ANTI RAGGING COMMITTEE 2023-2024

(An Autonomous Institution)

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Recognized by UGC Under Sections 2(f) of the UGC Act, 1956
Aditya Nagar, ADB Road, Surampalem, Gandepalli Mandal, East Godavari - 533437, A.P Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Date: 07-08-2023

PROPOSAL LETTER

To.

The Principal,

Aditya College of Pharmacy,

Surampalem.

Subject: Requesting permission to conduct the Elocution on the topic "The Role of Senior Students in Preventing Ragging".

Respected Sir,

I, as the coordinator of the Anti-ragging committee, am writing to propose the conduction of an elocution competition titled "The Role of Senior Students in Preventing Ragging" at our institution on Anti ragging day 12th August. The main aim of conducting the elocution competition is to encourage positive mentorship and leadership among seniors.

I kindly request your permission and support to proceed with this competition by utilizing the facilities.

Thanking you sir,

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PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM-533 437



Yours sincerely,

Ms. M. Vinny Therissa,

COORDINATOR,

ANTI-RAGGING COMMITTEE.



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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Date: 07-08-2023

CIRCULAR

This is to inform all the students that, Anti Ragging Committee is organizing an Elocution competition on "The Role of Senior Students in Preventing Ragging" on 12-08-2023 in seminar hall. The students who are having interest to participate in this competition enrol your names at class teachers and gather at seminar hall by 11.00AM on 12-08-2023.



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PRINCIPAL Aditya College of Pharmacy SURAMPALEM-533 437





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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

.

Date: 13-08-2023

Report on Elocution competition on "The Role of Senior Students in Preventing Ragging"

Programme: Elocution competition on "The Role of Senior Students in Preventing Ragging"

Date: 12-08-2023

Number of students attended: 35

Name of the Coordinator: Ms.M. Vinny Therissa

Aditya college of Pharmacy Anti-Ragging Committee organized an elocution competition on Antiragging day i.e, 12th August,2023 focusing on "The Role of Senior Students in Preventing Ragging." This event was part of the university's ongoing efforts to foster a safe and inclusive environment for all students. The competition aimed to highlight the critical role senior students play in curbing ragging and promoting a culture of respect and support.

The competition attracted 15 participants from various departments across the university. The audience included students, faculty members, administrative staff, and members of the Anti-Ragging Committee, all demonstrating a shared commitment to addressing the issue of ragging on campus.

Participants delivered speeches of 5 to 7 minutes, presenting their views on how senior students can prevent ragging. The speeches were judged on content, delivery, and overall impact. Key themes from the speeches included: Positive Interaction and Mentorship, Role Modeling and Setting Standards, Awareness and Vigilance, Supportive Environment,

Collaboration with Administration,



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The judging panel comprised of Dr.K.Rama krishna, Mrs.B.N.B.Vaidehi, Mrs.N.Divya. 'After evaluating the speeches, the judges announced the winners:

First Place: SNEHA ROY (213H1R0089)

Second Place: TADI BHAVYA SRI (223H1R0057)

Third Place: KOYYURU KRANTHI KIRAN (193H1T0010)

COORDINATOR

ADITYA ...

ADITYA COLLEGE OF PHARMACY(A)

(An Autonomous Institution)

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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Date: 24-02-2024

PROPOSAL LETTER

To.

The Principal,

Aditya College of Pharmacy,

Surampalem.

Subject: Requesting permission to conduct the seminar on "Combatting Ragging by understanding the Antiragging Act and Offences".

Respected Sir,

I, as the coordinator of the Anti-ragging committee, am writing to propose the organization of a seminar titled "Combatting Ragging by Understanding the Antiragging Act and Offences" at our institution on **March 1st**, 2024. The primary goal of the seminar is to furnish students with a thorough understanding of the Antiragging Act and the assorted offences linked with ragging. By enhancing awareness of the legal framework and consequences, our aim is to enable students to identify, prevent, and report ragging incidents effectively.

