

# ADITYA

## PHARMACY COLLEGE

Approved by AICTE & PCI – NEW DELHI, Affiliated to JNTU KAKINADA  
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 98665 76663  
Email: office@adityapharmacy.edu.in  
Website: www.adityapharmacy.edu.in

Ref: APC/GRC/2024-25/CO

Date: 27-06-2024

### Grievance Redressal Committee-Convening Order

#### A.Y-2024-25

According to the guidelines set forth by JNTU K, APSCHE, and AICTE, the chairman of the committee, who is also the principal, has established a Grievance & Redressal committee for the academic year 2024-25. The members of this committee are required to assume their positions without delay and develop an action plan for the year ahead.

S.No	Name of the Committee Members	Designation	Position
1	Dr.D. Sathis Kumar	Principal	Chairman
2	S. Vangmai Swaroopa	Assistant Professor	Convener
3	Dr.CH. S. Phani Kumar	Professor	Member
4	Ms. B. Sujiya	Asst.Professor	Member
5	Mrs. K. Pushpa Latha	Asst.Professor	Member
6	Mr. C. L. Prasad Rao	Chief Warden	Member
7	Ch. Venkata Nageswara Rao	Parent of 223G1R0016	Member
8	B. Nohitha	Student	Member
9	S. Aishwarya	Student	Member
10	R. Nandini	Student	Member
11	Y. Pallavi	Student	Member
12	B. Surya Bhavyesh	Student	Member

Copy to:

1. All members in the committee
2. IQAC



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Website: www.adityapharmacy.edu.in

Ref: APC/GRC/2024-25/CIR/1

Date: 01-07-2024

## CIRCULAR

All the members of the Grievance & Redressal Committee are hereby notified to attend a meeting in the Principal's chamber at 3:30 pm on 03-07-2024. The purpose of the meeting is to address the action plan for the academic year 2024-25. It is mandatory for all members to attend the meeting without fail.

Agenda:

1. Discuss and finalize the Action Plan for the academic year 2024-25.
2. Address and resolve any grievances raised by students or staff.

Kindly make necessary arrangements to attend the meeting on time. Your presence and participation are crucial for the effective functioning of the committee.

Copy to:

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Ref: APC/GRC/2024-25/MOM/1

Date:05-07-2024

### MINUTES OF MEETING

Chairman of the committee has addressed all the members gathered at principal chamber on 03-07-2024 at 3:30 pm regarding the newly constituted members for Grievances & Redressals Committee.

The Convener had delivered about the following objectives

**Welcome and Introduction:** The meeting commenced with the Chair welcoming all members and introducing among one each in the newly constituted committee and the purpose of the Anti-Ragging Committee.

**Review of Anti-Ragging Policies:** The Chair initiated a review of existing anti-ragging policies and regulations to ensure all members were familiar with the guidelines.

**Roles and Responsibilities:** Roles and responsibilities of committee members, including reporting procedures, were discussed and clarified.

**Awareness Campaigns:** The student representative proposed organizing awareness campaigns to educate students about the consequences of ragging and the importance of maintaining a respectful environment.

**Collaboration with Staff:** The committee discussed the importance of collaborating with faculty, staff, and students to create a comprehensive approach to prevent and address ragging incidents.

**Reporting Mechanisms:** The administration representative none other than principal explained the reporting mechanisms available to victims or witnesses of ragging incidents.

**Resolution of Previous Incidents:** Any unresolved or pending ragging incidents from the previous academic term were discussed.

**Training Programs:** The administration representative proposed the implementation of training programs for faculty and staff to identify and respond to potential ragging situations.

**Future Meetings:** The schedule for future committee meetings was discussed and agreed upon.

**Resolution:** The committee, after due deliberation, unanimously resolved to prioritize comprehensive awareness campaigns designed to educate the student body on the detrimental



consequences of ragging and the imperative of cultivating a respectful and inclusive campus environment.

Furthermore, committee members actively engaged in collaborative efforts with faculty and staff to fortify preventative measures against ragging incidents.

