



## Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem - 533437

ACET/PRINCIPAL/IQMC/A.Y-2020-21

### CIRCULAR

All the members of Internal Quality Management Committee (IQMC) are informed to attend a meeting on 18-01-2021 at 04:00PM through Microsoft Teams. All are requested to attend the meeting without fail.

The agenda of the meeting is:

- 1) Conducting departmental audit of academic files viz.,
  - a) Department files
  - b) Course files
  - c) Personal files
  - d) Lab files
  - e) Project files
- 2) Identification of IQMC representatives to audit the files and affixing of signatures.
- 3) Any other point with the permission of chairman

Date: 18-01-2021

PRINCIPAL & CHAIRMAN IQMC

**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALAM- 533 437**

Copy to:  
All HODs  
All members of IQMC



## Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

ACET/PRINCIPAL/IQMC/ A.Y-2020-21

### CIRCULAR

Sub: Auditing of departmental academic files Reg.,

All the HOD's are requested to get the Academic & Audit data files duly audited by the members of IQMC in respective dates given below. In this connection, HOD, Internal coordinator and other staff members be ready with your files for smooth conduction.

Also, the following faculty members are identified in each department to assist IQMC team to complete audit work in every department.

S. No	DEPARTMENT	CO-ORDINATORS	DATE OF AUDIT
1	CIVIL	Mr. M. M. Rao and Mr. A. Naga Sai	19-01-2021
2	EEE	Mr. R. Srinivas and Mr. Reddy Ramesh	23-01-2021
3	ECE	Ms. P. Swarna Latha and Mr. I. Ramesh raja	21-01-2021
4	CSE	Mr. K. Venkatesh and Mr. U. L. Nagendra Kumar	20-01-2021
5	IT	Mrs. K. Naga Bhargavi	25-01-2021
6	MECHANICAL	Ms. A. Swathi and Mr. A. Chiranjeevi V. S. Prasad	19-01-2021
7	MCA	Mr. M. M. Siva Krishna	25-01-2021
8	MBA	Ms. P. Annapurna & Mr. CH. Swarna Durga Rao	23-01-2021
9	H & BS	Mrs. C. Lalitha	22-01-2021

The academic audit reports are to be submitted to IQMC by 28-01-2021. The files to be audited are enclosed in soft & hard forms for the above purpose.

Date: 18-01-2021

IQMC Enclosures

- 1) Department Audit file
- 2) Course file Audit
- 3) Personal file Audit
- 4) Lab file Audit
- 5) Project file Audit

Copy to:  
All HODs  
All members of IQMC

PRINCIPAL & CHAIRMAN

**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALEM- 533 437**



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem - 533437

ACET/PRINCIPAL/IQMC/ A.Y-2020-21

Date: 18-01-2021

## Minutes of Meeting

The chairman of IQMC has addressed the members and discussed the following points:

1. The functions to be performed by the members.
2. Identification of IQMC representatives to conduct auditing of various academic files of all the departments including H&BS.
3. The IQMC representatives are 1. Dr. T. Srihari, 2. Mrs. V. PREETHI & 3. Mrs. J. DIVYA LALITHA SRI

The meeting is ended with Vote of Thanks.

Members who have attended the meeting are:

S.No	Name of the Committee Members	Designation	Role
1	Dr.T.K.Rama Krishna Rao	PRINCIPAL	Chairman
2	Dr.A.Rama Krishna	Dean	Member
3	Dr.P. Danaiah	HOD - ME	Member
4	Dr. T. Srihari	Professor	Coordinator
5	Mrs.V.Preeti	Asst.Professor	Coordinator
6	Mrs.J. Divya Lalitha Sri	Asst.Professor	Coordinator
7	Mr.S.Sivacharan	HOD- Civil	Member
8	Mr.M.Rajesh Murari	HOD- EEE	Member
9	Dr.R.V.V.Krishna	HOD-ECE	Member
10	Dr.M.Anil Kumar	HOD- CSE	Member
11	Mr.R.V.V.N.Bheema Rao	HOD-IT	Member
12	Mr.N.Rama Krishna	HOD-MCA	Member
13	Mrs.A.Vijaya Bhargavi	HOD-MBA	Member
14	Mr.B.Suryanarayana Murthy	HOD-H&BS	Member
15	Mr.Rajkamal Ankit 13P31A0546	Alumni	Member
	Mr.A.Uday 13P31A0251	Alumni	Member

*Ch. Raj*  
Coordinator

PRINCIPAL & CHAIRMAN IQMC  
PRINCIPAL  
Aditya College of  
Engineering & Technology  
SURAMPALAM- 533 437