I kindly request your permission and support to proceed with organizing this seminar.

Yours sincerely,

Ms. M. Vinny Therissa,

COORDINATOR,

ANTI-RAGGING COMMITTEE.

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SURAMPALEM-533 az



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Date: 26-02-2024

CIRCULAR

This is to inform that all the students that Anti Ragging Committee is organizing a seminar on "Combatting Ragging by understanding the Antiragging Act and Offences" on 01-03-2024 in seminar hall. All the students are requested to attend the seminar without fail.

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PRINCIPAL

Aditya College of Pharmacy
SURAMPALEM- 533 437



Invitation for Seminar - Reg

1 message

Dr. K RAVI SANKAR a <pri>principal@acop.edu.in>
To: Satya Ravi <Satyaravi414@gmail.com>

Sat, Feb 24, 2024 at 10:52 AM

To

Mrs. Yarlagadda Satyambika,

M.Pharm, LLB.,

Advocate,

Kakinada Bar Association,

Kakinada.

Dear Madam,

Trust this mail finds in good health, it is our privilege to write to you and extend this warm invitation to be a resource person to give a Seminar to our students about Anti Ragging Act and offences. The earliest possible response from you informing us about the convenient date and time would be highly appreciated.

Thanks & Regards,

Dr. K. Ravi Shankar

Principal

Aditya College of Pharmacy

Y. Satyaambika.pdf 245K

COLLEGE OF PHARMACY

Approved by AICTE & PCL - NEW DELHI, Attiliated to JINTUK KAKINADA

(Formerly known as Sri Sai Agitya Institute of Pharmaceutical Science & Research)

Ph: 99498 76664 Email: office@acop.edu.in Website: www.acop.edu.in

Date: 24.02.2024

To
Mrs. Yarlagadda Satyambika,
M.Pharm, LLB.,
Advocate,
Kakinada Bar Association,
Kakinada.

Dear Madam,

Trust this mail finds in good health, it is our privilege to write to you and extend this warm invitation to be a resource person to give a Seminar to our students about Anti Ragging Act and offences. The earliest possible response from you informing us about the convenient date and time would be highly appreciated.

Thanking you for your kind cooperation,

With Regards

Office Seal

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Aditya College of Pharmacy
SURAMPALEM-533437

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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Date: 02-03-2024

Report on seminar: "Combatting Ragging by understanding the Antiragging Act and Offences".

Programme: Seminar on "Combatting Ragging by understanding the Antiragging Act and

Offences"

Date: 01-03-2024

Number of students attended: 73

Name of the Speaker: Yarlagadda Satyambika, M.Pharm., L.L.B.,

Advocate in Kakinada Bar Association.

On 01-03-2024, a seminar titled "Combatting Ragging by understanding the Antiragging Act and Offences" was conducted at Aditya college of Pharmacy Seminar Hall. The seminar aimed to address the pressing issue of ragging in educational institutions by providing insights into the legal framework established to combat such behaviors.

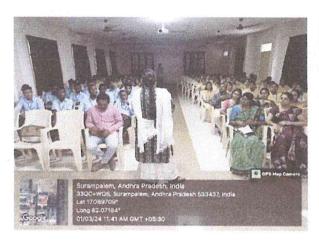
A comprehensive presentation on the Antiragging Act and associated offenses was delivered by Yarlagadda Satyambika. The presentation delineated the provisions of the Act, including the definition of ragging, penalties for offenders, and the responsibility of educational institutions in prevention and reporting. Attendees gained a deeper understanding of the legal ramifications of engaging in ragging activities.

Key takeaways from the seminar included increased legal awareness among students, collaborative efforts to address ragging, and the importance of preventive measures in creating a safe learning environment. The seminar concluded with a call for sustained action and advocacy to eliminate ragging from educational institutions.