The college administration was charged with the responsibility of implementing training programs for faculty and staff. These programs will focus on enhancing their capacity to effectively identify and respond appropriately to situations that may indicate ragging.

The tentative agenda for this meeting will include progress reports on both the aforementioned awareness campaigns and the staff training programs.

**Closure:**

The meeting was adjourned with an expression of gratitude to all attendees for their dedication to fostering a secure and respectful campus. The Chair emphasized the importance of continued and active engagement from all community members in the institution's ongoing initiatives to prevent and resolve incidents of ragging.



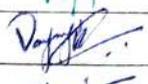
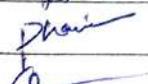
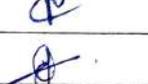
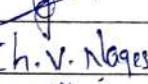
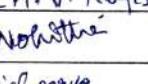
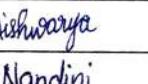
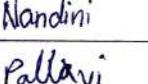
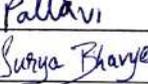
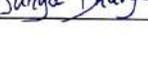
  
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The following members had attended the meeting.

S.No	Name of the Member	Role	Signature
1.	Dr.D. Sathis Kumar	Principal	
2.	S. Vangmai Swaroopa	Assistant Professor	
3.	Dr.CH. S. Phani Kumar	Professor	
4.	Ms. B. Sujiya	Asst. Professor	
5.	Mrs. K. Pushpa Latha	Asst. Professor	
6.	Mr. C. L. Prasad Rao	Chief Warden	
7.	Ch. Venkata Nageswara Rao	Parent of 223G1R0016	 Ch. V. Nageswaramo.
8.	B. Nohitha	Student	 Nohitha
9.	S. Aishwarya	Student	 Aishwarya
10.	R. Nandini	Student	 Nandini
11.	Y. Pallavi	Student	 Pallavi
12.	B. Surya Bhavyesh	Student	 Surya Bhavyesh

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Principal  
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Ref: APC/GRC/2024-25/Circular/2

Date:23-01-2025

## CIRCULAR

All the students are informed that Grievance Redressal committee is organizing an awareness programme at the seminar hall on 25-01-2025. The theme of the programme is " Cultivating Respect: Preventing Grievances Through Positive Campus Culture". The aim of this programme is to create awareness among students and staff members about ensuring a safe and healthy work environment by reporting any incidences in the college premises.

It is to inform all the students of Pharm.D, M. Pharm & B. Pharmacy to attend this awareness programme. It will provide you awareness about the grievance's redressal cell, its functions, and the process of reporting and resolving issues. This will help you to identify and report any instances in the future.

The programme is scheduled to begin at 10:00 AM and will conclude by 12:00 PM. You can interact with the speaker on various aspects of the Grievances.

We request all the students to mark their attendance and be punctual. Your participation in this programme will not only help you to understand your rights but also contribute towards building a safe and healthy work environment. We look forward to your active participation in the programme.

Copy to:

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A handwritten signature in blue ink, appearing to be "A. S. S.", written over a faint circular stamp.

Principal

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## Report on Grievance Redressal Cell Awareness programme

**Date:** 25th January 2025

**Venue:** Seminar Hall, Aditya Pharmacy College, Surampalem

**Organized by:** Grievance Redressal Cell, Aditya Pharmacy College

**Resource Person:** Devi Avasarala, Panel Advocate, Prathipadu

**Attendees:** Students of Aditya Pharmacy College

The Grievance Redressal Cell of Aditya Pharmacy College organized an awareness programme on 25th January 2025 in the college seminar hall. The programme aimed to educate students about grievance mechanisms, particularly focusing on girls' safety and relevant legal provisions.

The esteemed guest speaker, Devi Avsarala, a panel advocate from Prathipadu, delivered an informative session covering various aspects of grievances. She discussed different types of grievances students might face, the appropriate channels for addressing them, and the importance of timely reporting. A significant portion of her talk focused on girls' safety, addressing potential concerns and outlining precautionary measures. She also provided a comprehensive overview of several relevant laws, empowering students with knowledge of their legal rights and recourses.

