



# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem - 533437

ACET/Admn./2016-17/SOP

Date: 7/7/2016

**Admission Committee**

**Academic Year 2016-17**

## **Standard Operating Procedures (SOP)**

1. The rules and guidelines of APSCHE are followed for the admission of candidates into various UG and PG programs
2. Admission committee shall meet once in a year.
3. The committee shall make necessary arrangements for smooth admission process for candidates who join the institution after the seats are allotted CET Conveners.
4. The committee shall provide information to candidates regarding Andhra Pradesh state government fees reimbursement and institute merit scholarships.
5. The committee shall send the details of the admitted candidates to Conveners during different phases of counseling.

Principal  
**PRINCIPAL**  
Aditya College of  
Engineering & Technology  
SURAMPALAM- 533 437