) A jury shall be selected from the college as well as from other reputed institutions and the same shall be entitled to select the winners and runners
  - g) Prizes/Cash Award/ Certificates shall be issued to the winners/ runners up.
  - h) Refreshments shall be served as per the need to the participants and the audience
6. Attendance shall be granted for all the participants with prior permission from the Principal
7. A post-event report shall be prepared including all the major activities in the event and the same will be circulated to the other committees members
8. Action Taken Report at the end of the academic year will be prepared and the same is filed after it is duly signed by the Principal and Chairman of CCC.

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College Cultural Committee



  
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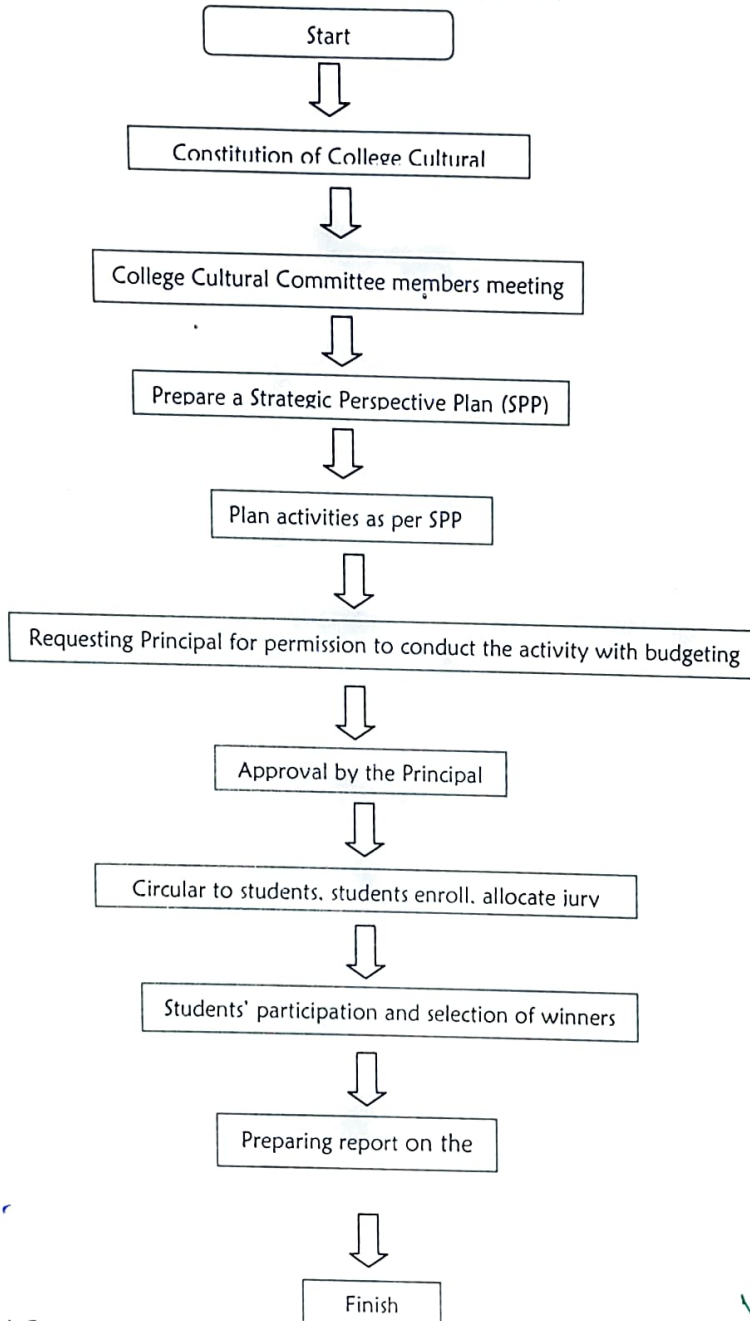
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Ref: ACOE/CULTURAL/AY2019-20/SOP/ FLOW CHART

Dt: 14-06-2019

## Flow chart for Cultural Committee



  
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College Cultural Committee



  
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Ref: ACOE/CULTURAL/2019-20/Circular 1

## CIRCULAR

Date: 12/06/2019

This is to inform all the College Cultural Committee members that there will be a meeting in the Principal's Chamber at 3.00 PM on 14/06/2019 with the following agenda, to discuss and finalize the schedule of cultural events for the academic year 2019-2020 and a perspective plan.