Dr. D. Dinakaran Satish Kumar, the Principal of Aditya Pharmacy College, also addressed the gathering. He emphasized the importance of a safe and supportive campus environment and reiterated the college's commitment to addressing student grievances effectively. He encouraged students to utilize the Grievance Redressal Cell and assured them of prompt and fair action on any reported issues.

Vangmayi Swaroopa, the coordinator of the Grievance Redressal Cell, provided a detailed explanation of the committee's structure, functions, and the process for filing grievances. She highlighted the accessibility of the cell and encouraged students to approach the committee without hesitation.

The programme proved to be highly beneficial for the students, providing them with valuable information and empowering them to address grievances effectively. The interactive session allowed for open communication



  
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and fostered a sense of security and awareness among the student body. The Grievance

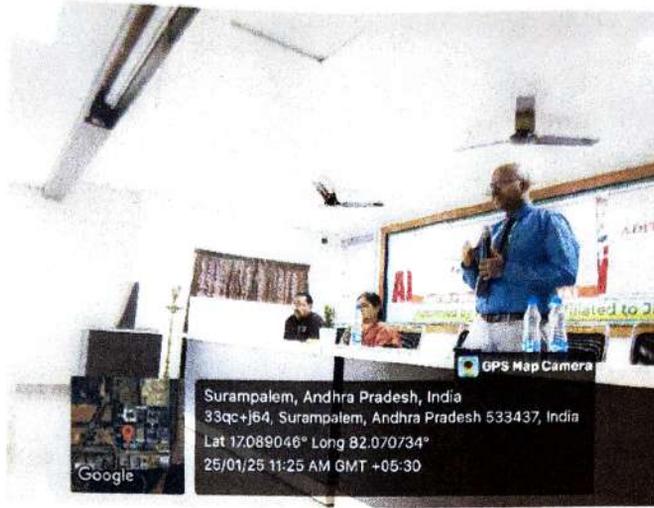
Redressal Cell's initiative was well-received and contributed significantly to promoting a positive and supportive campus environment.

Beyond addressing grievances, the program highlighted the importance of proactive measures to prevent such issues from arising in the first place. Discussions focused on fostering a culture of respect, open communication, and understanding within the college community.



  
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Aditya Nagar, ADB Road, Surampalem - 533437, Kakinada Dist., A.P., INDIA.

Date: 25-01-2025

A.Y- 2024-25

Name of the Event: CULTIVATING RESPECT: PREVENTING GRIEVANCES THROUGH POSITIVE CAMPUS"

