

Ref: APC/Minority Committee/2018 – 2019/SOP

MINORITY COMMITTEE

STANDARD OPERATING PROCEDURE (SOP)

- ❖ The Committee is committed to help minority students through counselling, personality development, development of communication skill, remedial coaching, tutorial classes, and preparatory classes for professional and employment purposes, etc.
- ❖ The Cell is actively engaged in coordinating and resolves the problems and other measures with a view to see that the education system succeeds in bringing to a level quantitative.
- ❖ Remedial Coaching is to be organized with a view to
 - a) Improving academic skills of the students in various subjects.
 - b) Raising their level of comprehension of basic subjects to provide a stronger foundation for further academic works.
 - c) Also well support the Staff and Students to achieve their goals.

CO – ORDINATOR

PRINCIPAL
PRINCIPAL

Aditya Pharmacy College
SURAMPalem-533 437



ADITYA

PHARMACY COLLEGE

Approved by AICTE & PCI – NEW DELHI, Affiliated to JNTU KAKINADA
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 98665 76663
Email: office@adityapharmacy.edu.in
Website: www.adityapharmacy.edu.in

Ref: APC/MC/2018-19/CO

Date: 23-08-2018

MINORITY COMMITTEE - CONVENING ORDER

ACADEMIC YEAR -2018-19

As per the guidelines of JNTU K, APSCHE, AICTE the principal of the college who is chairman to the Minority & Readressal committee has constituted the following members for the academic year **2018-19**. The committee members need to take charge immediately and requested to prepare an action plan.

S. No	Name of the Committee Members	Designation	Position
1	Dr. K. Divakar	Principal	Chairman
2	Dr. D. Sathis Kumar	Assoc. Professor	Convener
3	Mr. Y. Surendra Nath Reddy	Asst. Professor	Member
4	Mr. CH. Hemanth Kumar	Asst. Professor	Member
5	Mrs. K. Durga devi	Asst. Professor	Member
6	Md Habibullah Ansari	Student	Member
7	Md Imran Ansari	Student	Member
8	Muskan	Student	Member
9	Shaik Inthiaz Parvin	Student	Member
10	Suman Suthar	Student	Member

Copy to:

- 1) All Members of the Committee
- 2) IQAC




PRINCIPAL
Aditya Pharmacy College
Surampalem-533 437, Near Kakinada, E.C.D., A.P.

Ref: APC/Minority Committee/2018 – 19/Circular

MINORITY COMMITTEE

Date: 19/02/2018

CIRCULAR

All the committee members are hereby informed that the meeting of the Minority Committee will be held on **23/02/2019 at 2:00 PM** in Principal's sir chamber. So, all the members are requested to attend the meeting without fail.

AGENDA:

- 1) To review the committee about the previous academic year.
- 2) To discuss on the action sensitization plan.
- 3) To design the action sensitization plan.
- 4) To collect all the information regarding any complaints and counteraction taken against it.

MINORITY COMMITTEE CO-ORDINATOR



PRINCIPAL

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Aditya Pharmacy College
SURAMPALAM-533 437

Copy to:

- 1) All Members of the Committee
- 2) IQAC



Ref: APC/Minority Committee/2018 – 19/MOM

Date: 25/02/2019

MINORITY COMMITTEE ACEDAMIC YEAR – 2019 - 2020

MINUTES OF MEETING

DATE OF MEETING: 23/02/2019

TIME: 2:00 PM to 3:00 PM

VENUE: Principal's Chamber & Seminar Hall.

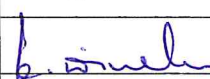


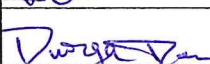

RESOLUTIONS TAKEN:

Chairman has addressed all the members gathered at Principal chamber on 23/02/2019 at 2:00 PM regarding the newly constituted members for Minority Committee.

The Convener had delivered about the following objectives

- 1) To Review the Committee about the Previous Academic Year.
- 2) Action Plan for 2018 – 2019 Academic Year.
- 3) To discuss on the Action Sensitization Plan.
- 4) To design the Action Sensitization Plan.
- 5) To collect all the information regarding any complaints and counteraction taken against it.

The following members had attended the meeting.

S. No	Name of the Committee Members	Position	Signature
1	Dr. K. Divakar	Chairman	
2	Dr. D. Sathis Kumar	Convener	
3	Mr. Y. Surendra Nath Reddy	Member	
4	Mr. CH. Hemanth Kumar	Member	
5	Mrs. K. Durga devi	Member	

Co – Ordinator




Principal
PRINCIPAL
Aditya Pharmacy College
SURAMPALAM-533 437

MINORITY COMMITTEE (MC)

The following points as per the agenda are discussed.

Agenda 1: To review the committee about the previous academic year.

- The copies of the Minority Committee meeting held on **23-02-2019** were circulated to the members for their comments. As there were no comments it was declared that the minutes were confirmed.

Agenda 2: To discuss on the action sensitization plan.