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Aditya College of Pharmac
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LIST OF PARTICIPANTS

Name of the event: Seminar on "Combatting Ragging by understanding the Antiragging Act and Offences"

DATE: 01-03-2024

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6.	M. Frividya	233HIR0040	12+B-Pheasing	M. zvividya
7	L.S.V. Lakshmidevi	233H1R0036	1s+ B-Phony	L. S. V. L. den
8.	P. Yamini potya	233H1R0053	1st B-Phoon	P. yanne,
q.	N. Mounika	233H1R0045	1st-BPhany	N. Moung.
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27.	S. Svi Mahalakshmi	213 H170021	38d Phom-D	S. Mahalakhumi
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30.	K. Lakshmi Tulasi	213H1T0010	38d Phoom O.	k lakotulsi

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32.	k. Bhargavi	213H1T0013	3 rd phwomp	Bhalgari
33.	A. Harshitha	213H170002	38d Phom D.	A . Harshilton
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42.	J. Deepika	223H1R0029	2nd B. phasim	K. Decpika -
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45.	N. Sslavani	223HIR0038	2rd B. Pharm	M. Storlan;
46.	P. Bhassath;	923 HIR 0046	2nd B. Pharm	P. Bharadh;
47.	A. Savomya	223HIR0003	and Bhavn	Sowny
48.	Gr. Asha Deipthi	223HIR0004	and Bphazm	6. Adro Depthi

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49.	P. Prakash	223 H/R0043	2nd B. Phonm	P. Bakowh
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INTERNAL COMPLAINT COMMITTEE 2023-2024





An autonomous institution permanently affiliated to JNTUK Approved by PCI, Accredited by NAAC A grade with 3.24

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, Kakinada Dt, Ph.9949876664, 08852-200005)

Website: www.acop.edu.in, Email: office@acop.edu.in

REPORT ON AWARENESS PROGRAM ONPREVENTION OF VIOLENCE AGAINST WOMEN

Programme: Prevention of Violence against Women

Date: 25-11-2023

No: of students attended: 85 students

Name of the speaker: Smt. K. Latha Kumari, DSP, Peddapuram.

An awareness programme was held in the seminar hall of Aditya college of Pharmacy on 25th November 2023 for girl students of II B. Pharm, II Pharm.D and IV Pharm. D students. The speaker started the session by stating the importance of financial independence of women in the current scenario and decision making. Speaker also addressed various cases of domestic violencenear the surroundings and the ways to respond to the situation. She also created awareness regarding cyber-crimes to all girl students. The speaker then concluded the session after which the Principal and ICC Coordinator has felicitated the speaker followed by vote of thanks given by coordinator.

SURAMPALEM SON

PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM-533 437

A. Swetta COORDINATOR





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Website: www.acop.edu.in, Email: office@acop.edu.in

AWARENESS PROGRAM ON PREVENTION OF VIOLENCE AGAINST WOMEN





ICC Presiding Officer

PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM-533 437





(Affiliated to JNTUK, Approved by AICTE)

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437,E.G.Dt,Ph.9949876664,08852-200005) Website: www.acop.edu.in, Email: office@acop.edu.in

Attendence sheet

Name of the programme : Awareness Programme on "PREVENTION OF VIOLENCE AGAINST WOMEN"

Date

: 25-11-2023

Speaker

:Smt. k. Latha kumara, DSP

Name of the student	Register number	Signature
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N. Oszavani	223HIB0038	Phallagi
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M. Sravani	2034170014	M. Sravani
Ch. K.L. Madhuvi	2034170008	CH. K.L. Madhum
K. Deva Harshini	2.03 H1T0006	Klasettashini
M. Girija Bhavani	203H1T0011	M. Ginja
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K. Mahitha	203HIT0012	K. Mahathas
G. Prema	2034170005	Prema
G. Priyanofia	203H1TD004	Out 10
P. Manisha	203H1T0017	Maritha
Md-Yoya Aluira	2034170016	Loya Hur
Shreyasi Marty	203HIT0022	(Maitel
Michelle Mabuto	203HITO010	Michelle
D. Gayathon Sri varshita	223H1R0012	D.G.S. Voorskita
K. Deepika.	223HIR0099	K. Deepeka
N. Seetha	223H1R0035	A. Scetha
N. Dhanya Sti	223141 ROO 39	N. Dhanga sofi
P. Satya Sai Dunga	223H1R0049	P.S.S. Dunga
M. Karya	223 HIT 00 23	Materialeday
T. Rajyalakshmi	223HIT0030	Rajuliis T
R. Abhigna	2234170025	Abyona
S. Geetha Pavani	213H1T0027	Balle
K. Lakshya Gayathri	223H1 T0014	Lefest
g- Vaishnavi	223 H IT 0007	Vai Yhnai
P.V.M. Sindher Voushini	263 HIT 00 94	P.VMS Voushie