All the members are required to attend the meeting without fail.

### Agenda:

- Approval of existing SOP
- To discuss and plan Cultural activities
- To identify other possible extra and co-curricular activities to be conducted in this academic year
- To prepare a Perspective Plan on par with academic calendar
- Any other issue with the permission from the Chair.

Convener  
College Cultural Committee

Cc to: All members of CCC  
AO



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Ref: ACOE/CULTURAL/2019-20/1/Minutes

## Minutes of CCC Meeting

Date: 15/06/2019

|                 |  |          |              |
|-----------------|--|----------|--------------|
| Date of meeting | 14-06-2019   | Duration | 3 PM to 4 PM |
| Venue           | Principal's chamber, First floor, Ramanujan Bhavan     |          |              |
| Reference       | Ref: ACOE/CULTURAL/2019-20/1/Circular dated 12/06/2019 |          |              |

A meeting was held on 14-06-2019 with the College Cultural Committee members in the Principal's chamber with the following agenda. The meeting was chaired by Respected Principal Sir.

### Agenda:

1. Approval of existing SOP
2. To plan Cultural activities and Literary events strictly observing Covid protocol
3. To identify other possible co-curricular activities to be conducted in this pandemic
4. To prepare a Perspective Plan
5. Any other issue

The Convener CCC welcomed all the members and presented the agenda and requested the Chairman to preside over the meeting with the intended agenda and the discussion started. The points of the agenda were discussed and the subsequent resolutions were made.

The Chairman-CCC welcomed and appreciated everyone for their enthusiasm and readiness. Further, Chairman reviewed and discussed all the points of agenda.

### The Committee made the following Resolutions

1. Chairman of the committee insisted upon the overall development and excellence of the students.
2. The chair instructed HODs and faculty members to encourage the students to participate in all the cultural activities scheduled.
3. An existing Standard Operating Procedure (SOP) w.e.f. 2014-15, is put forward for the approval and the same is approved by the Chairman.
4. Due to the prevalent Covid Pandemic, a few activities and events are identified for this academic year which included both cultural and literary events and the Chair promised to release necessary grants for conducting the events successfully and instructed to strictly follow Covid precautions.



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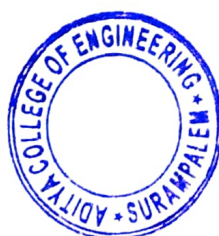
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5. The Chair urged the members to schedule the events without affecting the class/lab work and even examination schedules strictly following Covid protocol.
6. The Chair agreed to grant attendance for the students when practicing or participating and readily accepted the proposal to distribute certificates and prizes as an encouragement.
7. The meeting was concluded with thanks to the Chair.

The following Members were Present for the meeting:

| S. No. | Name of the Faculty/<br>Student | Designation                | Role           | Signature |
|--------|---------------------------------|----------------------------|----------------|-----------|
| 1      | Dr. A. Ramesh                   | Principal                  | Chairman       |           |
| 2      | Mr. J Bala Mohan Raju           | Associate Professor-BSE    | Convener       |           |
| 3      | Mrs. Sugandhi Naidu             | Assistant Professor-ECE    | Co-Convener    |           |
| 4      | Mr M, Prem Kumar Reddy          | Assistant Professor -MECH  | Member         |           |
| 5      | Mr. K. Mahesh                   | Assistant Professor-ECE    | Member         |           |
| 6      | Mr. N Praveen                   | Assistant Professor -CSE   | Member         |           |
| 7      | Ms. T. Himaja                   | Assistant Professor -EEE   | Member         |           |
| 8      | Mr. Nizamuddin Khadir           | Assistant Professor -CIVIL | Member         |           |
| 9      | Ms, M, Mary Jyothi              | Assistant Professor -BSE   | Member         |           |
| 10     | Mr. K. Mohana Krishna           | IV B.Tech ECE              | Student Member |           |
| 11     | Kum. K., Aruna                  | IV B.Tech CSE              | Student Member |           |
| 12     | Mr. K. Muthyam Sathish          | IV B.Tech- Mech            | Student Member |           |
| 13     | Mr. K. Laxmi Sudhakar           | III B.Tech- Mech           | Student Member |           |
| 14     | Ms. Yalla Suma                  | II B Tech ECE              | Student Member |           |
| 15     | Mr. B. Sai Deepak               | II B.Tech- EEE             | Student Member |           |