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Internal Quality Assurance Cell (IQAC)

Date : 01-02-2021

To  
The HOD CSE  
ACET  
Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2020-21 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1.Lesson plan as per the prescribed format is not available,Lecture notes in hand written form but not printed form.Advised to maintain the topics beyond the syllabus and summary of all topics beyond the syllabus need to be maintained. 2.GAP analysis made by some of the faculty is not satisfactory.
2	Laboratory file Audit	1.Maintain the manufacturer's equipment operation manual, which is not found in many lab files. 2.Lab timetable is missing in the lab file, schedule of end practical examinations is not included in some of the lab files.
3	Dept Audit	1.Technical FDPs, expert lectures, and seminars, among other things, should be organised by individual departments at least once a semester. 2.Encourage faculty and students to apply for funded research projects. 3.Faculty publications should be increased, more guest lectures from industry should be arranged.
4	Student life time learning skills enhancement audit	1.Encourage all students to register for NPTEL and Course Era certifications in order to gain engineering knowledge. 2.Encourage students to sign up for foreign language classes, such as German or French.
5	Teaching methodologies audit	Each faculty member is encouraged to use innovative teaching methods, which will aid in the achievement of outcome-based education. It was not possible to implement various teaching methodologies in the curriculum due to the covid pandemic.

Signature of member of audit team

1. T. S. Laxmi  
2. V. Preethi  
3. J. D. L. Sri

Name & signature: Dr. Ch. V. Rajanendran. Ch

IQAC Convener

  
IQAC Chairperson

Principal  
**PRINCIPAL**  
Aditya College of  
Engineering & Technology  
SURAMPALAM- 533 437





# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Internal Quality Assurance Cell (IQAC)

Date :01-02-2021

To  
The HOD ECE  
ACET  
Surampalem.  
Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2020-21 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1. Plan of action to improve CO attainment is not found in some course files. 2. List of slow and advanced learners information is not included in some course files. 3. Advised to maintain the topics beyond the syllabus and summary of all topics beyond the syllabus need to be maintained. 4. Gaps should be identified based on the course prerequisites and a bridge between industry and curriculum should be built. Gaps to be filled by workshops, certification courses, and other means viz . , internships in industry.
2	Laboratory file Audit	1. Major equipment list is not provided in some lab files. 2. Do's & Don'ts information is not provided in the lab files. Keep a list of major and minor projects completed by students in this lab, along with documentation. 3. List of working models/prototypes/products is not available in some lab files. 4. Revise the list of experiments including new experiments and their CO, PO/PSO mapping.
3	Dept Audit	1. Seminars/training programs for both students and staff should be arranged more frequently. Increase the number of faculty publications in reputed journals. The entire faculty must produce at least one publication per semester. 2. NPTEL course by faculty are to be made mandatory per semester and also encourage to enroll in interdisciplinary course. Increase the MOU's with the industry and activities in department like guest lectures, industrial visits for students & faculty 3. Encourage faculty to register for Ph.D. on both part time & full time basis at IITs /NITs/ Universities. Faculty meetings number should be enhanced. 4. Technical FDP, expert lectures, seminars etc. to be arranged by the individual departments atleast once in a semester. Encourage faculty & students to apply for funded research projects. 5. More faculty should be deputed for faculty development programs.
4	Student life time learning skills enhancement audit	1. Encourage all the students to Self-taught courses (eg. learning a new language, researching a topic of interest, subscribing to a podcast, etc), Encourage students to register for learning foreign languages viz., German, French etc. Learning a new sport or activity (eg. Joining martial arts, learning to ski, learning to exercise, etc) 2. Learning to use a new technology (smart devices, new software applications, etc)
5	Teaching methodologies audit	Each faculty member is encouraged to use innovative teaching methods, which will aid in the achievement of outcome-based education. It was not possible to implement various teaching methodologies in the curriculum due to the covid pandemic.

