



Aditya College of Engineering & Technology

(Permanently Affiliated to JNTUK Kakinada, Approved by AICTE – New Delhi, Accredited by NAAC – UGC)

Recognized by UGC under section 2(f) & 12(B) of UGC Act 1956

Aditya Nagar, ADB Road, Surampalem - 533437

Ref: ACET / ICC / 2021 – 22 / CO

Date: 16-08-2021

Internal Complaints Committee – Convening Order

AY 2021 – 2022

As per the guidelines of AICTE, Aditya College of Engineering and Technology, Surampalem constituted an Internal Complaints Committee (ICC). The ICC is revised with the following members for the academic year 2021-22. The committee members have to take charge within a week and request to prepare an action plan for the current academic year.

S.No	Name of the Committee Members	Designation	Position
1	Mrs. Adiraju Rama Vasantha	Assoc. Professor	Presiding Officer
2	Mrs. Sneha M Joseph	Asst. Professor	Coordinator-1
3	Mrs. Theeparthi Jhansi Lakshmi Sarwani	Asst. Professor	Coordinator-2
4	Ms. Pavani	NGO	Member
5	Mr. I Naveen Kumar	Lab Technician	Member
6	Ms. Tadi Sailaja	Lab Technician	Member
7	Ms. Oleti Ganga Sri (19P31A0440)	Student	Member
8	Mr. N Sukanya (19P31A0535)	Student	Member
9	Mr. Nalli Vinay (19P31A0537)	Student	Member

Copy to:

1. All member of the Committee
2. IQAC

Principal

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Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem – 533437

Ref: ACET/ICC/2021-22/Circular/1

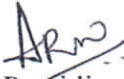
Dated: 19/08/2021

CIRCULAR

This is to inform all the ICC members to gather in ACET Seminar Hall, Visveswaraya Bhavan on 20/08/2021 at 2.40 PM to discuss the action plan for the academic year 2021-22. All the members are requested to attend the meeting without fail.

Agenda of the Meeting:

1. Introduce new members of the committee.
2. Plan to re-schedule the events planned in 2020-21.


ICC Presiding Officer


Principal
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CC to: All the ICC Members


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Aditya Nagar, ADB Road, Surampalem – 533437

Ref: ACET/ICC/2021-22/MOM/1

Dated: 20/08/2021

Minutes of Meeting of ICC

Date of meeting: 20th Aug 2021

Venue : ACET Seminar Hall, Visvesvaraya Bhavan

Reference : ACET/ICC/2021-22/Circular/1dated 19/08/2021

Agenda of the Meeting:

1. Introduce new members of the committee.
2. Plan to re-schedule the events planned in 2020-21.

Minutes:

1. The presiding officer welcomed the new members of the ICC and the importance of ICC was explained along with the mechanism of working.
2. Decided to re-schedule the events planned in 2020-21 in this academic year due to the COVID-19 pandemic.
3. No Grievances were filed online or offline in academic year 2020-21.

The following members attended the meeting:

S.No.	Name of the Committee Members	Designation	Position	Signature
1	Mrs A R. Vasantha	Assoc. Professor	Presiding Officer	
2	Mrs. Sneha M Joseph	Asst. Professor	Coordinator-1	
3	Mrs T J L Sarwani	Asst. Professor	Coordinator-2	
4	MsPavaniSairam	NGO	Member	
5	Mr. I Naveen	Lab Technician	Member	
6	Ms. T Sailaja	Lab Technician	Member	
7	N Sukanya (19P31A0535)	Student	Member	
8	O. Ganga Sri (19P31A0440)	Student	Member	
9	N. Vinay(19P31A0537)	Student	Member	

ICC Presiding Officer

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Aditya Nagar, ADB Road, Surampalem - 533437

Ref: ACET / ICC / 2020-21 / CO

Date: 05-10-2020

Internal Complaints Committee – Convening Order

AY 2020 – 2021

As per the guidelines of AICTE, Aditya College of Engineering and Technology, Surampalem constituted an Internal Complaints Committee (ICC). The ICC is revised with the following members for the academic year 2020-21. The committee members have to take charge within a week and request to prepare an action plan for the current academic year.