A. Guethar icc presiding officer



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PRINCIPAL Aditya College of Pharmacy SURAMPALEM- 533 437

ADTYA!

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Website: www.acop.edu.in, Email: office@acop.edu.in

PROPOSAL LETTER

07/02/2024

To The Principal, Aditya College of Pharmacy, Surampalem.

Sub: Permission for conducting"International Day of Women& Girls in Science"- Reg.

Respected Sir,

I am the coordinator of Internal ComplaintCommittee of Aditya College of Pharmacy writing this letter to ask your permission for conducting an International Day of Women & Girls in Science which is decided to be conducted on 12-02-2024 for all students of B. Pharm, M. Pharm and Pharm. D.Kindly grant us permission to conduct this program related to Internal Complaint Committee by utilizing facilities.

Thanking you sir,

Yours faithfully

PRINCIPAL Aditya College of P

ICC Presiding Officer



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(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, Kakinada Dt, Ph.9949876664, 08852-200005)
Website: www.acop.edu.in, Email: office@acop.edu.in

CIRCULAR

07-02-2024

All the staff and students are informed that the Internal Complaint Committee conducting aprogram on account of "International Day of Women & Girls in Science" on 12-02-2024 at our institution. In this regard Internal Complaint Committee organizing Infographs competition on the title "Inspiring Stories of women in Science". Certificates will be awarded to the winners.

Interested students can enroll names to respective class teachers on or before 10-02-2024.

A. Shelha

ICC Presiding Officer

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PRINCIPAL

PRINCIPAL Aditya College of Pharmac: SURAMPALEM- 533 437







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REPORT ON INTERNATIONAL DAY OF WOMEN AND GIRLS IN SCIENCE

Programme: Infographics competition on Inspiring Stories of Women in Science

Date: 12-02-2024

No: of students Participated: 25 students

Name of the Co-ordinator: Mrs. A. Swetha

An infographics competition on Inspiring Stories of Women in Science was held by the Internal Complaint Committee in the seminar hall of Aditya college of Pharmacy on 12-02-2024 for III &IV B. Pharm, I II and III Pharm. D students. Nearly 25 students were participated in the competition. The students presented informative and colorful infographics on various women scientists across the world who contributed their efforts in science. Mr. B. Raju sir and Mrs. S. Amala mam has evaluated the presentations of the students and declared winners. The Co-ordinator finally announced the winners and certificates were distributed. The Programme came to an end with the vote of thanks given by coordinator.

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PRINCIPAL Aditya College of Pharma: SURAMPALEM-533 437

Deama

A-Swelter COORDINATOR





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INTERNATIONAL DAY OF WOMEN AND GIRLS IN SCIENCE





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Website: www.acop.edu.in, Email: office@acop.edu.in

Attendence sheet

Name of the programme: "Inspiring Stories of Women in Science"