Signature of member of audit team

Name & signature:

IQAC Convener

1. J. S. S. S. S.  
2. V. Preethi - R. S. S.  
3. J. R. S. S. S.

IQAC Chairperson

Principal

**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALAM - 533 437**

Principal  
**PRINCIPAL**  
Aditya College of  
Engineering & Technology  
SURAMPALEM- 533 437





# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Internal Quality Assurance Cell (IQAC)

Date :01-02-2021

To  
The HOD H&BS  
ACET  
Surampalem.  
Sir,

Sub: Fact finding report of your department during academic audit-Reg  
After reviewing the information submitted by the department for the academic year 2020-21 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1.Brief notes on the importance of the course is missing in some course files. 2.Previous years university question papers zerox copies are not found in some course files. 3. Gaps should be identified based on the course prerequisites and a bridge between industry and curriculum should be built. Gaps to be filled by workshops, certification courses, and other means viz . , internships in industry. 4.Result analysis at the end of course information is not found in some course files.
2	Laboratory file Audit	1.Model practical end examination questions are not available 2.List of experiments as per the syllabus and additional experiments provided by the college are not shown in the lab file..Lab occupancy chart is not available in some lab files. 3.Revise the list of experiments including new experiments and their CO,PO/PSO mapping.Inventory list is not available.
3	Dept Audit	1.Guest lectures provided are very less.Research publications by faculty are not adequate,profitional body activities are very less. 2.Increase the MOU's with the industry and activities in department like guest lectures,industrial visits for students & faculty,Encourage faculty to register for Ph.D. on both part time & full time basis at IITs /NITs/ Universities. 3.More guest lectures from the indust should be arranged for students ,Encourage faculty & students to apply for funded research projects.
4	Student life time learning skills enhancement audit	1.Encourage all the students to register for NPTEL & Course Era certifications for the student to achieve knowledge in Engineering. 2.Learning a new sport or activity (eg. Joining martial arts, learning to ski, learning to exercise, etc),Learning to use a new technology (smart devices, new software applications, etc) 3.Encourage students to register for learning foreign languages viz., German,French etc.
5	Teaching methodologies audit	Each faculty member is encouraged to use innovative teaching methods, Peer Teaching,Blended Learning,which will aid in the achievement of outcome-based education. It was not possible to implement various teaching methodologies in the curriculum due to the covid pandemic.

Signature of member of audit team

Name & signature:  
IQAC Convener

1. P. S. Chauhan  
2. V. Preethi - Rana  
3. J. D. L. Sri

IQAC Chairperson  
Principal

**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALAM- 533 437**



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Internal Quality Assurance Cell (IQAC)

Date :01-02-2021

To  
The HOD MCA  
ACET  
Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2020-21 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1. Advised to maintain the topics beyond the syllabus and summary of all topics beyond the syllabus need to be maintained. 2. Gaps should be identified based on the course prerequisites and a bridge between industry and curriculum should be built. Gaps to be filled by workshops, certification courses, and other means viz . , internships in industry.
2	Laboratory file Audit	1.Keep a list of major and minor projects completed by students in this lab, along with documentation. 2.Maintain the manufacturer's equipment operation manual, which is not found in many lab files.Revise the list of experiments including new experiments and their CO,PO/PSO mapping.
3	Dept Audit	1.Increase the number of faculty publications in reputed journals. The entire faculty must produce at least one publication per semester. 2.NPTEL course by faculty are to be made mandatory per semester and also encourage to enroll in interdisciplinery course,Increase the MOU's with the industry and activities in department like guest lectures,industrial visits for students & faculty,Alumni meets are to be organized atleast once in a year in the department 3.Encourage faculty to register for Ph.D. on both part time & full time basis at IITs/NITs/ Universities.. 4.Technical FDP,expert lectures,seminars etc.to be arranged by the individual departments atleast once in a semester.Encourage faculty & students to apply for funded research projects.
4	Student life time learning skills enhancement audit	1.Encourage all the students to register for NPTEL & Course Era certifications for the student to achieve knowledge in Engineering. 2.Encourage students to register for learning foreign languages viz.,German,French etc.
5	Teaching methodologies audit	Each faculty member is encouraged to use innovative teaching methods, which will aid in the achievement of outcome-based education. It was not possible to implement various teaching methodologies in the curriculum due to the covid pandemic.

Signature of member of audit team

1. P. S. Laxmi  
2. V. Preethi - V. Ravi  
3. J. R. L. Sri

Name & signature:

IQAC Convener

Dr. Ch. V. Raghavendar  
Cg

IQAC Chairperson

Principal  
**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALAM- 533 437**





# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Internal Quality Assurance Cell (IQAC)

