



# SURYA TECH SOLUTIONS

Leading Man Power Services to Telecom Sectors

Date: 09-03-2019

Ref: STS/OFR

Mr. K.PRAKASH RAO

**SUB: APPOINTMENT LETTER**

Dear Mr. K.PRAKASH RAO,

Further to your interview we had with us we are pleased to offer you the post of **TRAINEE ENGINEER** in the period 4 months in our organization with a commencement date of **15<sup>TH</sup> APRIL 2019**.

You will be paid a consolidated Salary of **Rs.10000/- +TA** per month after successful completion of 30 days training. After successful completion of Trainee Engineer level based on performance you will be promote as an **Engineer** and you will be paid a consolidated salary of **Rs. 15000-20000/-+TA** per month. We will be given leave facilities as applicable to your category of employees provided by the company.

You will be required to produce the following documents at the time of joining.

- a. All academic certificates Xerox copies
- b. Two recent passport size photographs
- c. Experience certificate (IF ANY)

Please return the duplicate copy of this letter duly signed taken your acceptance of the employment.

  
N.Divya  
Hr-Manager



Signature of the Employee