

Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient

Response

- ✓ Academic year wise calendar released by JNTUKakinadaconsists of odd and even semester timelines with internal examinations and end semester external examination with dates
- ✓ The examination cell of Aditya College of pharmacy (ACOP) updates and convey the semester wise sessional and semester wise examination dates to faculty and students through official notifications with in stipulated time bound periods.
- ✓ all the faculty ensure that notifications and information regarding assignments are provided to students well in advance
- ✓ The internal examinations are transparently conducted by examination section of ACOP. Theexternal examination are efficiently conductedby JNTUK

Internal examinations

- ✓ Internal examinations are conducted as per PCI regulations with JNTUK academic calendar time bound schedules.
- ✓ ACOP conducts a mid-term assessment with a centralized schedule that is displayed on department notice board

The internal examination assessments done two levels, Level I and Level II

Level I

- ✓ After every assessment, internal examination answers scripts evaluated transparently by respective subjected allotted faculty and distribute answers scripts to students and the responses are discussed in detail. Continuous mode marks etc. transparently allotted as per PCI regulations. Any grievances arising thereof are redressed by the teacher concerned.
- ✓ Students who are absent to internal examination with proper reason are contacted personally and given an opportunity for reassessment as per PCI regulations with the approval of class teacher and examination cell of ACOP



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Aditya College of Pharmacy
SURAMPALEM-533 437



ADITYA

COLLEGE OF PHARMACY

Approved by AICTE & PCI - NEW DELHI, Affiliated to JNTUK KAKINADA
(Formerly known as Sri Sai Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 99498 76664

Email: office@acop.edu.in

Website: www.acop.edu.in

Level II

- ✓ The class wise internal examination marks received by the examination cell of ACOP with approval of concern subject faculty.
- ✓ All the subjects marks of a respective class combined together to assess received marks sent as per the PCI and JNTU K guidelines.
- ✓ The combined internal marks sheet of respective section sent to individual faculty members to verification and approval
- ✓ The approved marks list from both individual faculty and examination cell will be uploaded to JNTU K web portal.
- ✓ Concessions in attendance are granted, as per the University norms, for those students who fall short of attendance owing to their participation in extracurricular activities, sports or on medical grounds by an independent staff council appointed Attendance screening committee.
- ✓ Online assessments were done under these extraordinary and unforeseen circumstances like Covid 19 pandemic and every care was taken to ensure fair assessment internal examination marks.
- ✓ Under unexpected circumstances if a variance exists between marks awarded to any student by teachers and those entered in the JNTU K web portal, the college provides assistance to the concerned student to get it corrected by genuinely as per their grievances request

External examinations

- ✓ External examination assessments of students follows the PCI regulations and efficiently done by the JNTU Kakinada regulations by jumbling the examination centers etc.
- ✓ The external examination results are announced in JNTU K website and displayed in college notice board.
- ✓ Recounting, Revaluation, challenge revaluation and grievances requests follows the JNTU K norms



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