S.No	Name of the Committee Members	Designation	Role
1	Mrs. Adiraju Rama Vasantha	Assoc. Professor	Presiding Officer
2	Mrs. Sneha M Joseph	Asst. Professor	Coordinator-1
3	Mrs. Theeparthi Jhansi Lakshmi Sarwani	Asst. Professor	Coordinator-2
4	Ms Pavani Sairam	NGO	Member
5	Mr. I Naveen	Lab Technician	Member
6	Ms. N Mary Joycy Deborah	Lab Technician	Member
7	B Manojna S (18P31A0407)	Student	Member
8	D Nyshitha (19P31A0513)	Student	Member
9	MVS Prasanna (17P31A04L5)	Student	Member

Copy to:

1. All member of the Committee
2. IQAC

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Ref: ACET/ICC/2020-21/Circular/1

Dated: 8/10/2020

CIRCULAR

This is to inform all the ICC members to gather in ACET Seminar Hall, Visvesvaraya Bhavan on 9/10/2020 at 2.30 PM to discuss the action plan for the academic year 2020-21. All the members are requested to attend the meeting without fail by following Covid-19 norms.

Agenda of the Meeting:

1. Introduce new members of the committee.
2. Introduce an online complaint registration because of the COVID-19 pandemic.


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f: ACET/ICC/2020-21/MOM/1

Dated: 9/10/2020

Minutes of Meeting of ICC

ate of meeting: 9th Nov 2020

venue : ACET Seminar Hall, Visvesvaraya Bhavan

reference : ACET/ICC/2020-21/Circular/1 dated 8/10/2020

Agenda of the Meeting:

1. Introduce new members of the committee.
2. Introduce an online complaint registration because of the COVID-19 pandemic.

Minutes:

1. The presiding officer welcomed the new members of the ICC and the importance of ICC was explained along with the mechanism of working.
2. Decided to plan a tentative event calendar for the year.
3. Discussed introducing an online complaint registration because of the COVID-19 pandemic.

The following members attended the meeting:

S.No	Name of the Committee Members	Designation	Position	Signature
1	Mrs A R. Vasantha	Assoc. Professor	Presiding Officer	ARM
2	Mrs. Sneha M Joseph	Asst. Professor	Coordinator-1	[Signature]
3	Mrs T J L Sarwani	Asst. Professor	Coordinator-2	[Signature]
4	Ms Pavani Sairam	NGO	Member	[Signature]
5	Mr. I Naveen	Lab Technician	Member	[Signature]
6	Ms. N Mary Joycy Deborah	Lab Technician	Member	[Signature]
7	B Manojna S (18P31A0407)	Student	Member	[Signature]
8	D Nyshitha (19P31A0513)	Student	Member	[Signature]
9	MVS Prasanna (17P31A04L5)	Student	Member	[Signature]

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ICC presiding officer

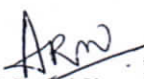


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Annual Report of ICC for the academic year 2020-21

Sl.no	Particulars	Information
1	Number of complaints on sexual harassment received in the year	0
2	Number of complaints disposed off during the year	0
3	Number of cases pending for more than 90 days	0
4	Number of events/ awareness programmes organized to create awareness against sexual harassment conducted during the year	8
5	Nature of action	-


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INTERNAL COMPLAINTS COMMITTEE (ICC)

LIST OF PROGRAMS CONDUCTED

ACADEMIC YEAR 2020-21

S.No	Name of the event	Date	Resousce Person	No.of.Participants
1	Quiz on "Disha App"	24-08-2021	Mrs. D.Sravani	30
2	Essay Writing on " The impact of Covid-19 on Survivors of Conflict Related Sexual Violence "	07-10-2021	Mrs.T.Neelima	40
3	Quiz on "Young Girls Achievements"	11-10-2021	Dr. R.V.S. Lalitha	24
4	Awareness Program on Conflict Management	25-10-2021	Dr. N.Visalakshi	50
5	JAGRUTHI-Awareness Program on "Yoga for stress management and women health	29-10-2021	Mr. M.V.S.J.NagendraBabu	100
6	Guest Lecture on "cancer awareness in women"	06-11-2020	Dr.Y.C.Deepak	100
7	Awareness program on " Women Safety at Workplace	11-11-2021	Mr. A Srinivasa Rao	30
8	Awareness program on " Prevention of Sexual Abuse"	16-11-2021	Ms. U Pavanisairam	70