Date

: 12-02-2024

Event

: Infographics

	S.No,	Name of the student	Register number	Signature
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	4.	A. Saila Bhanu	2234150002°	Sailu.
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	5	BABY WOSSEN JUNIAS KOPFI	2234170006	₩.
	6	Gashkina Manasa	203H1R0015	G. Marosta
	4.	D. Shrlipa	203H180013	D. storsho
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	9.	B·Bhavya Sail	2134170004	B. Alyali
}	10.	P. Shakthi Annutha	Q13H1T00 L6	P. Shak-Ithingtha
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-	12.	B. Supriya	213HIR0005	Cont B
	13.	Ps Proveen	213 4190033	70
	14.	T. Lalithya	20341R0048	Lalither.
	15.	Cr Priyanra	2034/7/20004	Paryenter
	16.	P. Prasanthi	2/3H1R0016	Prasathi
	17 ·	O. Karyo	203H1R0083	Olan

18.	M-Saileja	2034UR0081	meall
19,	M. Neha	203H1R0079	Almo
20'	M. Priyanka	20341R0088	Merry
21.	V-Dilya Sri Deri	203H1R0093	VOdy
22.	N. Sabish	20341R0032	Sargh
23	Gr. Manasa	213H1T0007	Monasa

a Harrier When't

A SWETTA ISAS COORDINATOR



PRINCIPAL

PRINCIPAL Aditya College of Pharmacy SURAMPALEM-533 437

RESSAL COMMIT GRIEVANCE 2023-2024

EGE OF PHARMACY

ADITYA NAGAR, ADB ROAD, SURAMPALEM

DATE: 14/09/2023

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Coordinator

Con Crincipal



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PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM- 533 437

The principal,
Adritya college of phannacy,

surampalem.

Subject: - Request for replacement of clamaged but on classroom

Respicted principal sir,

writing to bring to your attention an issue that requires immediate I the bulbs in our classroom has been clamaged, leaving us with made affection in our classroom. Recently, it has come to our notice that on college of pharmacy with respected roll mumber - 20841T0004. Sam Idward ingh -ate lighting for our studies and activities. Therefore, I kindly request bulb in our classroom assistance in amanging for the replacement of duraged Sam Gooli priyanka studying in Aditya

My dr. college infrastructure and assure you of our cooperation in ensuring its the unclessiand the importance of maintaining

forward to your swift action in resolving the issue. Thank you for your attention to this matter. Into look

SE SORC

Aditya College of Pharmacy
SURAMPALEM- 533 437



your sincerely, different Pringenkal, by the pharmo.

ADITYA EDUCATIONAL INSTITUTIONS SURAMPALEM GENERAL COMPLAINT FORM G.C. No: Building Name: Aditya college of phornan Date: 13/04/23 Time: 10:20 AM Pharmacy Location : 317 Tube Dight not working. Complaint switch board Type of Complaint: Complaint authority Electrical Civil Plumb Carpenters Painters Others Attended by Rue Sully Persons on date 13 109/22 Time Job completed / Temporarily Solved / Pending. Remarks: Signature of the Signature: -Date: General Supervisor/Incharge Name

of authorised Person after completion of Job

after Completion of Job

Time:

TYA COLLEGE OF PHARMACY

ADITYA NAGAR, ADB ROAD, SURAMPALEM

DATE:05/10/2023

A		department	board in room no. 213	
=		to maintenance	wiring and broken switch	
	2	Committee informed	Improve projector lose	1
	to resolve			
Sign	No.of days	Action taken	Grievance/Suggestion	S.No.

Coordinator

(SUBAMPALEM)

Jan Cu Principal

PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM- 533 437

Dt: 04/10/2023

Kuchi bhotla. G. S. N. Pranathi,

CR of III B. Pharmacy (Asec)

Aditya college of pharmacy.

The principal six,

Aditya college of pharmacy.

Surampalem.

sub: Complaint letter vegarding Electrical issues

Respected principal six,

Myself K.G.S.N. Branathi [213H1ROD23], on behalf of

an electrical issue being faced in our class [ROOMNO-213]. The projector connecting vise present in our class has doose III B. pharmacy (Asec) would like to bring to your attention about

Connection and the Switch board is broken. I kindly request you to sectify the Essue.