Convener  
College Cultural Committee



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Ref: ACOE/ CULTURAL/AY2019-20/SPP


## COLLEGE CULTURALS COMMITTEE

### Strategic Perspective Plan for the Academic Year 2019-20

| S. No | Tentative Date of the Event | Name of the Event   | Estimated Budget for the event |
|-------|-----------------------------|---|--------------------------------|
| 1     | 25-10-2019                  | Elocution @ Diwali -the festival of lights  | Rs.2000/-                      |
| 2     | 14-11-2019                  | Essay Writing @ Children's Day-My Dream Parent  | Rs.2500/-                      |
| 3     | 22-12-2020                  | Sudoku Competition@ National Mathematics Day  | Rs.2000/-                      |
| 4     | 31-12-2019                  | Swing & Sing @ New Year's Eve   | Rs. 3000 /-                    |
| 5     | 11-01-2020                  | Sankranthi Sambaraalu- Mehendi Designing  | Rs. 3000/-                     |
| 6     | 24-01-2020                  | International Day of Education- Theme2020- learning for people, planet, prosperity and peace- Poster Presentation | Rs. 3000/-                     |
| 7     | 09-02- 2020                 | Spot Choreography   | Rs. 2000/-                     |
| 8     | 28-02-2020                  | Project Expo- National Science Day- Theme= Women in science   | Rs. 3000/-                     |
| 9     | 08-03-2020                  | My Mother is Perfect, Fair & Lovely- Elocution Competition  | Rs. 2000/-                     |
| 10    | 15-04-2020                  | Let Us Draw- World Art Day- Drawing Competition   | Rs. 2500/-                     |
| 11    | 29-4-2020                   | International Dance Day   | Rs. 5000/-                     |
| 12    | 31-5-2020                   | World No-Tobacco Day- PPT on the topic: Smoking thrills but kills   | Rs. 2500/-                     |

Convenor  
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Ref: ACOE/ CULTURAL/AY2019-20/ATR

## COLLEGE CULTURAL COMMITTEE - ATR AY2019-20)

| S. No | Tentative Date of the Event | Name of the Event   | Action Taken |
|-------|-----------------------------|---|--------------|
| 1     | 25-10-2019                  | Elocution @ Diwali -the festival of lights  | Conducted    |
| 2     | 14-11-2019                  | Essay Writing @ Children's Day-My Dream Parent  | Conducted    |
| 3     | 22-12-2020                  | Sudoku Competition@ National Mathematics Day  | Conducted    |
| 4     | 31-12-2019                  | Swing & Sing @ New Year's Eve   | Conducted    |
| 5     | 11-01-2020                  | Sankranthi Sambaraalu- Mehendi Designing  | Conducted    |
| 6     | 24-01-2020                  | International Day of Education- Theme2020- learning for people, planet, prosperity and peace- Poster Presentation | Conducted    |
| 7     | 09-02- 2020                 | Spot Choreography   | Conducted    |
| 8     | 28-02-2020                  | Project Expo- National Science Day- Theme= Women in science   | Conducted    |
| 9     | 08-03-2020                  | My Mother is Perfect, Fair & Lovely- Elocution Competition  | Conducted    |
| 10    | 15-04-2020                  | Let Us Draw- World Art Day- Drawing Competition   | Conducted    |
| 11    | 29-4-2020                   | International Dance Day   | Conducted    |
| 12    | 31-5-2020                   | World No-Tobacco Day- PPT on the topic: Smoking thrills but kills   | Conducted    |

Convenor  
College Cultural Committee



Principal  
Principal  
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REF: ACOE/CULTURAL/AY2019-20/Letter-01

Dt: 20-10-2019

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

Sub: Seeking permission to conduct Elocution Competition in our college-  
request to release amount-Reg;

With regard to the above cited subject, the College Cultural Committee is planning to conduct Elocution Competition on the occasion of Diwali festival on 25-10-2019 for which we request you to kindly permit us to organize.

