

ADITYA PHARMACY COLLEGE

Approved by AICTE & PCI – NEW DELHI, Affiliated to JNTU KAKINADA
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 98665 76663
Email: office@adityapharmacy.edu.in
Website: www.adityapharmacy.edu.in

PCI PROGRAM COMMITTEE

About:

The PCI Program committee of Aditya Pharmacy College is formed to facilitate students towards their academic concerns. PCI Program committee is constituted with the chairman, faculty members and students. The committee was set up as per the regulations of PCI. The PCI Program committee is working towards meeting the academic requirements of students and organizing interactive sessions with the students and implementing the curriculum instructions as per PCI.

OBJECTIVE:

- Helping the students know the academic curriculum as per the PCI syllabus.
- Providing information on various updates as per PCI.
- Conducting the classwork and academic activities as per PCI instructions.

T. Velayutham
Co-ordinator



[Signature]
Principal

PRINCIPAL
Aditya Pharmacy College
SURAMPALEM-533 437

PCI PROGRAM COMMITTEE

Functions of PCI Program committee:

- Periodically reviewing the program of the classes.
- Discussing the problems concerning the curriculum, syllabus and the conduct of classes.
- Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
- Communicating its recommendation to the Head of the institution on academic matters.
- The program committee shall meet at least thrice in a semester preferably at the end of each sessional exam (internal assessment) and before the end exam.

T. Udaya Kumar
Co-ordinator



[Signature]
Principal
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PCI PROGRAM COMMITTEE

Facilities:

- **Academic Year** – 2021-22
- **Room Number** – Principal's conference room
- **Purpose** –
 - The PCI Program committee is a vital link between the student body and the faculty. The significant function of this committee is to act as a medium of communication between the students and the faculty. The agenda of this committee is to keep the students aware of their PCI academic curriculum and reducing blind-spots. It takes up the responsibility of imbibing best practices so that future student's community can have better system in place. It also arranges regular interaction between faculty and students.
- **Area** –
 - PCI Program committee
 - Organize regular committee meetings.
 - Addressing the problems related to the conduct of academic works.
 - Implementing the resolutions on consulting the head of the institution.

T. Chayal Kumar
Co-ordinator



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Principal
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PCI PROGRAM COMMITTEE

Standard Operating Procedure (SOP)

- The PCI Programme Committee for B.Pharmacy course for the academic year 2021-22 is constituted by the Head of the institution, with a Chairperson and faculty members from various departments and student representatives.
- Periodically reviewing the progress of the classes.
- Discussing the problems concerning curriculum, syllabus and the conduct of classes.
- Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
- Communicating its recommendation to the Head of the institution on academic matters.
- The Program Committee shall meet at least thrice in a semester preferably at the end of each Sessional exam (Internal Assessment) and before the end semester exam.

T. Aditya Kumar
Co-ordinator



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Principal

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Activity of PCI Program committee

Working hours:

- The PCI Program committee serves as the guidance tool for the students for their academic endeavours, being opened throughout the year except on national holidays to facilitate the students.

PCI Program committee timings:

- 9:30am to 4:30 pm on all working days. .

Members of the PCI Program committee:

- The members of the PCI Program committee are constituted every academic year.

T. V. S. S. S.
Co-ordinator



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Ref: APC/ PCI / 2021-22/ CO

Date: 21-02-2022

PCI Program Committee - Convening Order AY 2021-2022

The PCI Program Committee is constituted with the following members for the academic year 2021-22 to make necessary arrangements.

CHAIRPERSON

- **Mr. T. UDAY KUMAR**

Committee Members:

- | | | |
|---|---|-------------------------|
| 1. Department of Pharmaceutics | - | Dr. Ch. Phani Kumar |
| 2. Department of Pharmaceutical Analysis | - | Ms. B. Sujiya |
| 3. Department of Pharmaceutical Chemistry | - | Mr. Sk. Rafi |
| 4. Department of Pharmacology | - | Dr. P. Sai Kiran |
| 5. Department of Pharmacognosy | - | Mr. A. Venkateswara Rao |

Student Representatives:

- | | | | |
|-----------------------------|---|------------|-------------------------------|
| 1. KarnatiVenkateswar Reddy | - | 183G1R0048 | IV – B. Pharmacy Section – A |
| 2. SumanSuthar | - | 183G1R0096 | IV – B. Pharmacy Section – B |
| 3. G.SatyaSnehaja | - | 193G1R0032 | III – B. Pharmacy Section – A |
| 4. P.Satya Lakshmi | - | 193G1R0075 | III – B. Pharmacy Section – B |
| 5. K.D.V.V.L.Surendra | - | 203G1R0036 | II – B. Pharmacy Section – A |
| 6. K.L .RatnaSree | - | 203G1R0068 | II – B. Pharmacy Section – B |
| 7. M.H.C.S Lavanya | - | 213G1R0035 | I – B. Pharmacy Section – A |
| 8. U. L.Satsih | - | 213G1R0082 | I – B. Pharmacy Section – B |

Copy to: 1. All members of the Committee
2. IQAC



PRINCIPAL

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PCI PROGRAM COMMITTEE

Minutes of the Meeting

The PCI Programme Committee meeting was held on 22-2-2022, at 1.30 PM in the Conference room of Principal.

