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**[Unschool] Job Offer Letter | Welcome aboard the Unschool Community**

3 messages

HR Unschool &lt;hr@unschool.in&gt;

Fri, May 28, 2021 at 10:24 AM

To: rohithjustin32@gmail.com

Cc: Rahul Varma &lt;rahul@unschool.in&gt;, Dheemanth Reddy &lt;dheemanth@unschool.in&gt;

**Dear Rohit,**

How are you? Hope you safe and well.

We are very pleased to extend you an offer letter confirming your acceptance as an **Operations Executive** for Unschool (Edupolis Technologies Pvt Ltd), following your application and subsequent interview. We love your spirit and passion to help reinvent learning and impact the education system for the better, and we would be delighted to see young faces such as you, be part of the Unschool community and impact thousands of students across the nation.

PFA your offer letter with all the necessary details enclosed.

We expect you to acknowledge and give us your acceptance by replying to this email with a signed copy of the offer letter by **9 PM, 31st May 2021** (post which the offer is deemed invalid).

Here are a few important details:

**Location of joining:** Hyderabad

**Date of Joining:** 07th June 2021 - (Will be working work from home for at least 45 days, may change with government guidelines)

**Address of office:** SNP towers, 2nd floor, Janardhana hills, Sherlingampally, Gachibowli, 500032

**Employment Type:-** Full time Employee.

**CTC: Monthly CTC - For 1st 6 Months** CTC will be 12,000 base and upto 25,000 INR per month based on performance. Post **6 months** 3LPA + 2LPA Performance-based incentives (Incentive details to be provided after the 6 months period).

**Designation:** 1st Month in training period Designation will be Operations trainee, from 2nd month onwards designation will be Operations executive.

**Employment Contract:** 6 Months from date of joining.

**Training Period:** 1st Month from date of joining.

Starting from 07th June 2021 you're all asked to work from home, Our team members will get in touch with you by 07th June for virtual on-boarding.

**You are going to need the following to be able to complete basic functions outside of your normal work environment:**

- 1) Laptop or computer
- 2) Stable and reliable internet access
- 3) To be active on all internal communication channels during the working hours. like Mail, whatsapp, Slack, zoom etc.

Please use this software for your signature if you do not access to a printer: <https://smallpdf.com/sign-pdf>

**Feel free to reach out to me for any queries.**

**Warm Regards**

Team HR

Unschool Learning,  
7036105768

Email ID: [hr@unschool.in](mailto:hr@unschool.in), [admin@unschool.in](mailto:admin@unschool.in)

Website: [www.unschool.in](http://www.unschool.in)