## List of the Participants

S. No	Roll Number	Student Name	Year/Course	Signature
1.	243G1R0089	T. Biula Grace	2024 - B. Pharmacy	T. Biula Grace
2.	243G1R0073	Rachana B	2024 - B. Pharmacy	B. Rachana
3.	243G1R0087	S. Kusumanjali	2024 - B. Pharmacy	S. Kusumanjali
4.	243G1R0067	P. Venkata Padmavathi	2024 - B. Pharmacy	P. V. Padmavathi
5.	243G1R0094	K. Bhargavi	2024 - B. Pharmacy	K. Bhargavi
6.	243G1R0099	Y. Monamalleswari Devi	2024 - B. Pharmacy	Y. Monamalleswari
7.	243G1R0083	S. Manusi	2024 - B. Pharmacy	S. Manusi
8.	243G1R00A2	Y. Thanmaya Keerthana	2024 - B. Pharmacy	Y. Thanmaya
9.	243G1R0092	T. Manmutha Sri	2024 - B. Pharmacy	T. Manmutha Sri
10.	243G1R0080	S. Nooka Ratnam	2024 - B. Pharmacy	S. Nooka Ratnam
11.	243G1R0085	S. Mounika	2024 - B. Pharmacy	S. Mounika
12.	243G1R0071	P. Ramya Sri	2024 - B. Pharmacy	P. Ramya Sri
13.	243G1R0062	N. Hema Bindu	2024 - B. Pharmacy	N. Hema Bindu
14.	243G1R0078	S. Jahnvi Devi	2024 - B. Pharmacy	S. Jahnvi Devi
15.	243G1R0061	N. Aparna Lakshmi	2024 - B. Pharmacy	N. Aparna Lakshmi
16.	243G1R0069	P. Chakra Soujanya	2024 - B. Pharmacy	P. Soujanya
17.	243G1R0064	P. Rekha Rani	2024 - B. Pharmacy	P. Rekha Rani
18.	243G1R0081	Sd. Farha Sulthana	2024 - B. Pharmacy	Sd. Farha Sulthana
19.	243G1R0072	P. Bhagya Lakshmi	2024 - B. Pharmacy	P. Bhagya Lakshmi
20.	243G1R0075	R. Sireesha	2024 - B. Pharmacy	R. Sireesha
21.	243G1R0068	P. Gowthami	2024 - B. Pharmacy	P. Gowthami
22.	243G1R0070	P. Chandra Surja	2024 - B. Pharmacy	P. Chandra Surja
23.	243G1R0063	N. Adit Lakshmi	2024 - B. Pharmacy	N. Adit Lakshmi
24.	243G1R0076	S. Pravallika	2024 - B. Pharmacy	S. Pravallika
25.	243G1R0093	T. Thulasi	2024 - B. Pharmacy	T. Thulasi
26.	243G1R0060	M. Vijaya naga Vinodhini	2024 - B. Pharmacy	M. V.N. Vinodhini
27.	243G1R00A1	Y. Mounika	2024 - B. Pharmacy	Y. Mounika
28.	243G1R0074	R. Reshma	2024 - B. Pharmacy	R. Reshma
29.	243G1R0068	T. Pambabu	2024 - B. Pharmacy	T. Pambabu
30.	243G1R0086	S. Chaitanya	2024 - B. Pharmacy	S. Chaitanya
31.	243G1R0091	T. Varshinika Vidhya Sri	2024 - B. Pharmacy	T. V. Vidhya Sri
32.	243G1R0096	V. Devi Pradipika	2024 - B. Pharmacy	V. Devi Pradipika
33.	243G1R0065	P. Harshini	2024 - B. Pharmacy	P. Harshini
34.	243G1R0077	S. Pavani Sai	2024 - B. Pharmacy	S. Pavani Sai
35.	243G1R0097	V. Rajeswari	2024 - B. Pharmacy	V. Rajeswari
36.	243G1R0090	T. Likhitha	2024 - B. Pharmacy	T. Likhitha