ICC Presiding Officer


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INTERNAL COMPLAINTS COMMITTEE (ICC)

Budget Spent on Programs conducted

ACADEMIC YEAR 2020-21

S.No	Name of the event	Date	Budget Spent
1	Quiz on "Disha App"	24-08-2021	Rs 1000/-
2	Essay Writing on " The impact of Covid-19 on Survivors of Conflict Related Sexual Violence "	07-10-2021	Rs 1000/-
3	Quiz on "Young Girls Achievements"	11-10-2021	Rs 1500/-
4	Awareness Program on Conflict Management	25-10-2021	Rs 3000/-
5	JAGRUTHI-Awareness Program on "Yoga for stress management and women health	29-10-2021	Rs2500/-
6	Guest Lecture on "cancer awareness in women"	06-11-2020	Rs1500/-
7	Awareness program on " Women Safety at Workplace	11-11-2021	Rs1000/-
8	Awareness program on " Prevention of Sexual Abuse"	16-11-2021	Rs3000/-


ICC Presiding Officer


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Report on Awareness program on "Program on Conflict Management"

Date: 25-10-2021

Venue: Room.No.201, C V Raman Bhavan

Year of students: II year students of all branches

No of students enrolled: 50

Guest of the day: Dr. N Visalakshi

Internal complaints committee organized an awareness program on "Conflict Management" as a part of counselling the students. The aim of conflict management is to enhance learning and group outcomes, including effectiveness or performance in an organizational setting. In this event, 50 students of all branches were participated and Mrs. S Vani invited the chief guest Dr. N. Visalakshi, Professor and Head of the Department of MBA, Aditya Global Business School. She worked as counsellor in Ambedkar Open University, Rajahmundry for MBA and MA courses. She discussed the concepts of conflict management skills patience, positivity, creativity and decision making. Later, some of the students interacted with the guest and clarified their doubts. The guest was honored with a memento as a token of gratitude.



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Report on awareness program on “Yoga for stress management and women health”

Date: 29-10-2021

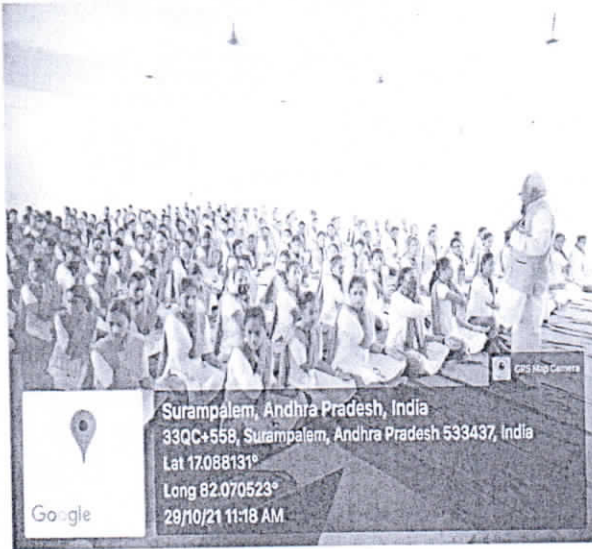
Venue: Room no 112, Visveswaraya Bhavan

Year of students: II, III-year ECE, CSE, Civil and EEE students

No of students enrolled: 100

Speaker of the Event: Mr. M.V.S.J. Nagendra babu

ICC conducted an awareness program on yoga for stress management and women health to empower women to deal with stress and stay focused for II and III-year students. In this event 100 students participated and speaker Mr. M.V.S.J. Nagendra babu discussed that one great practice that enables us to control thoughts and have a balanced and attentive mind is Yoga, which has an origin from our nation and being practiced internationally. To be leaders and advance professionally in today's world, one needs be strong enough to deal with stress and stay focused. He mentioned about benefits of Sahaja Yoga practice for physical, emotional and mental benefits. He ensured that practicing yoga on daily-basis will make every student to be healthy. All students have participated very actively and enjoyed the session.