We also request you to kindly grant an amount of Rs. 2,000/- for the necessary arrangements and refreshments.

Thank you Sir

  
Convener  
College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/CIR-2

Dt: 20-10-2019

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct Elocution Competition on the occasion of 'Diwali festival on 25-10-2018. All the students are requested to participate in the event.

Event Name: Elocution Competition

Topic: My Vision– An Enlightened and Corruption Free India

Date: 25-10-2019

Time: 03:00 pm

Venue: College Ramanujan Bhavan- 3<sup>rd</sup> floor- Seminar Hall

  
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Copy to: 1) All HOD's

2) All Notice Boards





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REF: ACOE/CULTURAL/AY2019-20/Letter-03

Dt: 20-12-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

**Sub:** Seeking permission to conduct "Sudoku" competition in our college-  
request to release amount-Reg;

With regard to the above cited subject, the College Cultural Committee is planning to conduct **Sudoku** competition on 22-12-2020 on the occasion of **National Mathematics Day**, for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 2,000/- for the necessary arrangements and refreshments.

Thank you Sir

  
Convener  
College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/CIR-04

Dt: 20-12-2019

## Circular


All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct Sudoku Competition on the occasion of National Mathematics Day on 22-12-2019. All the students are requested to participate in the event.

Event Name: Sudoku

Date: 22-12-2019

Time: 2:30pm

Venue: Ramanujan Bhavan- Ground Floor- Seminar Hall

  
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College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/Letter-04

Dt: 28-12-2019

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

**Sub:** Seeking permission to conduct Sing or Swing Competition in  
our college New Year's Eve-- request to release amount-Reg;

With regard to the above cited subject, the College Cultural Committee is planning to  
conduct Sing or Swing Competition on 31-12-2019 @ New Year's Eve, for which we  
request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 3,000/- for the necessary  
arrangements and refreshments.

Thank you Sir

  
Convener  
College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/CIR-05

Dt: 28-12-2019

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct Sing or Swing Competition (Songs and Dances)@ New Year's Eve on 31-12-2019. All the students are requested to participate in the event.

Event Name: Sing or Swing Competition

Date: 31-12-2019

Time: 2:00 pm

Venue: Ramanujan Bhavan- Ground Floor- Seminar Hall

  
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College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/Letter-02

Dt: 10-11-2019

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

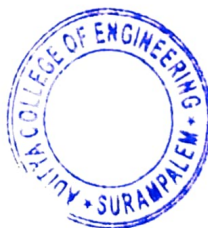
Sub: Seeking permission to conduct Essay Writing Competition in our college-  
request to release amount-Reg:

With regard to the above cited subject, the College Cultural Committee is planning to conduct Essay Writing Competition on 14-11-2019 on the occasion of Children's Day for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 3,000/- for the necessary arrangements and refreshments.

Thank you Sir

  
Convener  
College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/CIR-03

Dt: 11-11-2019

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct Essay Writing Competition on 14-11-2019 on the occasion of Children's Day. All the students are requested to participate in the event.

Event Name: Essay Writing Competition

Topic: My Dream Parent

Date: 14-11-2019

Time: 2:30pm

Venue: Ramanujan Bhavan - 3<sup>rd</sup> floor- Drawing Hall

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REF: ACOE/CULTURAL/AY2019-20/Letter-05

Dt: 08-01-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

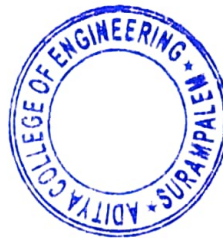
Sub: Seeking permission to celebrate Sankranthi Sambaraalu- Mehendi  
Designing- in our college- request to release amount- Reg;

With regard to the above cited subject, the College Cultural Committee is planning to conduct Mehendi Designing @ Sankranthi Sambaraalu on 11-01-2020 for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 3000/- for the necessary arrangements and refreshments.