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37.	243G1R0082	S. Samuel	2024-B Pharmacy	S. Samuel
38.	243G1R00A0	Y. Vday Kiran	2024-B Pharmacy	Y. Vday Kiran
39.	243G1T0011	CH. Tejankari	2024- Pharm-d	CH. Tejankari
40.	243G1T0004	A. Lavanya	2024- Pharm-D	A. Lavanya
41.	243G1T0012	G. Sri Lakshmi Manoja	2024- Pharm-D	G.S. Lakshmi Manoj
42.	243G1T0026	Sanchari Patra	2024- Pharm D	S. Patra
43.	243G1T0023	P. Aditya Karaka Sai	2024- PharmD	P. Aditya Karaka Sai
44.	243G1T0028	Soumyadip singha	2024- Pharm.D	S. Singha
45.	243G1T0005	Anashuman Pramanik	2024- Pharm.D	A. Pramanik
46.	243G1T0026	Sachin patra	2024- Pharm.D	S. Patra
47.	243G1T0015	K. Surya Siva reddy	2024- Pharm-D	K. Surya
48.	243G1T0010	C. Tishnu naga Padmakar	2024- Pharm-D	C. Tishnu
49.	243G1T0029	T. Madhu	2024- Pharmacy	T. Madhu
50.	243G1T0022	P. Dhana Shekhar	2024- PharmD	P. Dhana Shekhar
51.	243G1T0017	K. Venkata	2024- PharmD	K. Venkata
52.	243G1T0007	B. Sriram	2024- Pharm	B. Sriram
53.	243G1T0002	Akula Veera Ganesh	2024- Pharmacy	A. Veera Ganesh
54.	243G1T0008	B. Sujan Prakash	2024- Pharmacy	B. Sujan
55.	243G1T0021	P. Saahit Srinivas Reddy	2024- PharmD	P. Saahit
56.	243G1T0009	Ch. S.R.S. Lakshmi Anjani	2024- PharmD	Ch. Anjani
57.	243G1T0032	R. Dhana Lakshmi	2024- PharmD	R. Dhana Lakshmi
58.	243G1T0020	N. Manika Arthi Sai	2024- Pharmacy	N. Manika Arthi Sai
59.	243G1T0013	K. Naishitha	2024- PharmD	K. Naishitha
60.	243G1T0016	K. Jahnvi	2024- PharmD	K. Jahnvi
61.	243G1T0030	V. Sahasra	2024- PharmD	V. Sahasra
62.	243G1T0006	A. Deepika	2024- PharmD	A. Deepika
63.	243G1T0003	A. Poojitha	2024- PharmD	A. Poojitha
64.	243G1T0019	M. Anighna Saranya	2024- PharmD	M. Anighna Saranya
65.	243G1T0014	K. Divyavani	2024- PharmD	K. Divyavani
66.	243G1T0018	K. Sahasra	2024- PharmD	K. Sahasra
67.	243G1T0031	P. Vasaswini	2024- PharmD	P. Vasaswini
68.	243G1T0033	Y. Satya Sai Gowri Nandini	2024- PharmD	Y. S. S. G. Nandini
69.	243G1T0024	Pradita Ghosai	2024- PharmD	Pradita Ghosai
70.	243G1T0027	Shyama Santka	2024- PharmD	Shyama Santka
71.	243G1T0001	A. Bhagyalakshmi	2024- PharmD	A. Bhagyalakshmi
72.	233G1R0003	A. Sai jhanika	2nd B pharmacy	A. Sai jhanika
73.	233G1R0033	G. Lavanya	2nd B pharmacy	G. Lavanya
74.	233G1R0025	D. Channita	2nd B. pharmacy	D. Channita
75.	233G1R0005	md kaif Akhter	2nd B- pharmacy	md kaif Akhter
76.	233G1R0046	Korra. Murali Mohan Nayak	2nd B- pharmacy	Korra. Murali Mohan Nayak
77.	233G1R0001	Abu. Sahame	2nd B Pharmacy	Abu. Sahame
78.	233G1R0006	Arinadh Patysad	2nd B Pharmacy	Arinadh Patysad
79.	233G1R0016	Debayam Anbaray	2nd B Pharmacy	Debayam Anbaray
80.	233G1R0038	J. Bleemesh	2nd B. Pharmacy	J. Bleemesh
81.	233G1R0036	J. Ayyappa	2nd B. Pharmacy	J. Ayyappa
82.	233G1R0052	M.V.D.L. Nagalakshmi	2nd B. pharmacy	M. V. D. L. Nagalakshmi
83.	233G1R0013	B. Naga Mahini	2nd B. Pharmacy	B. Naga Mahini
84.	233G1R0029	G. Anadhana Panyanika	2nd B. Pharmacy	G. Anadhana Panyanika
85.	233G1R0045	K. Harika satya nandini	2nd B. pharmacy	K. H. S. Nandini
86.	233G1R0002	A. Syvalini	2nd B. Pharmacy	A. Syvalini
87.	233G1R0009	B. Venkata Lakshmi	2nd B. pharmacy	B. Venkata Lakshmi
88.	233G1R0049	L. Safiya	2nd B. Pharmacy	L. Safiya
89.	233G1R0004	A. Geetha	2nd B. Pharmacy	A. Geetha