ఆదిత్యలో యోగా తరగతులు

మారందాటిం (కలం అడ్వైస్ నిర్వహించినది), అక్టోబరు 29: చూర్మ కోదావరి జిల్లా గంధేపల్లి మండలం ఆదిత్య కాలేజ్ ఆఫ్ ఇంజనీరింగ్, టెక్నాలజీలో యోగా గురు ఎం.వి.ఎస్.జీ. నాగేంద్రబాబు యోగా తరగతులు నిర్వహించారు. ఈ సందర్భంగా ఆయన మాట్లాడుతూ యోగాతో మానసిక, శారీరక రుద్ధులను తగ్గించుకోవచ్చన్నారు. ఆదిత్య వైస్ చైర్మన్ ఎస్.సతీష్రెడ్డి మాట్లాడుతూ ప్రపంచ దేశాలను భారతదేశం అందించిన కొన్ని ఆయుధం యోగా అని. దీనివల్ల మనిషి సంపూర్ణ ఆరోగ్యంతో జీవించవచ్చని చెప్పారు. క్రిష్ణపాల్ ధీర రామకృష్ణారావు మాట్లాడుతూ విద్యార్థులు ప్రకీర్తిత యోగా సాధన చేస్తూ ఆరోగ్యవంతులుగా ఉండాలని కోరారు. విద్యార్థులు ఎంతో ఉత్సాహంగా పాల్గొన్నారు. అధ్యాపక సిబ్బంది క్షుద్రిత, అల్ప, సుశీల, రామకృష్ణ ఆధ్వర్యంలో విద్యుదీకరించిన కిక్కురే కాలేజ్ టీఎస్ ఎ రామకృష్ణ మహిమసాధారి వి.వేణుగోపాల్, పలు విభాగాల అధిపతులు, అధ్యాపక సిబ్బంది పాల్గొన్నారు.

ARM
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Report On “Quiz On Young Girls Achievements”

Date: 11-10-2021

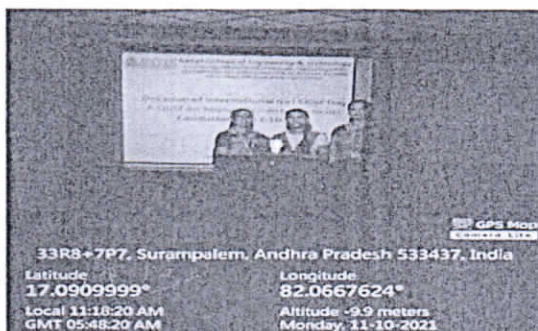
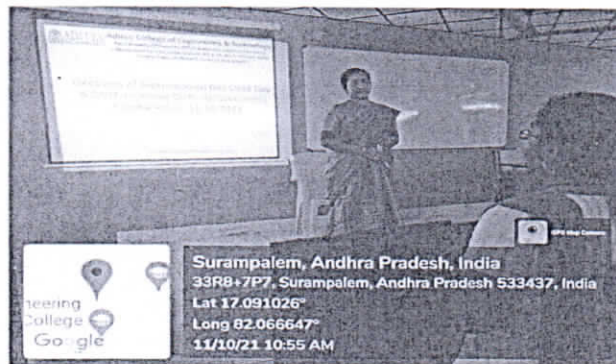
Venue: Computer Lab 6, Visveswaraya Bhavan

Year of students: I, III-year ECE, CSE, Civil and EEE students

No of students enrolled: 24

Guest of the day: Dr. R V S Lalitha

Internal Complaints Committee conducted a Quiz on Young Girls Achievements for II and III-year students on the occasion of International Girl Child Day. In this event 24 girl students participated. The quiz is based on the concept of “Women are the primary caretakers” of the children and elderly globally. International studies demonstrate that when the economy and political organization of a society change, women take the lead in helping the family adjust to new realities and challenges. The quiz was conducted offline. The guest for the day Dr. R V S Lalitha, Prof. Department of CSE, ACET distributed the 1st & 2nd prizes to the winners.



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Report on Awareness program on “Prevention of Sexual Abuse”

