

# ADITYA

## PHARMACY COLLEGE

Approved by AICTE & PCI – NEW DELHI, Affiliated to JNTU KAKINADA  
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 98665 76663  
Email: [office@adityapharmacy.edu.in](mailto:office@adityapharmacy.edu.in)  
Website: [www.adityapharmacy.edu.in](http://www.adityapharmacy.edu.in)

### PCI PROGRAM COMMITTEE

#### **About:**

The PCI Program committee of Aditya Pharmacy College is formed to facilitate students towards their academic concerns. PCI Program committee is constituted with the chairman, faculty members and students. The committee was set up as per the regulations of PCI. The PCI Program committee is working towards meeting the academic requirements of students and organizing interactive sessions with the students and implementing the curriculum instructions as per PCI.

#### **OBJECTIVE:**

- Helping the students know the academic curriculum as per the PCI syllabus.
- Providing information on various updates as per PCI.
- Conducting the classwork and academic activities as per PCI instructions.



  
Co-ordinator

  
Principal  
PRINCIPAL  
Aditya Pharmacy College  
SURAMPALEM-533 437

### PCI PROGRAM COMMITTEE

#### Functions of PCI Program committee:

- Periodically reviewing the program of the classes.
- Discussing the problems concerning the curriculum, syllabus and the conduct of classes.
- Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
- Communicating its recommendation to the Head of the institution on academic matters.
- The program committee shall meet at least thrice in a semester preferably at the end of each sessional exam (internal assessment) and before the end exam.



  
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### PCI PROGRAM COMMITTEE

#### Facilities:

- **Academic Year** – 2017-18
- **Room Number** – Principal's conference room
- **Purpose** –
  - The PCI Program committee is a vital link between the student body and the faculty. The significant function of this committee is to act as a medium of communication between the students and the faculty. The agenda of this committee is to keep the students aware of their PCI academic curriculum and reducing blind-spots. It takes up the responsibility of imbibing best practices so that future student's community can have better system in place. It also arranges regular interaction between faculty and students.
- **Area** –
  - PCI Program committee
  - Organize regular committee meetings.
  - Addressing the problems related to the conduct of academic works.
  - Implementing the resolutions on consulting the head of the institution.



  
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Principal

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**Aditya Pharmacy College**  
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### PCI PROGRAM COMMITTEE

#### Standard Operating Procedure (SOP)

- The PCI Programme Committee for B.Pharmacy course for the academic year 2017 – 2018 is constituted by the Head of the institution, with a Chairperson and faculty members from various departments and student representatives.
- Periodically reviewing the progress of the classes.
- Discussing the problems concerning curriculum, syllabus and the conduct of classes.
- Discussing with the course teachers on the nature and scope of assessment for the course and the same shall be announced to the students at the beginning of respective semesters.
- Communicating its recommendation to the Head of the institution on academic matters.
- The Program Committee shall meet at least thrice in a semester preferably at the end of each Sessional exam (Internal Assessment) and before the end semester exam.

  
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### PCI PROGRAM COMMITTEE

#### Activity of PCI Program committee

##### **Working hours:**

- The PCI Program committee serves as the guidance tool for the students for their academic endeavours, being opened throughout the year except on national holidays to facilitate the students.

##### **PCI Program committee timings:**

- 9:30am to 4:30 pm on all working days. .

##### **Members of the PCI Program committee:**

- The members of the PCI Program committee are constituted every academic year.

  
Co-ordinator



  
Principal

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Website: www.adityapharmacy.edu.in

Ref: APC/ PCI / 2017-18/ CO

Date: 13-09-2017

### **PCI Program Committee - Convening Order AY 2017-2018**

The PCI Program Committee is constituted with the following members for the academic year 2017-18 to make necessary arrangements.