Agenda:

1. Commencement of class work and weekend exams
2. Allotment of work to staff members for I B. Pharmacy and I.Pharma D
3. Instructions to class teachers

Members Present

Name of the committee member	Role
Mr. T. Uday Kumar	Chairman
Dr. Ch.Phani Kumar	Member
Ms. B. Sujiya	Member
Mr. Sk. Rafi	Member
Dr. P. Sai Kiran	Member
Mr. A.Venkateshwar Rao	Member
M.H.C.S Lavanya 213G1R0035	Student Representative
U.L.Satsih 213G1R0082	Student Representative

T. Uday Kumar
Co-ordinator



[Signature]
Principal
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The following resolutions were taken as per the agenda.

1. Committee members decided to to commence the classwork asper university guidelines to I-B.Pharmacy and I-PharmD.
2. Class teachers and subject teachers were allocated to I-B.Pharmacy and I-PharmD.
3. Class teachers were instructed to monitor the attendance of the students for regular classes

T. Chaitanya Kumar

Co-ordinator



[Signature]
Principal

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1 Dr.D.Sathis Kumar

2 Mr. T. Uday Kumar

3 Dr. Ch.Phani Kumar

4 Ms. B. Sujiya

5 Mr. Sk. Rafi

6 Dr. P. Sai Kiran

7 Mr. A.Venkateshwar Rao

8 M.H.C.S Lavanya

9 U.L.Satsih

U.L.Satish.



PCI PROGRAM COMMITTEE

Minutes of the Meeting

The PCI Programme Committee meeting was held on 18--04-2022, at 1.30 PM in the Conference room of Principal.

Agenda:

1. Extent of syllabus completion.
2. First mid result analysis.
3. Instruction to the class teachers.
4. Student counselling.

Members Present

Name of the committee member	Role
Mr. T. Uday Kumar	Chairman
Dr. Ch.Phani Kumar	Member
Ms. B. Sujiya	Member
Mr. Sk. Rafi	Member
Dr. P. Sai Kiran	Member
Mr. A.Venkateshwar Rao	Member
M.H.C.S Lavanya 213G1R0035	Student Representative
U.L.Satsih 213G1R0082	Student Representative

T. Uday Kumar
Co-ordinator



[Signature]
Principal
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The following resolutions were taken as per the agenda.

1. Committee members collected the information about the extent of syllabus completed by the faculty members.
2. First mid results are analysed and the students with poor performance were identified.
3. Chairperson instructed the class teachers to convey the information to the students regarding the performance.
4. Chairperson allotted special work to the staff members for the students with poor performance.
5. Students with poor performance should be counselled by the respective faculty members

T. Udaya Lakshmi
Co-ordinator



[Signature]
Principal

PRINCIPAL
Aditya Pharmacy College
SURAMPALEM-533 437

1 Dr.D.Sathis Kumar

2 Mr. T. Uday Kumar

3 Dr. Ch.Phani Kumar

4 Ms. B. Sujiya

5 Mr. Sk. Rafi

6 Dr. P. Sai Kiran

7 Mr. A.Venkateshwar Rao

8 M.H.C.S Lavanya

9 U.L.Satsih



PCI PROGRAM COMMITTEE

Minutes of the Meeting

The PCI Programme Committee meeting was held on 09-05-2022, at 1.30 PM in the Conference room of Principal.

Agenda:

1. Update on syllabus completion.
2. Monitoring the regularity of attendance.
3. Instruction about the importance of assignment, open book test, seminar and quiz assignment, open book test, seminar and quiz to the students.
4. Student counselling.

Members Present

Name of the committee member	Role
Mr. T. Uday Kumar	Chairman
Dr. Ch. Phani Kumar	Member
Ms. B. Sujija	Member
Mr. Sk. Rafi	Member
Dr. P. Sai Kiran	Member
Mr. A. Venkateshwar Rao	Member
M.H.C.S Lavanya 213G1R0035	Student Representative
U.L. Satsih 213G1R0082	Student Representative


Co-ordinator




Principal
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The following resolutions were taken as per the agenda.

1. Committee members have taken an update regarding the syllabus completion from the faculty
2. Students with less attendance were identified.
3. Class teachers and subject faculty were instructed by the chairperson regarding the regular conduct of assignment, open book test, seminar, quiz and other co-curricular activities.
4. Chairperson instructed the class teachers to convey the information to the students and monitor them regularly.

T. Udayakumari
Co-ordinator



[Signature]
Principal
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1 Dr.D.Sathis Kumar

2 Mr. T. Uday Kumar

3 Dr. Ch.Phani Kumar

4 Ms. B. Sujiya

5 Mr. Sk. Rafi

6 Dr. P. Sai Kiran

7 Mr. A.Venkateshwar Rao

8 M.H.C.S Lavanya

9 U.L.Satsih