- The convener presented the action sensitization plan report on the previous meeting held on **19-09-2018**.

Agenda 3: To design the action sensitization plan.

- Members advised to design the action sensitization plan for coming academic year.

Agenda 4: To collect all the information regarding any complaints and counteraction taken against it.

- The chairman advised to collect all the information regarding any complaints and counteractions taken against the complaints.
- It is resolved to conduct various programmes on Minority discrimination.
- The members of the committee resolved that all necessary information regarding the action sensitization plan and conducting ways be analysed by the convener.

Co-ordinator

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- 2) IQAC

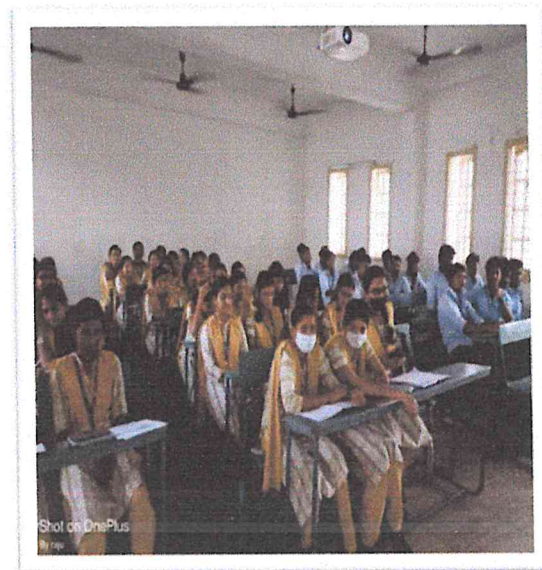
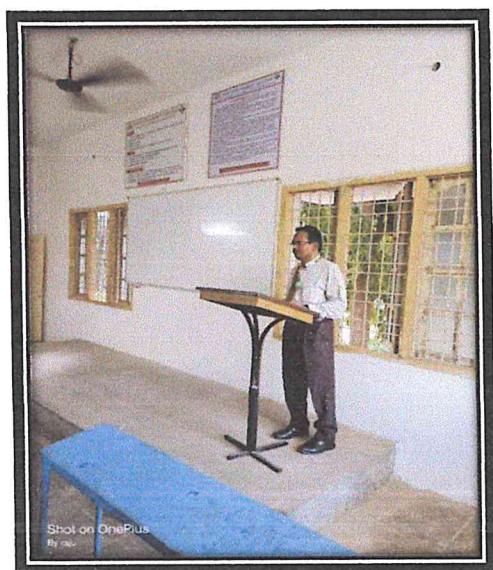
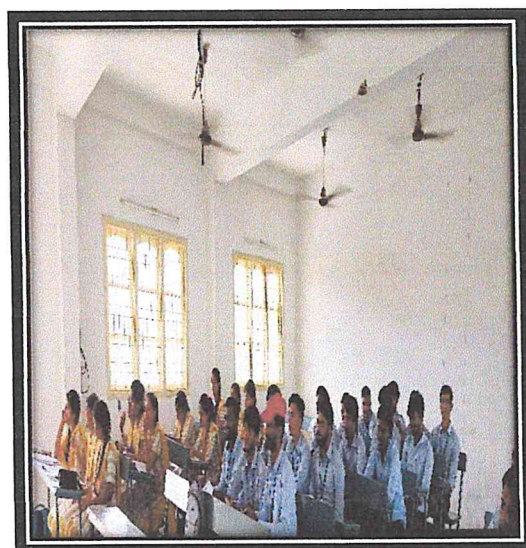
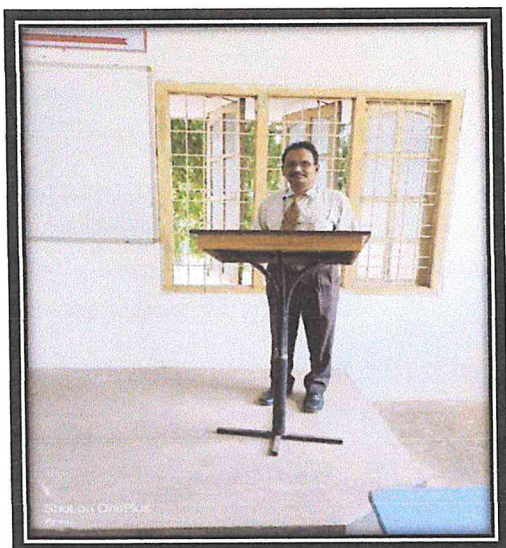



Principal

PRINCIPAL
Aditya Pharmacy College
SURAMPALEM-533 437

Yearly Photo Gallery

Awareness Program on “Student Progression towards Foreign Opportunities” on 13/02/2019 for III & IV B. Pharm students by Mr. Chaluvadi V Raghavendra, Professor, M. Tech., Ph D., Information Technology, ACET.



[Signature]

PRINCIPAL

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