Date: 16/11/21

Venue: Seminar Hall, Visvesvaraya Bhavan

No of Participants: 70

Name of Chief Guest: Ms U PavaniSairam, NGO

An awareness program was conducted on “Prevention of Sexual Abuse” on 16th Nov 2021 at ACET Seminar Hall, Visvesvaraya Bhavan for IV B.Tech students. Ms A Swathi, AsstProf, Department of Mechanical Engineering welcomed the Principal Dr. T K Ramakrishna Rao, the guest and all the students to the gathering. The guest for the event was **Ms. UppuluriPavaniSairam**, Counsellor and an active NGO worker. With a brief introduction about the guest, she took the reins of the event. She explained the concept of gender gap and how this leads to the sexual abuse with the help of volunteers as an interactive session. She discussed about the psychological & social issues being faced by the abused victims. She also explained about the various helpline numbers which can be dialed in case of emergency. She emphasized on the present youth and how powerful they are to bring changes in the society to curb all kinds of abuse faced by all irrespective of gender. As the saying goes “A Small effort is enough to move mountains” she encouraged students to empower themselves so that their small effort could work wonders in changing the society. Mrs. A Rama Vasantha, ICC Presiding Officer concluded the session with the Vote of thanks. The guest was honored with a memento & a shawl as a mark of gratitude for accepting our invitation and making it a success.



ICC PRESIDING OFFICER

ఆదిత్యలో “లైంగిక వేధింపుల నివారణపై అవగాహనా సదస్సు



గండిపల్లి, నవంబర్ 23, పల్నెక్కెడి ప్రతినిధి గండిపల్లి మండలం సూరంపాలెం, ఆదిత్య ఇంజనీరింగ్ & టెక్నాలజీ కళాశాల, విద్యారంగంలో లైంగిక వేధింపుల నివారణ కమిటీ మరియు ఇంటర్నల్ కంప్లెయింట్ కమిటీ సంయుక్తంగా “లైంగిక వేధింపుల నివారణపై అవగాహన” అనే కార్యక్రమం నిర్వహించినట్లు ప్రధాని పి. డా. బి. తె. రామకృష్ణారావు తెలిపారు.

ఈ కార్యక్రమం యొక్క ప్రాముఖ్యత ఏమనగా లింగ వ్యత్యాసం మరియు లైంగిక వేధింపులు అనే రుగ్మతలను విడనాడాలని, సమాజంలో ఇటువంటి లింగ వివక్షత అభివృద్ధికి పాటు ముప్పు అని వక్రం అభిప్రాయపడ్డారు. వివక్షత వల్ల ఎవరైనా ఇబ్బందులకు లోనవుతున్నట్లుగా కంప్లెయింట్ కమిటీ చట్టపరంగా కఠినమైన చర్యలు తీసుకోవడంలా చట్టాలు ఉన్న విషయాన్ని ఈ సందర్భంగా వివరించారు. ఈ కార్యక్రమానికి మహిళా సాధికారత, NGO ప్రాధాన్యత పేరిట ప్రాచీన సాయిరామ్ గౌరవ అధికారి విశ్వేశ్వర మరియు లైంగిక వేధింపుల గురించి సమాజంలోని వివిధ సమస్యల గురించి చర్చించారు. ఈ కార్యక్రమంలో భాగంగా గౌరవ ఆంధ్ర, లింగ సమానత్వం మరియు మహిళల హక్కుల గురించి చర్చించారు. ఈ కార్యక్రమానికి కళాశాల ప్రెసిడెంట్ డి. కె. రామకృష్ణ మరియు ICC ప్రెసిడింగ్ ఆఫీసర్ ఎ. ఆర్. వసంత, బి.డిక పైనల్ విద్యార్థులు తదితరులు పాల్గొన్నారు.

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Report on Awareness program on “Woman Safety at Workplace”

Date: 11/11/21

Venue: Room no 107, Visvesvaraya Bhavan

No of Participants: 30

Name of Chief Guest: Mr A. Srinivasa Rao, DSP Peddapuram Division

An awareness program was conducted on “Women Safety at Workplace” on 11th Nov 2021 at Room no 107, Visvesvaraya Bhavan for women staff members (teaching & non-teaching). Dr. T K Ramakrishna Rao, Principal Aditya College of Engineering & Technology addressed the gathering about the constitution of ICC& its efforts towards creating awareness on prevention of sexual harassment at workplace. The Deputy Superintendent of Police, Peddapuram division Mr A. Srinivasa Rao was the chief guest along with Mr V Suresh Babu, CI, Jaggampeta. The guests emphasized on how the safety of women at workplace is important for the development of the institute. They explained the different sections of the constitution which deal with women safety as well as sexual harassment. They also discussed about the provisions provided by the government for the complaint submission at the secretariat & institute. The staff members also interacted with them regarding the various queries. The vote of thanks was given by Mrs. A Rama Vasantha, ICC presiding officer.



