

ADITYA PHARMACY COLLEGE

Approved by AICTE & PCI – NEW DELHI, Affiliated to JNTU KAKINADA
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 98665 76663
Email: office@adityapharmacy.edu.in
Website: www.adityapharmacy.edu.in

PCI PROGRAM COMMITTEE

About:

The PCI Program committee of Aditya Pharmacy College is formed to facilitate students towards their academic concerns. PCI Program committee is constituted with the chairman, faculty members and students. The committee was set up as per the regulations of PCI. The PCI Program committee is working towards meeting the academic requirements of students and organizing interactive sessions with the students and implementing the curriculum instructions as per PCI.

OBJECTIVE:

- Helping the students know the academic curriculum as per the PCI syllabus.
- Providing information on various updates as per PCI.
- Conducting the classwork and academic activities as per PCI instructions.



T. edagavaram
Co-ordinator

[Signature]
Principal
PRINCIPAL
Aditya Pharmacy College
SURAMPALEM-533 437

PCI PROGRAM COMMITTEE

Functions of PCI Program committee:

- Periodically reviewing the program of the classes.
- Discussing the problems concerning the curriculum, syllabus and the conduct of classes.
- Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
- Communicating its recommendation to the Head of the institution on academic matters.
- The program committee shall meet at least thrice in a semester preferably at the end of each sessional exam (internal assessment) and before the end exam.



T. Chandrakumar
Co-ordinator

[Signature]
Principal
Aditya Pharmacy College
SURAMPALEM-533 437

PCI PROGRAM COMMITTEE

Facilities:

- **Academic Year** – 2020-21
- **Room Number** – Principal's conference room
- **Purpose** –
 - The PCI Program committee is a vital link between the student body and the faculty. The significant function of this committee is to act as a medium of communication between the students and the faculty. The agenda of this committee is to keep the students aware of their PCI academic curriculum and reducing blind-spots. It takes up the responsibility of imbibing best practices so that future student's community can have better system in place. It also arranges regular interaction between faculty and students.
- **Area** –
 - PCI Program committee
 - Organize regular committee meetings.
 - Addressing the problems related to the conduct of academic works.
 - Implementing the resolutions on consulting the head of the institution.



T. Chaitanya Kumar
Co-ordinator

[Signature]
Principal
Aditya Pharmacy College
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PCI PROGRAM COMMITTEE

Activity of PCI Program committee

Working hours:

- The PCI Program committee serves as the guidance tool for the students for their academic endeavours, being opened throughout the year except on national holidays to facilitate the students.

PCI Program committee timings:

- 9:30am to 4:30 pm on all working days.

Members of the PCI Program committee:

- The members of the PCI Program committee are constituted every academic year.

T. Chayalame
Co-ordinator



[Signature]
Principal
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PCI PROGRAM COMMITTEE

Standard Operating Procedure (SOP)

- The PCI Programme Committee for B.Pharmacy course for the academic year 2020-21 is constituted by the Head of the institution, with a Chairperson and faculty members from various departments and student representatives.
- Periodically reviewing the progress of the classes.
- Discussing the problems concerning curriculum, syllabus and the conduct of classes.
- Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
- Communicating its recommendation to the Head of the institution on academic matters.
- The Program Committee shall meet at least thrice in a semester preferably at the end of each Sessional exam (Internal Assessment) and before the end semester exam.

T. Chayalamma
Co-ordinator



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Ref: APC/ PCI / 2020-21/ CO

Date: 08-03-2021

PCI Program Committee - Convening Order AY 2020-2021

The PCI Program Committee is constituted with the following members for the academic year 2020-21 to make necessary arrangements.

CHAIRPERSON

- MR. T. UDAY KUMAR

Committee Members:

- | | | |
|---|---|------------------------|
| 1. Department of Pharmaceutics | - | Dr. J. AnuPravalika |
| 2. Department of Pharmaceutical Analysis | - | Ms. B. Sujija |
| 3. Department of Pharmaceutical Chemistry | - | Mr. Sk. Rafi |
| 4. Department of Pharmacology | - | Dr. P. Sai Kiran |
| 5. Department of Pharmacognosy | - | Mr. A.Venkateshwar Rao |

Student Representatives:

- | | | |
|------------------------------|---|--|
| 1. M.V.V. Satyanarayana | - | 173G1R0029 IV – B. Pharmacy Section – A |
| 2. Eze Victoria Oluchukwu | - | 173G1R0072 IV – B. Pharmacy Section – B |
| 3. Karnati Venkateswar Reddy | - | 183G1R0048 III – B. Pharmacy Section – A |
| 4. SumanSuthar | - | 183G1R0096 III – B. Pharmacy Section – B |
| 5. G.SatyaSnehaja | - | 193G1R0032 II – B. Pharmacy Section – A |
| 6. P.Satya Lakshmi | - | 193G1R0075 II – B. Pharmacy Section – B |
| 7. K.D.V.V.L. Surendra | - | 203G1R0036 I – B. Pharmacy Section – A |
| 8. K.L. Ratna Sree | - | 203G1R0068 I – B. Pharmacy Section – B |

