

Date: April 02, 2021

Dear Gopu Satya Tarun,

Congratulations! We are pleased to make you an offer to join Prolifics Corporation Private Ltd. (herein after referred as "Company" or "Prolifics"). You will be designated as **Trainee Software Engineer** under the cadre of **T1** and you are expected to join Prolifics on OR before **September 13, 2021**.

Compensation:

1. **Fixed Compensation:** Your Annual Gross Compensation for the year, which is inclusive of Basic Salary and other Compensation, is **Rs.300,000 per annum**.

Your association and employment will be governed by the various employee related policies and guidelines of the organization.

Work Location — You will be based in **Hyderabad or Pune** but the Company may require you to work at any of its locations and its subsidiary locations OR on customer sites, within OR outside India. The corporate HR function work out of **Prolifics Corporation Private Ltd., 14th Floor, Raheja Mindspace Hitech City Madhapur, Hyderabad – 500081, Telangana, India**

Relocation: Not Applicable

Probation: On joining you will be on probation for a period of 3 months, extendable based on performance at the discretion of the reporting manager.

Notice Period/Termination during probation period - Your services in this Company may be terminated by giving you 1 month notice in writing, or by paying you 1 month basic pay in lieu thereof. You would be required to give 1 month notice if you want to resign from the services of the company during your probation period.

Notice Period/Termination after completion of probation period - Your services in this Company may be terminated by giving you 3 months' notice in writing, or by paying you 3 months basic pay in lieu thereof. You would be required to give 3 months' notice if you want to resign from the services of the company.

COMPENSATION STRUCTURE

| | | |
|--|---------------------------|----------------|
| Full Name | Gopu Satya Tarun | |
| Job Title | Trainee Software Engineer | |
| Cadre | T1 | |
| | (In Rs.) | |
| Base Compensation | Per Month | Annualized |
| Basic | 10,100 | 121,200 |
| HRA | 4,040 | 48,480 |
| Statutory Allowance | 583.33 | 7,000 |
| Special Allowance | 7,204 | 86,448 |
| Employer PF Contribution | 1,800 | 21,600 |
| Total Base Compensation | 23,727 | 284,728 |
| Variable Compensation | | |
| Organization Performance Linked Pay | | |
| Total Compensation | | 284,728 |
| Retiral and Health Benefits (Annualized) | | |
| Medical, Accident and Life Insurance | | 9,445 |
| Gratuity | | 5,827 |
| Cost To Company (CTC) | | 300,000 |

The benefits included in the cost to company are:

- **Provident Fund** — You have to participate in Employees' Provident Fund scheme, the employer's contribution of 12% of your annual base salary is included in CTC. The details of this benefit are provided in the attached sheet.
- **Medical Insurance** — In accordance with the Company's policy you and your immediate family (i.e. spouse and unmarried dependent children OR Dependent Parents) will be covered under our Medical Insurance plan.
Additionally, if you are required to travel abroad, you will be covered under our Overseas Medical Insurance Policy.
- **Group Personal Accident policy** - In accordance with the Company's policy you will be covered under our Group Personal Accident policy.
- **Gratuity** — On completion of five years of service with the Company you will be eligible for gratuity as per the Payment of Gratuity Act.

Documents:

Our offer is subject to the completion of separation formalities at your previous employer. At the time of joining the company, you are required to produce the following documents (photocopies), as applicable:

1. Educational Qualification
 - a. SSC/Class X
 - b. Intermediate
 - c. Graduation – Degree certificate and marks cards of all years / semesters
 - d. Post Graduation – Degree certificate and marks cards of all years / semesters
2. Photos: You would be required to submit 5 passport size photographs in color.
3. Identity proof - Passport, Aadhar Card & PAN card are a must.
4. Address proof-Current & Permanent (Any utility bill – electricity, telephone, credit card, bank statement)

Background Verification— The Company will have the right to carry out background checks on the documents and information provided by you after your reporting at Prolifics. As a result of the background verification, reference checks or any subsequent inputs, if any information or documents supplied by you are found to be false or misleading, this employment contract will be rendered null and void and you will be liable to repay all expenses borne by the Company towards your hire, relocation, on-boarding, training and any salary paid to you.

Please find the below link for completing the joining formalities,

Onboarding portal : <http://onboarding.prolifics.com>
Username : 17p31a0479@acet.ac.in
Password : password

Note: You need to complete onboarding link and upload all the documents in a week from offer released date.

The offer automatically lapses if you are unable to join on or before the mentioned date of joining. For any request on the extension of your joining date, please contact us at urhr@prolifics.com mentioning the reason for extension and revised date. However, the company deserves the right to accept or turn down any such extension requests, which will be notified to you.

While welcoming you to Happy Prolifics, we look forward to the prospect of a long and mutual rewarding relationship.

Request you reply with your acceptance to this email.

For more information about us, please visit www.prolifics.com

This is an electronic generated document and does not require any signature.