Thanking you six,

Yours faithfully, k. G. S. N. Bramath

CR of II. B. Pharm 213H1R0023 (A Sec)

Convert on Br

Aditya College of Pharmacy SURAMPALEM- 533 437

(SUMAMORIES.

General Supervisor/ Incharge after Completion of Job	Name : of authorised Person after completion of Job
Signature of the	Date: Signature:
	Remarks:
	Job completed / Temporarily Solved / Pending.
23 Time 3; P(1)	Attended by Querry, Let Persons on date 13 /04/23 Time 3; PU.
Complaint authority	Type of Complaint: Electrical Plumb Civil Carpenters Painters Others
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	Complaint: 317 Tube Dight rate was king
Time: 10:20 AM	Location: Pharmacy
Date: 13/64/23	Building Name: Aditya college of phousey
) [] G.C. No:	WEST DINKYPHICO TIVERINES
	SURAMPALEM

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after Completion of Job	of authorities, of authorities of authorities of lob
General Supervisor/Incharge	Name
Signature of the	Date: Signature:
	Remarks:
	Job completed / Temporarily Solved / Pending.
23 Time II. AUG	Attended by R. Vers there Persons on date 05/10/2013 Time
Complaint authority	Type of Complaint: Electrical Plumb Civil Carpenters Painters Others
	Complaint : 213 por sector not working.
Time: 10/2011	Location : Plantenage
	Building Name: Adity college of planney
ORAL G.C. No:	WEIGH UNINTAINING AVAIENED
	SURAMPALEM

DE SURAMPALEM ZE

Aditya College of Pharmacy

ADITYA EDUCATIONAL INSTITUTIONS SURAMPALEM GENERAL COMPLAINT FORM Date: 04/10/2023 Building Name:___ Time: 102 20 A M Plannacy-Location Puro sector not working. Complaint Type of Complaint: Plumb Civil Electrical Others Carpenters Painters Attended by P. Varhelle Persons on date 05 / 10/2023 Time 11: Alu Job completed / Temporarily Solved / Pending. concethe Remarks: Signature of the Signature: Date: General Supervisor/Incharge Name : after Completion of Job of authorised Person after completion of Job Time:

FYA COLLEGE OF PHARMACY

ADITYA NAGAR, ADB ROAD, SURAMPALEM

DATE:31/01/2024

3

				S.No.
in room no.217	malfunctioning projector	Improve the		Grievance/Suggestion
department	to maintenance	Committee informed		Action taken
		2	to resolve	No.of days
2	-	>		Sign

Coordinator

7220

Principal

PRINCIPAL Aditya College of Pharmacy Supampalem-533 437

SURAMPALEL

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ADITYA EDUCATIONAL INST SURAMPALEM	ITUTIONS
GENERAL COMPLAINT FO	DIV
GENERAL COMPLAINT FO	G.C. No:
Building Name: A Litya college of Planmacy	Date : 30/01/2024
Location: Phanmacy.	Time: 10:42 AM
Location: Pharmacy. Complaint: 217 paroscotor wire not working	,
Type of Complaint :	
Electrical Plumb Civil	T CA
	S Mehalion Tally
Carpenters Others	Complaint authority
Attended by R. Worker Persons on date 30/6/702	
reisons off date. 507 1077 30	7 11me 3:30 DIC
Job completed / Temporarily Solved / Pending.	
· · · · · · · · · · · · · · · · · · ·	
Remarks: Powel Switch Country	*
Date: Signature:	S. J. S.
Name :	Signature of the
Time: of authorised Person after completion of Job	General Supervisor/ Incharge after Completion of Job
The state of the s	arrei Completion of Job

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Mari Adapa Saila Bhanu, Aditya College of Pharmacy. CR of I Pharm D,

Aditya College of pharmacy, Surampalem. The principal Str,

Sub: Complaint letter regainding Electrical issues.

Respected Principal Sir

would like to draw your attention towards the electrical issues being forced in our class [ROOM NO-217]. Projector of our class is not working Properly. It's getting jammed during the presentation of class Myself Adapa Saila Bhanu [22341T0002], on behalf of i pharm D

rectify this Issue. I kindly request you to take some neccessary actions

Thaking you sir.