**CHAIRPERSON - MR. Y. SURENDRANATH REDDY**

#### **Committee Members:**

- |  |   |                       |
|--|---|-----------------------|
| 1. Department of Pharmaceutical Analysis | - | Dr. D. Sathis Kumar   |
| 2. Department of Pharmacognosy           | - | Mr. M. Vinay Kumar    |
| 3. Department of Pharmacology            | - | Mrs. K. Ganga Bhavani |
| 4. Department of Pharmaceutics           | - | Mrs. S. Madhavi Latha |

#### **Student Representatives:**

- |                           |   |   |
|---------------------------|---|---|
| 1. M.V.V. Satyanarayana   | - | 173G1R0029 II – B. Pharmacy Section – A |
| 2. Eze Victoria Oluchukwu | - | 173G1R0072 II – B. Pharmacy Section – B |

Copy to: All members of the Committee

  
**PRINCIPAL**

**PRINCIPAL**  
**Aditya Pharmacy College**  
**SURAMPalem-533 437**



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Email: office@adityapharmacy.edu.in  
Website: www.adityapharmacy.edu.in

Minutes of the PCI Programme Committee & Teaching staff meeting held on  
27/01/2018

The following members were present:

1. Dr.D.Sathis Kumar *[Signature]*
2. Mr.Y.Surendranath Reddy *[Signature]*
3. Mr. K Govinda Rao *[Signature]*
4. Mr. M. Vinay Kumar *[Signature]*
5. Mr.A.Tirupathi Rao *[Signature]*
6. Mrs.K.Ganga Bhavani *[Signature]*
7. Mrs. S. Madhavi Latha *[Signature]*
8. Mrs.D.Suma *[Signature]*
9. Mr.K.Hari Kamesh Kiran *[Signature]*
- 10.Mr.Ch.Hemanth Kumar *[Signature]*
- 11.Mrs. D. Sri Lakshmi *[Signature]*
- 12.Mr. V.Ashok Kumar *[Signature]*
- 13.Mr.K.Pydi Raju *[Signature]*
- 14.Mrs. K. Kanaka Parvathi *[Signature]*
- 15.Mr.P.Satish *[Signature]*
- 16.Mrs.K.Durga Devi *[Signature]*
- 17.Mrs.K.Mrudula Devi *[Signature]*
- 18.Mrs. V.Santhi Swaroopa *[Signature]*



### Agenda for the meeting:

1. PCI guidelines
2. PCI B-Pharmacy I year II – Semester Syllabus
3. Exam pattern
4. Scheme for awarding internal assessment

### The above points were discussed and the following resolutions were made:

1. Chairperson confabulated with the staff members about PCI guidelines.
2. Chairperson discussed about the syllabus of I year B-Pharmacy.
3. PCI program committee deliberated the pattern of question paper for internal, external theory and practical examinations.
4. Committee discussed about the academic activities i.e., quiz, assignment, open book test, group discussion and seminar, practical record, viva voce.
5. Committee members conferred the Student-Teacher interaction
6. PCI program committee discussed about guidelines for the allotment of marks for attendance.

1. Dr.D.Sathis Kumar

*27/11/18*

10.Mr.Ch.Hemanth Kumar

*cd*

2. Mr.Y.Surendranath Reddy

*Reddy*

11.Mrs. D. Sri Lakshmi

*sy*

3. Mr. K Govinda Rao

*kg*

12.Mr. V.Ashok Kumar

*A*

4. Mr. M. Vinay Kumar

*M Vinay Kumar*

13.Mr.K.Pydi Raju

*he*

5. Mr.A.Tirupathi Rao

*A*

14.Mrs. K. Kanaka Parvathi

*KP*

6. Mrs.K.Ganga Bhavani

*kg*

15.Mr.P.Satish

*ps*

7. Mrs. S. Madhavi Latha

*ML*

16.Mrs.K.Durga Devi

*kd*

8. Mrs.D.Suma

*DS*

17.Mrs.K.Mrudula Devi

*km*

9. Mr.K.Hari Kamesh Kiran

*HK*

18.Mrs. V.Santhi Swaroopa

*VS*





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Minutes of the PCI Programme Committee & Teaching staff meeting held on  
15/11/2017

