

## ADITYA COLLEGE OF PHARMACY



Date: 14/08/2021

(Affiliated to JNTUK, Approved by AICTE)

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Ref: ACOP/Training and placement Committee/2021-2022/SOP

## TRANING AND PLACEMENT COMMITTEE STANDARD OPERATING PROCEDURE

## AY (2021-2022)

- 1. Training and placement committee (TPC) need to be reformed when there is change in the committee members
- 2. Standard Operating Procedure (SOP) will be prepared by the TPC for the every academic year based on the past experience
- 3. Conducting regular meetings with committee members by passing the circulars and agenda
- 4. To look forward better carrier opportunities among the students, TPO need to meet the necessary training requirements of the latest technologies
- 5. TPC maintain the good relation with various organizations HRs to train students as per their requirements
- 6. TPC takes necessary steps to increase no of selections in placements
- 7. TPC planned to conduct training for placements start in 3<sup>rd</sup> year of B.Pharm, 2<sup>nd</sup> year of M.Pharm and 5<sup>th</sup> year of Pharm.D.
- 8. TPC provides the regular seminars and mock interviews to motivate the students
- 9. TPC manages the whole placement process in collaboration with Training and placement cell
- 10. Feedback collected from the students and placement persons (Technical and HRs). TPC made necessary changes based on feedbacks if required

Coordinator

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