Yours faithfully, Adapa Soila Bhanu, 223H1T0002, CR of I Pharm D.

Comment of the Since

Aditya College of Pharmacy



ADITE EDUCATIONAL INSTITUTIONS

SURAMPALEM	A CONTRACT OF THE PROPERTY OF
ANSION WIND TANK OF THE PARTY O	G.C. No:
Building Name: A Lityer College of Phonescy. Da	Date: 3a/ca/2024
except wire not wasting.	Time:! <i>0\;</i> 4? ///
	₹ <u>\</u>
Electrical Plumb Civil /S Carpenters Painters Others	Complaint authority
Attended by Ray Soc May Persons on date Sci / le 12024 Time_	
Job completed / Temporarily Solved / Pending.	No.
WY CO MOTERY	TR
Date: Signature: Signa	Signature of the General Supervisor/ Incharge after Completion of Job
ADITYA EDUCATIONAL INSTITUT	TIONS
Building Name. Affre Caller of Plannary Da.	G.C. No:
Plannacy. 207, 208 projector's not posting	
	A ANGELIA KAN MANANTAN KAN MANAN
Type of Complaint: Electrical Plumb Civil Carpenters Painters Others	Whalko Tally Complaint authority
Attended by Descharate Persons on date 11 /03 / 2014 Time.	ie 4: Ph
Job completed / Temporarily Solved / Pending.	я.
Remarks: Doubsell Colests	
ure:	Signature of the
Time: et authorised Person after completion of Job after	after Completion of Job



PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM- 533 437

ADITYA NAGAR, ADB ROAD, SURAMPALEM

DATE: 12/03/2024

		2					S.No.
in room no.208	malfunctioning projector	Improve the	in room no.207	malfunctioning projector	Improve the		Grievance/Suggestion
department	to maintenance	Committee informed	department	to maintenance	Committee informed		Action taken
		2			2	to resolve	No.of days
9		7	E.		>		Sign

Coordinator

SURAMPALEM

Principal
PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM- 533 437

The,

Principal of

Principal Sir, Aditya College of pharmacy, Surampalem:

Sub: reg: Projector malfunction in Classroom.

Respected Sir has been malfunctions, affecting both teachers and îssue urgent action. Thankyou for you'r attention to this matter. Students during lessons. We kindly request to take with the projector in we are writing to bring attention on the ongoing Classroom 207. The projector

Muzze & Silver

PRINCIPAL
Aditya College of Pharmaey
SURAMPALEM- 533 437

TO BOS TO SOLVE TO SO

Sincerely; Rst B. Pharm SecA Students

G. Preethi (CR)

the principal, Aditya college of pharmacy, Surampalem

sub: complaining about projector

afficult. stopped working nepriesentative of M-B. pharmacy 1 B. - section. This is to bring Respected your notice My name is P. Meeraja and I am of the projector is Sin, \$ delieven the that the projects of my classmoon on the day of 11-03-2024, monday. not working properly, it is lectures more effectively. the

I greguest you to do the needful.

yours faithfully, P. Neeraja Regd No:- 213#120079



Campilos Conc

Aditya College of Pharmacy
Survey 2124-233 437

ADITYA EDUCATIONAL INSTITUTIONS SURAMPALEM GENERAL COMPLAINT FORM G.C. No: Building Name: Aditype callege of Pharmay. Date: 11/03/2024 Location Pharmacy. Time: 10, 20 A 12 Complaint Poro zedos s Type of Complaint: Electrical Plumb Civil Carpenters Painters Others Complaint authority Deschar Persons on date. 11 /03 / 2014 Time. Job completed / Temporarily Solved / Pending. Remarks:

Signature of the

General Supervisor/ Incharge after Completion of Job

Date:

Time:

Signature:

of authorised Person after completion of Job

Name