The following members were present:

1. Mr.Y.Surendranath reddy *[Signature]*
2. Dr.D.Sathis Kumar *[Signature]*
3. Mr.M.Vinay Kumar *[Signature]*
4. Mr.S.Nageswara Rao *[Signature]* 15/11/17.
5. Mr.A.Tirupathi Rao *[Signature]*
6. Mrs.K.Ganga Bhavani *[Signature]*
7. Mrs.S.Madhavi Latha *[Signature]*
8. Mrs.D.Suma *[Signature]*
9. Mrs.G.Sridevi *[Signature]*
10. Ms.M.Bhagya Lalitha *[Signature]*
11. Mr.K.Hari Kamesh Kiran
12. Mr.S.P.N.Kumar *[Signature]*
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16. Mr.K.Pydi Raju *[Signature]*

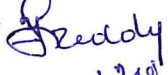

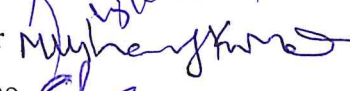

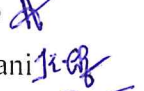
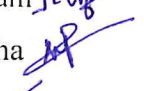


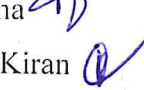
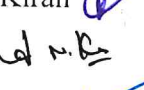
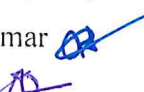






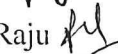
**Agenda for the meeting:**

1. Extent of syllabus completion
2. First mid result analysis
3. Instruction to the class teachers
4. Allotment of work to first B.Pharmacy staff members
5. Student counseling

**The above points were discussed and the following resolutions were made:**

1. Committee members collected the information about the extent of syllabus completed by the faculty members.
2. 1<sup>st</sup> mid results are analyzed and students with poor performance were isolated.
3. Chair person instructed the class teachers to convey the information to the students regarding the performance.
4. Chair person allotted special work to the staff members for students with poor performance.
5. Students with poor performance should be counseled by the respective faculty members.

1. Mr.Y.Surendranath reddy 
2. Dr.D.Sathis Kumar 
3. Mr.M.Vinay Kumar 
4. Mr.S.Nageswara Rao 
5. Mr.A.Tirupathi Rao 
6. Mrs.K.Ganga Bhavani 
7. Mrs.S.Madhavi Latha 
8. Mrs.D.Suma 
9. Mrs.G.Sridevi 
10. Ms.M.Bhagya Lalitha 
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18/09/17

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1. Mr.Y.Surendranath reddy
2. Dr.D.Sathis Kumar
3. Mr.M.Vinay Kumar *M Vinay Kumar*
4. Mr.S.Nageswara Rao *18/9/17*
5. Mr.A.Tirupathi Rao *A*
6. Mrs.K.Ganga Bhavani *KGB*
7. Mrs.S.Madhavi Latha *M*
8. Mrs.D.Suma *Suma*
9. Mrs.G.Sridevi *G*
10. Ms.M.Bhagya Lalitha *B*
11. Mr.K.Hari Kamesh Kiran *K*
12. Mr.S.P.N.Kumar *S P N K*
13. Mr.Ch.Hemanth Kumar *CH*
14. Mrs.K.Durga Devi *KD*
15. Mr.P.Satish *PS*
16. Mr.K.Pydi Raju





### Agenda for the meeting:

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3. Exam pattern
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Minutes of the PCI Programme Committee meeting held on 15/09/17

### The following members were present:

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2. Dr.D.Sathis Kumar
3. Mr.M.Vinay Kumar
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6. M.V.V.Satya Narayana
7. Eze Victoria oluchukwu

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*Eze Victoria*