Thank you Sir

  
Convener  
College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/CIR-06

Dt: 03-01-2019

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to celebrate Sankranthi Sambaraalu on 11-01-2019. All the students are requested to participate in the event.

Event Name: Sankranthi Sambaraalu\*

Date: 11-01-2019

Time: 10:00 am

Venue: College Premises

  
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College Cultural Committee



  
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REF: ACOE/CULTURAL/AY2019-20/Letter-06

Dt: 21-01-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem


Respected Sir,

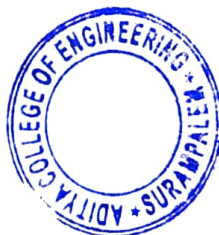
Sub: Seeking permission to conduct Poster Presentation Competition in our college- request to release amount-Reg;

With regard to the above cited subject, on the occasion of International Day of Education, the College Cultural Committee is planning to conduct Poster Presentation Competition on 24-07-2018 for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 3,000/- for the necessary arrangements and refreshments.

Thank you Sir

  
Convener  
College Cultural Committee



  
PRINCIPAL  
Aditya College of Engineering  
SURAMPALAM - 533 437





# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK, Kakinada  
Recognized by UGC under Section 2(f) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

REF: ACOE/CULTURAL/AY2019-20/CIR-07

Dt: 21-07-2018

## Circular

All the Staff and students are hereby informed that, on the occasion of International Day of Education, the College Cultural Committee is planning to conduct a Poster Presentation Competition on 24-01-2020 on the "Theme 2020- learning for people, planet, prosperity and peace"

All the students are requested to participate in the event.

Event Name: Poster Presentation Competition

Topic: "Role of parents in Education"

Date: 24-01-2020

Time: 03:00 pm

Venue: Ramanujan Bhavan- 3rd Floor- Seminar Hall



Convener  
College Cultural Committee



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Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

REF: ACOE/CULTURAL/AY2019-20/Letter-07

Dt: 04-02-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

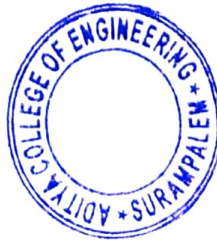
Sub: Seeking permission to conduct "Spot Choreography" competition in our college - request to release amount-Reg;

With regard to the above cited subject, the College Cultural Committee is planning to conduct "Spot Choreography" competition on 09-02-2020 for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 2,000/- for the necessary arrangements and refreshments.

Thank you Sir

  
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REF: ACOE/CULTURAL/AY2019-20/CIR-08

Dt: 01-08-2018

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct "Spot Choreography" competition on 09-02-2020. All the students are requested to participate in the event.

Event Name: "Spot Choreography"

Date: 09-02-2020

Time: 2:00 pm

Venue: Ramanujan Bhavan- Ground Floor- Seminar Hall

  
Convenor  
College Cultural Committee

  
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REF: ACOE/CULTURAL/AY2019-20/Letter-08

Date: 21-02-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

Sub: Seeking permission to conduct 'Project Expo' competition in our college  
- request to release amount- Reg;

With regard to the above cited subject, the College Cultural Committee is planning to conduct Project Expo competition on 28-08-2020 on the occasion of National Science Day with the Theme- "Women in science" for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs.3,000/- for the necessary arrangements and refreshments.

Thank you Sir

  
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REF: ACOE/CULTURAL/AY2016-17/CIR-09

Dt: 22-02-2020

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct Project Expo competition on 28-02-2020 on the occasion of National Science Day, with the Theme- "Women in science". All the students are hereby requested to participate in the event.