90.	233G1R0037	J. Satya Sridevi	2 <sup>nd</sup> B-pharmacy	J. Sridevi
91.	233G1R0051	M. Bhagya Sri Sai	2 <sup>nd</sup> B-Pharmacy	M. Bhagya
92.	233G1R0016	B. Sankidya	2 <sup>nd</sup> B-pharmacy	Sankidya
93.	233G1R0034	G. Sankalitha	2 <sup>nd</sup> B-pharmacy	Sankalitha
94.	233G1R0044	K. Jyothika	2 <sup>nd</sup> B-pharmacy	Jyothika
95.	233G1R0042	K. Harika	2 <sup>nd</sup> B-pharmacy	Harika
96.	233G1R0024	Ch. Sushmitha	2 <sup>nd</sup> B-pharmacy	Ch. Sushmitha
97.	233G1R0023	Ch. Jyothi	2 <sup>nd</sup> B-pharmacy	Ch. Jyothi
98.	233G1R0021	Ch. Dhanusha	2 <sup>nd</sup> B-pharmacy	Ch. Dhanusha
99.	233G1R0015	Bonthu. Rahini	2 <sup>nd</sup> B-pharmacy	Bonthu. Rahini
100.	233G1R0018	Ch. Naga Hanshika	2 <sup>nd</sup> B-pharm	Ch. Naga Hanshika
101.	233G1R0054	M. Poojitha	2 <sup>nd</sup> B-pharm	M. Poojitha
102.	233G1R0012	B. Sujitha	2 <sup>nd</sup> B-pharm	B. Sujitha
103.	233G1R0043	A. Suma	2 <sup>nd</sup> B-pharm	A. Suma
104.	233G1R0010	B. Chandana	2 <sup>nd</sup> B-pharm	B. Chandana
105.	233G1R0047	K.D.K. Vasavi	2 <sup>nd</sup> B-pharm	K.D.K. Vasavi
106.	233G1R0028	D. Vasavya	2 <sup>nd</sup> B-pharm	D. Vasavya
107.	233G1R0005	Atari Sankalitha	2 <sup>nd</sup> B-pharm	Atari Sankalitha
108.	233G1R0041	K. MUKESH	2 <sup>nd</sup> B-pharm	K. MUKESH
109.	233G1R0011	T.S. Siva Durga	2 <sup>nd</sup> B-pharm	T.S. Siva Durga
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Ref: APC/GRC/2024-25/Circular/3

Date: 15-04-2023

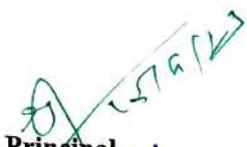
## CIRCULAR

All the members of Grievance Redressal committee are pleased to inform you that a meeting is scheduled with the convener of the committee to submit the Annual Report for the academic year 2024-25. We request all the members to gather at the Principal's chamber on 17-04-2025 at 02:30 PM to submit the report. We expect all the members to be present on time to avoid any delay in the submission process.

It is important to note that the Annual Report should be a comprehensive summary of all the activities conducted by the ICC committee during the academic year 2024-25. Therefore, it is essential that the report includes all relevant details, such as the number of complaints received, the nature of the complaints, and the action taken by the committee.

We urge all the members to take this task seriously and ensure that their reports are complete and accurate. This will help us to submit a comprehensive and effective Annual Report.



  
Principal  
PRINCIPAL  
Aditya Pharmacy College  
SURAMPALEM-533 437

Copy to:

1. All members of the committee
2. IQAC

Ref: APC/GRC/2024-25/AR

Date: 22-04-2025

**ANNUAL REPORT FOR WOMENS GRIEVANCE REDRESSAL**

The Convener expressed their appreciation to all the members of the committee for their dedicated efforts in ensuring the smooth functioning of the Women's Grievance Redressal and for contributing to the overall success of the academic year 2024-2025.

The convener presented the annual report about the activities (pending & solved) for the academic year 2024-25.

**Annual report of Grievance Redressal Activities for A.Y-2024-25**

S.No	Particulars	Status
1	Number of complaints received for redressal	0
2	Number of complaints disposed of during the year	0
3	Number of cases in pending	0
4	Number of events/awareness programes organized to create awareness	1

Meeting has concluded that there were no major /minor ragging cases were reported for the A.Y-2024-25.

Copy to:

1. All members in the committee
2. IQAC



Principal  
22/4/25  
Aditya Pharmacy College  
SURAMPALAM-533 437