ఆదిత్యలో మహిళా రక్షణపై అవగాహనా సదస్సు

ప్రజాశక్తి - గండేపల్లి

సూరంపాలెం. ఆదిత్య విద్యాప్రాంగణంలో ప్రివెన్స్ అఫ్ సెక్సువల్ హరసమెంట్ కమిటీ, ఐసీసీ సంయుక్తంగా మహిళా రక్షణపై అవగాహన సదస్సును ఆదిత్య కాలేజీ ఆఫ్ ఇంజనీరింగ్ అండ్ టెక్నాలజీలో గురువారం నిర్వహించారు. ఈ సదస్సుకు డిఎస్పి ఎ. శ్రీనివాసరావు ముఖ్యఅతిథిగా హాజరై మాట్లాడారు. మహిళలు వివిధ సంస్థల్లో పనిచేస్తున్న సమయంలో తీసుకోవాల్సిన జాగ్రత్తలను వివరించారు. జగ్గంపేట సిఐ వి. సురేశ్ బాబు విద్యార్థినులు, మహిళా ఉద్యోగులు పదుతున్న వేధింపులు, వాటి నుంచి రక్షణ ఎలా పొందాలనేదానిపై అవగాహన కల్పించినారు. కార్యక్రమంలో కళాశాల ప్రిన్సిపల్ టి.కె. రామకృష్ణారావు, ఐసీసీ కన్వీనర్ ఎ. రామవసంత, అసిస్టెంట్ ప్రొఫెసర్ పాల్గొన్నారు.



Fri, 12 November 2021

epaper.prajasakti.com/c/64277643



ARV

ICC PRESIDING OFFICER

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Report on Essay Writing

"THE IMPACT OF COVID 19 ON SURVIVORS OF CONFLICT RELATED SEXUAL VIOLENCE"

Date: 07/10/2021

Venue: Room.No.120 , C V Raman Bhavan

Year of students: II year students of all branches

No of students enrolled: 40

Guest: Mrs. T.Neelima, Associate Professor

An Essay writing competition was conducted by Internal complaints committee on "THE IMPACT OF COVID 19 ON SURVIVORS OF CONFLICT RELATED SEXUAL VIOLENCE" on 7th Oct 2021 at room no 120, Viswesvaraya Bhavan for all the II B.Tech students. In this event total 40 students have participated. The chief guest Ms. T .Neelima, Associate professor, ACET underlined the importance of conflict-related sexual violence as a threat to security and an obstacle to the restoration of peace. Every gender can be victims of sexual violence in conflict-affected settings. However, this form of violence disproportionately affects women and girls. The students actively participated and program ended with prize distribution to the winners.



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Report on Quiz – “DISHA APP”

Date: 24/08/2021

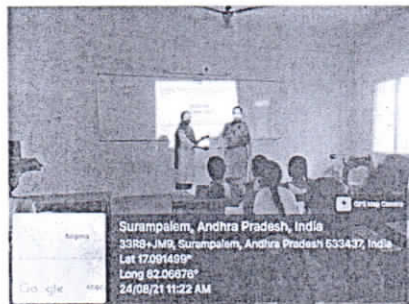
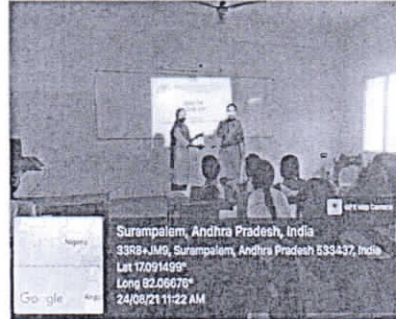
Venue: Room.No.102 , C V Raman Bhavan

Year of students: II year students of all branches

No of students enrolled: 30

Guest: Mrs. D.Sravani, Associate Professor

Internal complaints committee organized a quiz program - “DISHA APP” on 24th august 2021 for II year students. In this event total 30 students have participated. The main theme of this program is to create an awareness on DISHA app and its usage. The quiz was conducted offline. The students were actively participated. The chief guest Mrs. D.Sravani, Associate Professor, ACET, invited by Ms. Swati. She suggested the students to install “DISHA” app in their mobile. Finally, the program ended by distributing the 1st & 2nd prizes to the winners of the event.



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