Event Name : Project Expo  
Theme : Women in Science  
Date : 28-02-2020  
Time : 02:00 pm  
Venue : Ramanujan Bhavan- Ground Floor- Seminar Hall

  
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REF: ACOE/CULTURAL/AY2019-20/Letter-09

Date: 01-03-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

Sub: Seeking permission to conduct Elocution Competition @ Mothers' Day in  
our college- request to release amount-Reg;

With regard to the above cited subject, the College Cultural Committee is planning to  
conduct Elocution Competition on account of Mothers' Day on 08-03-2020 for which we  
request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 2,000/- for the necessary  
arrangements and refreshments.

Thank you Sir

  
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REF: ACOE/CULTURAL/AY2016-17/CIR-10

Dt: 01-03-2020

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct an Elocution competition on the account of Mothers' Day on 08-03-2020. All the students are requested to participate in the event.

Event Name : Elocution Competition

Topic : My Mother is Perfect, Fair & Lovely-

Date : 08-03-2020

Time : 11:00 am

Venue : Ramanujan Bhavan- 3<sup>rd</sup> Floor- Seminar Hall

  
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REF: ACOE/CULTURAL/AY2019-20/Letter-10

Dt: 10-04-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

Sub: Seeking permission to conduct "Let Us Draw" competition in our  
college- request to release amount-Reg;

With regard to the above cited subject, on the occasion of World Art Day, the College Cultural Committee is planning to conduct "Let Us Draw" competition on 15-04-2020 for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 2,500/- for the necessary arrangements and refreshments.

Thank you Sir

  
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REF: ACOE/CULTURAL/AY2019-20/CIR-11

Dt: 10-04-2020

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct Let Us Draw competition on 15-04-2020. . All the students are requested to participate in the event.

Event Name: "Let Us Draw" Competition

Date: 15-04-2020

Time: 2:30 pm

Venue: Ramanujan Bhavan- 3<sup>rd</sup> Floor- Drawing Hall

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REF: ACOE/CULTURAL/AY2019-20/Letter-11

Dt: 25-04-2020

From  
College Cultural Committee  
ACOE-Surampalem

To  
The Principal  
ACOE - Surampalem

Respected Sir,

**Sub:** Seeking permission to conduct Dance Competition event in our college-  
request to release amount- Reg;

With regard to the above cited subject, on the occasion of International Dance day, the College Cultural Committee is planning to conduct Dance Competition on 29-04-2020 for which we request you to kindly permit us to organize.

We also request you Sir to kindly grant an amount of Rs. 5,000/- for the necessary arrangements and refreshments.

Thank you Sir

  
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REF: ACOE/CULTURAL/AY2019-20/CIR-12

Dt: 25-04-2020

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct Dance Competition on 29-04-2020 in view of the International dance day. All the students are requested to participate in the event.

Event Name: Dance Competition,

Date: 29-04-2020

Time: 3:00 pm

Venue: College Ramanujan Bhavan- Ground Floor- Seminar Hall

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REF: ACOE/CULTURAL/AY2019-20/Letter-12

Dt: 25-05-2020

From  
College Cultural Committee  
ACOE-Surampalem

The Principal  
ACOE - Surampalem

Respected Sir,

Sub: Seeking permission to conduct PPT presentation Competition in our  
college- request to release amount-Reg;

With regard to the above cited subject, the College Cultural Committee is planning to  
conduct Competition) on 31-05-2020 for which we request you to kindly permit us to  
organize.

We also request you Sir to kindly grant an amount of Rs. 2,500/- for the necessary  
arrangements and refreshments.

Thank you Sir

  
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REF: ACOE/CULTURAL/AY2019-20/CIR-13

Dt: 25-05-2020

## Circular

All the Staff and students are hereby informed that our College Cultural Committee is planning to conduct PPT Presentation Competition on 31-05-2018 in view of "World No Tobacco Day." All the students are requested to participate in the event.

Event Name: PPT Presentation

Date: 31-05-2020

Topic: **Smoking Thrills- But Kills**

Time: 11:00 am

Venue: College Ramanujan Bhavan- Ground Floor- Seminar Hall

  
Convener  
College Cultural Committee



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**Aditya College of Engineering  
SURAMPALAM - 533 437**

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