Date :01-02-2021

To  
The HOD IT  
ACET  
Surampalem.  
Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2020-21 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1.Brief notes on the importance of the course is missing in some course files. 2.Previous years university question papers zerox copies are not found in some course files. 3. Gaps should be identified based on the course prerequisites and a bridge between industry and curriculum should be built. Gaps to be filled by workshops, certification courses, and other means viz . , internships in industry. 4.Result analysis at the end of course information is not found in some course files.
2	Laboratory file Audit	1.Model practical end examination questions are not available 2.List of experiments as per the syllabus and additional experiments provided by the college are not shown in the lab file..Lab occupancy chart is not available in some lab files. 3.Revise the list of experiments including new experiments and their CO,PO/PSO mapping.Inventory list is not available.
3	Dept Audit	1.Guest lectures provided are very less.Research publications by faculty are not adequate,proftional body activities are very less. 2.Increase the MOU's with the industry and activities in department like guest lectures,industrial visits for students & faculty,Encourage faculty to register for Ph.D. on both part time & full time basis at IITs /NITs/ Universities. 3.More guest lectures from the indust should be arranged for students ,Encourage faculty & students to apply for funded research projects.
4	Student life time learning skills enhancement audit	1.Encourage all the students to register for NPTEL & Course Era certifications for the student to achieve knowledge in Engineering. 2.Learning a new sport or activity (eg. Joining martial arts, learning to ski, learning to exercise, etc),Learning to use a new technology (smart devices, new software applications, etc) 3.Encourage students to register for learning foreign languages viz.,German,French etc.
5	Teaching methodologies audit	Each faculty member is encouraged to use innovative teaching methods, Peer Teaching,Blended Learning, which will aid in the achievement of outcome-based education. It was not possible to implement various teaching methodologies in the curriculum due to the covid pandemic.

Signature of member of audit team

Name & signature:  
IQAC Convener

1. P. S. Laxmi  
2. V. Preethi - V. Preethi  
3. J. D. L. R.

✓  
IQAC Chairperson  
Principal

**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALAM- 533 437**







# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Internal Quality Assurance Cell (IQAC)

Date : 01-02-2021

To  
The HOD ME  
ACET  
Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2020-21 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1. Advised to maintain the topics beyond the syllabus and summary of all topics beyond the syllabus need to be maintained. 2. Workshops, certification courses, and other means, such as internships in industry, will fill gaps. Gaps should be identified based on course prerequisites, and a bridge should be constructed between industry and curriculum.
2	Laboratory file Audit	1. Revise the list of experiments to include new experiments and their CO,PO/PSO mapping. Keep track of all major and minor projects completed by students in this lab, as well as documentation. 2. Keep the manufacturer's equipment operation manual, which is not commonly found in lab files.
3	Dept Audit	1.Increase MOUs with industry and departmental activities such as guest lectures and industrial visits for students and faculty. 2..Boost the number of faculty publications in prestigious journals. Each semester, the entire faculty must produce at least one publication. 3.Technical FDP, expert lectures, seminars, and other events to be organized by individual departments at least once a semester. Suggest to faculty and students that they apply for funded research projects. Faculty NPTEL courses will be made mandatory each semester, and students will be encouraged to enroll in cross-disciplinary courses. 4.Encourage faculty to enroll in Ph.D .program at IITs/NITs/Universities, both part-time and full-time .
4	Student life time learning skills enhancement audit	1.Project-Based Learning ,Flipped class room should be implemented to Encourage students to sign up new learning strategies. 2.roup discussions should be organized for better subject knowledge and better communication skills.
5	Teaching methodologies audit	1.Each faculty member is encouraged to use innovative teaching methods that will aid in the achievement of outcome-based education. 2. Due to the covid pandemic, it was not possible to implement various teaching methodologies in the curriculum.

Signature of member of audit team

1. P. Srihari  
2. V. Preethi - Ravi  
3. J. D. L. Sri

Name & signature: D. Ch. V. Raghavenderan  
IQAC Convener

IQAC Chairperson  
Principal

**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALAM- 533 437**



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Internal Quality Assurance Cell (IQAC)

To  
The HOD MBA  
ACET  
Surampalem.

Date: 01-02-2021

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2020-21 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1. Text Book cover pages are missing in some course files. 2. Written Lecture notes not available in few course files.
2	Laboratory file Audit	1. Communication tools are to be improved. 2. Lab maintenance needs improvement.
3	Dept Audit	1. Number of faculty publications in reputed journals need improvement. 2. Student outside exposure, internships should improve. 3. Faculty development programs, seminars with industries should increase.
4	Student life time learning skills enhancement audit	1. Encourage all the students to participate co-curricular activities. 2. Encourage students to participate personality development programs.
5	Teaching methodologies audit	More focus on adopting Innovative teaching methodologies in curriculum.