Copy to: 1. All members of the Committee
2. IQAC



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Minutes of the PCI Programme committee meeting held on 9/3/2021

The following members were present:

1. Dr. D.Sathis Kumar
2. Mr. T. Uday Kumar
3. Dr. J. Anu Pravalika
4. Ms. B. Sujiya
5. Mr. Sk. Rafi
6. Dr. P. Sai Kiran
7. Mr. A.Venkateshwar Rao
8. Ms.P.Pushpa
9. Ms. Ch.L.Madhavi
10. Ms. K.Pushpa Latha
11. Ms.K.V.N.L.Naga Lakshmi
12. Mr.D.Nagasen
13. Mrs.G.Sridevi
14. K.D.V.V.L.Surendra
15. K.L.RatnaSree

Agenda for the meeting:

1. Commencement of class work and weekend exams
2. Allotment of work to staff members for I B. Pharmacy and I.Pharma D.
3. Instructions to class teachers
4. Instructions to the students regarding the course curriculum

The above points were discussed and the following resolutions were made:

1. Class teachers and faculty members were instructed regarding the regular conduct of classes and weekend exams
2. Class teachers and faculty members were instructed conduct the open book tests, quiz and seminars to students regularly
3. Class teachers and faculty members were instructed to notice the changes in revised PCI syllabus
4. Class teachers were instructed to counsel the students regarding the course structure and curriculum in accordance with PCI to the first year students




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1. Dr. D.Sathis Kumar
2. Mr. T. Uday Kumar
3. Dr. J. Anu Pravalika
4. Ms. B. Sujiya
5. Mr. Sk. Rafi
6. Dr. P. Sai Kiran
7. Mr. A.Venkateshwar Rao
8. Ms.P.Pushpa
9. Ms. Ch.L.Madhavi
- 10.Ms. K.Pushpa Latha
- 11.Ms.K.V.N.L.Naga Lakshmi
- 12.Mr.D.Nagasen
- 13.Mrs.G.Sridevi



Minutes of the PCI Programme committee meeting held on 23/4/2021

The following members were present:

1. Dr. D.Sathis Kumar
2. Mr. T. Uday Kumar
3. Dr. J. Anu Pravalika
4. Ms. B. Sujiya
5. Mr. Sk. Rafi
6. Dr. P. Sai Kiran
7. Mr. A.Venkateshwar Rao
8. Ms.P.Pushpa
9. Ms. Ch.L.Madhavi
10. Ms. K.Pushpa Latha
11. Ms.K.V.N.L.Naga Lakshmi
12. Mr.D.Nagasen
13. Mrs.G.Sridevi
14. K.D.V.V.L.Surendra
15. K.L.RatnaSree

Agenda for the meeting:

1. Awareness regarding the pandemic situation.
2. Commencement of online classes and required preparatory work
3. Allotment of weekend exam incharge
4. Intimation regarding university exams
5. Student counselling

The above points were discussed and the following resolutions were made:

1. Faculty members were instructed to counsel students regarding the pandemic and importance of social distancing, wearing mask and personal hygiene
2. Class teachers were instructed to give teams ids to first year students and instruct them regarding the online classes
3. Class teachers were instructed to monitor the attendance of the students for online classes
4. Class teachers and faculty members were instructed to conduct the weekend exams regularly and monitor the attendance and marks
5. Weekend exam incharge was allotted to check the regular conduct and posting of weekend marks
6. Class teachers were instructed to instruct the students on online submissions of assignments and open book tests
7. Class teachers were instructed to intimate the students on timely university updates regarding the conduct of exams



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Minutes of the PCI Programme committee meeting held on 26/07/2021

The following members were present:

1. Dr. D.Sathis Kumar
2. Mr. T. Uday Kumar
3. Dr. J. Anu Pravalika
4. Ms. B. Sujiya
5. Mr. Sk. Rafi
6. Dr. P. Sai Kiran
7. Mr. A.Venkateshwar Rao
8. Ms.P.Pushpa
9. Ms. Ch.L.Madhavi
10. Ms. K.Pushpa Latha
11. Ms.K.V.N.L.Naga Lakshmi
12. Mr.D.Nagasen
13. Mrs.G.Sridevi


Agenda for the meeting:

1. Commencement of offline classes
2. Instructions to collect hard copies of the assignments and open book tests
3. Preparatory works for the exams

The above points were discussed and the following resolutions were made:

1. Analysis of the regularity attendance during online classes
2. Faculty were instructed by the chairperson to collect the hard copies of assignments and open book tests conducted during online classes
3. Faculty were instructed to give revision and conducts tests for students and prepare for the exams
4. Class teachers were instructed to monitor the attendance of the students for regular classes




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6. Dr. P. Sai Kiran
7. Mr. A.Venkateshwar Rao
8. Ms.P.Pushpa
9. Ms. Ch.L.Madhavi
10. Ms. K.Pushpa Latha
11. Ms.K.V.N.L.Naga Lakshmi
12. Mr.D.Nagasen
13. Mrs.G.Sridevi
14. K.D.V.V.L.Surendra
15. K.L.RatnaSree

