

CIRCULAR

All the members of the Grievance & Redressal Committee are hereby notified to attend a meeting in the Principal's chamber at 3:30 pm on 19-07-2022. The purpose of the meeting is to address the action plan for the academic year 2022-23. It is mandatory for all members to attend the meeting without fail.

Agenda:

1. Discuss and finalize the Action Plan for the academic year 2022-23.
2. Address and resolve any grievances raised by students or staff.

Kindly make necessary arrangements to attend the meeting on time. Your presence and participation are crucial for the effective functioning of the committee.

Copy to:

1. All members in the committee
2. IQAC

Principal

PRINCIPAL
Aditya Pharmacy College
SURAMPALEM-533 437

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Aditya Pharmacy College
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All the students are informed that Grievance Redressal committee is organizing an awareness programme at the seminar hall on 28-12-2022. The theme of the programme is "Building a Safe and Inclusive Campus - Empowering Students and Staff Through Grievance Redressal". The aim of this programme is to create awareness among students and staff members about ensuring a safe and healthy work environment by reporting any incidences in the college premises.

It is to inform all the students of Pharm.D, M. Pharm & B. Pharmacy to attend this awareness programme. It will provide you awareness about the grievance's redressal cell, its functions, and the process of reporting and resolving issues. This will help you to identify and report any instances in the future.

The programme is scheduled to begin at 11:00 AM and will conclude by 12:30 PM. You can interact with the speaker on various aspects of the Grievances.

We request all the students to mark their attendance and be punctual. Your participation in this programme will not only help you to understand your rights but also contribute towards building a safe and healthy work environment. We look forward to your active participation in the programme.

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Principal

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Date: 27-04-2023

CIRCULAR

All the members of Grievance Redressal committee are pleased to inform you that a meeting is scheduled with the convener of the committee to submit the Annual Report for the academic year 2022-23. We request all the members to gather at the Principal's chamber on 29-04-2023 at 02:30 PM to submit the report. We expect all the members to be present on time to avoid any delay in the submission process.

It is important to note that the Annual Report should be a comprehensive summary of all the activities conducted by the ICC committee during the academic year 2022-23. Therefore, it is essential that the report includes all relevant details, such as the number of complaints received, the nature of the complaints, and the action taken by the committee.

We urge all the members to take this task seriously and ensure that their reports are complete and accurate. This will help us to submit a comprehensive and effective Annual Report.

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