Signature of member of audit team

1. P. Srihari  
2. V. Preethi - ~~Preethi~~  
3. J. D. L. & i

Name & signature: Dr. Ch. V. Raghavendra

IQAC Convener *CB*

  
IQAC Chairperson

Principal  
**PRINCIPAL**  
**Aditya College of**  
**Engineering & Technology**  
**SURAMPALAM- 533 437**





# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Electronics & Communication Engineering

To  
The Principal,  
ACET,  
Surampalem.

Sir,

Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., we will keep list of working models/ prototype/ products in all lab files, we will encourage students to self taught courses (learning new technology, subscribing to a podcast), conducting of sufficient no. of conferences/ workshops/ seminars and deputing faculty for FDP's, we will follow your guidelines in future.

Date: 04-02-2021

Copy to IQAC

Head of the Department

Head of the Department  
Dept. of ECE  
Aditya College of  
Engineering & Technology  
SURAMPALAM 533 437



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Humanities & Basic Sciences

To  
The Principal,  
ACET,  
Surampalem.

Sir,

Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz. keeping result analysis copy, brief notes on importance of course in all course files, we will maintain lab occupancy chart in lab files, conducting sufficient no. of conferences/ workshops/ seminars, we will follow your guidelines in future.

Date: 04-02-2021

Copy to IQAC

  
Head of the Department  
Head of the Department  
Dept. of H&BS  
Aditya College of Engineering  
& Technology  
SURAMPALAM-533437





# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Master of Computer Applications

To  
The Principal,  
ACET,  
Surampalem.


Sir,

Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., conducting of sufficient no. of conferences/ workshops/ seminars and deputing faculty for FDP's, we will follow your guidelines in future.

Date: 04-02-2021

  
Head of the Department

Copy to IQAC



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Civil Engineering

To  
The Principal,  
ACET,  
Surampalem.

Sir,


Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., maintaining manufacturer's equipment operational Manuel in all lab files, we will revise list of experiments with new experiments and their CO,PO/PSO mapping, we will encourage students to enroll in NPTEL & course era certifications and conducting of sufficient no. of conferences /workshops /seminars and deputing faculty for FDP's ,we will follow your guidelines in future.

Date :04-02-2021

Copy to IQAC

  
Head of the Department  
Head of the Department  
Civil Engineering  
Aditya College of Engineering & Technology  
SURAMPALAM - 533 437





# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Electrical & Electronics Engineering

To  
The Principal,  
ACET,  
Surampalem.

Sir,


Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., keeping IQAC verification page, CO/PO, PSO mapping information in all course files, we will encourage students to appear for GATE/ CAT/ GMAT, we will follow your guidelines in future.

Date: 04-02-2021

Copy to IQAC

  
Head of the Department  
Dept. of EEE  
Aditya College of  
Engineering & Technology  
Surampalem - 533437



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Information Technology

To  
The Principal,  
ACET,  
Surampalem.

Sir,

Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., keeping result analysis copy, brief notes on importance of course in all course files, we will maintain lab occupancy chart in lab files, conducting sufficient no. of conferences/ workshops/ seminars, we will follow your guidelines in future.

Date: 04-02-2021

Copy to IQAC

Head of the Department

**Head of the Department**  
**Dept. of IT**  
Aditya/College of Engineering & Technology  
SURAMPALAM · 533 437





# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Computer Science & Engineering

To  
The Principal,  
ACET,  
Surampalem.

Sir,


Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., keeping topics beyond the syllabus, lesson plan in prescribed format, we will encourage students to enroll in NPTEL courses, we will follow your guidelines in future.

Date: 04-02-2021

Copy to IQAC

  
Head of the Department  
Head of the Department  
Dept. of CSE  
Aditya College of Engineering  
& Technology  
SURAMPALAM-533437



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Mechanical Engineering

To  
The Principal,  
ACET,  
Surampalem.

Sir,

Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., keeping manufacturers operation Manual in all labs, we will encourage guest lectures, industrial visits for students, conducting of sufficient no. of conferences/ workshops/ seminars, we will follow your guidelines in future.

Date: 04-02-2021

Head of the Department

Dept. of ME  
Aditya College of Engineering  
& Technology  
SURAMPALEM-533437

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# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

## Department of Master of Business Administration

To  
The Principal,  
ACET,  
Surampalem.

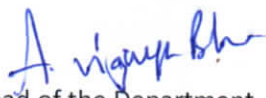
Sir,

Sub:-Compliance report -Reg  
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2020-21 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz., Maintenance of proper course files, Lab files, Tools, Faculty Improvement programs, Students development activities, adoption of innovative teaching methodologies in curriculum, we will follow your guidelines in future.

Date :04-02-2021

  
Head of the Department

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